

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE  
NEWBERRY COMMUNITY CENTER  
30884 NEWBERRY ROAD, NEWBERRY SPRINGS, CALIFORNIA ON  
February 28, 2023 AT 6:00 P.M.

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In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at 760- 257-3613. Normal office hours are Wednesday, Thursday and Friday noon until 4 p.m.

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## AGENDA

### Call the meeting to order- Pledge of Allegiance

### Roll Call.

### 1. Approval of Agenda

- 2. Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors.*

**a. General Public**

**b. Community Reports-**

- (1) County Supervisor-
- (2) Sheriff
- (3) CHP

### 3. Reports

- A. General Manager**
- B. Fire Department**
- C. Financial Reports**
- D. Air Quality Monitor**

### 4. Agenda Items- Discussion/Possible Action

**A. Required Board Member Training**

Discussion Only

Proposed by General Manager

*Ethics Class 1, 2, 3,4; Sexual Harassment; Best Practices; Form 700*

**B. NCSD Priority Project List for FY 2023-24.**

Discussion/Possible Action

## **Board Agenda**

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- C. Determine Maximum Hours for District Employees**  
Discussion/Possible Action  
Proposed by General Manager
- D. Update Policy 7008 on Park Usage Form and Fees**  
Discussion/Possible Action  
Proposed by Director Matson
- E. Approve District Phones for General Manager and Fire Chief/Administrator**  
Discussion/Possible Action  
Proposed by General Manager
- F. Estimate on Repairs on Brush Patrol 392**  
Discussion/Possible Action  
Proposed by Fire Chief Lanier
- G. Rose Electric Park Electric Quote for Repairs**  
Discussion/Possible Action  
Proposed by General Manager
- H. Ideas for Electrical Engineer Needs/Wants List**  
Discussion Only  
Proposed by General Manager
- I. Review/Approve Policy 3480; Holidays**  
Discussion/Possible Action  
Proposed by General Manager
- J. Revise Policy 5010.1; Meeting More than Once a Month**  
Discussion/Possible Action  
Proposed by Director Matson
- K. Schedule Budget/Planning for FY 2023-24 with two Directors at a time during office hours with the General Manager**  
Discussion Only  
Proposed by General Manager
- L. Newberry CSD and Chamber of Commerce Collaboration for July 3<sup>rd</sup>**  
Discussion Only  
Proposed by General Manager
- M. CLOSED SESSION GOV. SEC. CODE 54954.5(e)**  
**Public Employee Performance Evaluation - General Manager**

**Board Agenda**  
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- 5. Approval of Minutes**
  - a. Regular Meeting 1-24-23**
  - b. Special Meeting Minutes 2-7-23**  
Discussion/Possible Action
- 6. Approve Bills Paid and Presented**  
Discussion/Possible Action
- 7. Old and New Business**
- 8. Directors Comments (1 min.)**
- 9. Adjournment**

I, Print name Vickie Paulsen / Sign name Vickie Paulsen declare under penalty of perjury that I am General Manager or designated Staff member of the Newberry Community Services District and that I posted this agenda at least 72 hours prior to the meeting a District office Display Board and on the District's Website at [www.NewberryCSD.net](http://www.NewberryCSD.net)