

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Board Minutes
September 29, 2015

Item 1 **Call the meeting to order. 6:09 p.m.**

Item 2 **Roll Call.**

Present: President Springer
 Vice President Deel
 Director Royalty
 Director Shaw
 Director Vasseur

Also Present : General Manager Le Hayes, Board Secretary Jodi Howard, District Treasurer Kerri Zurcher , Fire Chief Daphne Lanier, Asst. Fire Chief Cory Rogers and members of the public.

Item 3 **Pledge of Allegiance**
 President Springer asked all present to rise, face the flag and recite the Pledge of Allegiance.

Item 4 **Welcome those in attendance.**
 President Springer welcomed those in attendance.

Item 5 **Review and Approval of the Agenda**
 Motion Director Deel to approve the agenda as written, Seconded Director Shaw.
 Director Deel Amended motion to move Item # 9 Sheriff's Report before Item #7. Seconded Shaw. Vote: Unanimous.

Item 6 **Public Comments:**
 Linda Snively asked the Board if they could have the park benches sanded and re-painted before the Pistachio Festival in November.
 Ellen Johnson Informed us The Property Owners Association invited the candidates to a forum Saturday October 10, 2015 10:00 a.m. @ Newberry Community Center. The invite will also be going out direct mail.

Item 9 **Sheriff's Report**
 Lt. Mendoza updated us on what was going on in Newberry Springs.
 Total calls for service: 221

Item 7 **Representatives from other agencies in attendance.**
 No Comment

Item 8 **Approval of the Minutes for July 28, 2015 & August 25, 2015**

Motion Director Royalty to approve minutes for the meeting and request clarification or modification of the draft minutes prior to approval. Seconded Director Deel. **Director Royalty amended motion to approve minutes of July 28, 2015 and August 25, 2015.** Seconded Director Deel. Vote: President Springer, Director Deel, Director Royalty **Yes.** Director Shaw, Director Vasseur **No.**

Item 9 **Sheriffs Report**
Moved Item.

Item 10 **Treasurers Report**
Kerri Zurcher presented current financial report and budget for District in agenda packet of September 29, 2015.

Item 11 **Fire Department Report**
Asst. Fire Chief Cory Rogers Reported:
Fire 1
Good Intent Call 4
Rescue & Emergency Medical Service 15
Service Call: 2
Total: 22

August Training: 9Hours of Medical & Target Solution
September Training: Clean Fire Station/Tools FF 1-Unit K: Rescue- R.I.T (Rapid Intervention Team, or Crew) Ladder Rescue. How to carry victim, USAR (Urban Search and Rescue)

Item 12 **Pay bills and approve the bills already paid**
Motion Director Royalty, Seconded Director Deel Vote: President Springer, Director Deel, Director Royalty, Director, Vasseur **Yes.** Director Shaw **No.**

Item 13 **General Manager Status Report.**
General Manager Hayes reported he attended MWA Desert Garden Class.
The CSD office has gotten a new copy machine.
The CSD outside room between the bathrooms was broken into and a camera was taken, a report of the incident was reported to the Sheriff's.

Item 14 **MWA/CP Report**
Ellen Johnson reported about Baja Areawide Plan meeting that took place on September 28, 2015. Visit bajaplan.org to learn more about the plan.

- Item 15 **Should the General Manager inquire into (1) How copies of CSD checks appeared in a local citizens mail box and (2) whether Board Policy was violated by submitting checks with only one signature.**
Motion Director Vasseur, Seconded Director Shaw. **Amended Motion Director Vasseur, General Manager inquire into (1) How copies of CSD checks appeared in a local citizens mail box (2) whether Board Policy was violated by submitting checks with only one signature.** Seconded Director Shaw. Vote: Unanimous.
- Item 16 **Review and Approve Policy #2380 Staff Evaluations**
Motion Director Shaw, Seconded Director Deel. **Amended motion Director Deel to table this item to next meeting.** Seconded Director Shaw. Vote: Unanimous
- President Springer called for a break 7:51 p.m.
Returned from break 8:06 p.m.
- Item 17 **Should the District Policy be modified to address District Fiscal and Legislative transparency issues?**
Information Only.
- Item 18 **Does SB272 'The California Public Records Act: local agencies: inventory (Hertzberg)', affect the District?**
Information Only.
- Item 19 **Amend Policy #1050 Copying Public Documents**
Motion Director Shaw, Seconded Director Deel. Vote: Unanimous
- Item 20 **Approve District Treasurer to move bank accounts from Desert Community Bank to Alaska USA or Union Bank.**
Motion Director Shaw Move to empower District Treasurer to move bank accounts from Desert Community Bank to Alaska USA or Union Bank. Seconded Director Royalty. **Amended Motion Director Shaw tabled to empower District Treasurer to move bank accounts from Desert Community Bank to Alaska USA or Union Bank until further notice.** Seconded Director Vasseur. Vote: Unanimous.
- Item 21 **Conduct Annual Staff Evaluation. Closed Session per Gov. Code 54957.**
Motion None.

Item 22

Old and New Business

Director Deel Suggested Future Agenda item to direct Staff to expand desert landscaping to other parts of the CSD grounds.

Director Vasseur Suggested an evaluation of Policy and Procedures. What changes should be made? Possibly getting a committee together to go through the Policy Manual.

Ted Stimpfel asked the Board to consider helping take on some Economic Development of Newberry Springs.

Ellen Johnson would like a copy of Policies and would be happy to help with a committee to go through them.

Item 23

Adjournment: 8:58 p.m.



Board Secretary



Board President