

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Draft Minutes of the Regular Meeting of June 25, 2024, AT 6:00 P.M.

After an invocation by Robert Shaw the meeting was called to order at **6:00 pm** by Director Matson. The Pledge of Allegiance was led by Director Roberts.

Present were: Directors Matson, Roberts, and Unger

Absent: Director Deel, Springer and General Manager/Treasurer Vanek

Also Present: District Secretary Hall, Fire Chief Lanier, Captain Markegard, and members of the Public.

1. Approval of Agenda

Motion by Director Unger and 2nd by Director Roberts to approve the agenda as presented.

Vote: Ayes 3 Directors Matson, Roberts, Unger
Noes _____
Absent 2 Directors Deel and Springer

2. Approval of Draft Minutes of 5/28/2024

Make corrections on Draft Minutes under Air Quality Monitor reports

Motion by Director Matson and 2nd by Director Roberts to accept the draft minutes with corrections.

Vote: Ayes 3 Directors Matson, Roberts, Unger
Noes _____
Absent 2 Directors Deel and Springer

- 1. Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time).*

A. General Public

-Mojave Trails is asking for donations to get a refrigerator in the CSD Building.

- The Newberry Springs Chamber has a new board. July 11th there is a dinner regarding information about the Chamber of Commerce.

B. Community Reports- County Supervisor Rowe-Elaine Villareal, Representative **(NONE)**

C. Sheriff Captain Ron Markegard

D. CHP Sargent Carmichael **(NONE)**

2. Reports *(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)*

A. General Manager – GM Vanek

B. Fire Department - Chief Lanier

C. Financial Reports – GM/Treasurer Vanek - *Balance Sheet, Budget vs Actuals*
Tabled Financial Report to July 2024 Meeting

D. Air Quality Monitors - Director Unger

- **Another homeowner in Minneola is still being requested for Air Quality Control.**

E. Directors Comments (1 min.)

3. Agenda Items- Discussion/Possible Action

A. Newberry CSD and Chamber of Commerce Collaboration for July 3rd, 2024; Discussion/ Possible Action, Submitted by General Manager Vanek

An update of the July 3rd event planning and ideas.

B. Rivers, Trails and Conservation Assistance Grant Program; Discussion/ Possible Action, Submitted by Rose Beardshear

- A site visit is being asked from someone from the Rivers, Trails and Conservation Assistance Grant Program and then monthly meetings thereafter with Partners and CSD.

**C. Policy 4000 (Board Use of Legal Counsel) Review by Legal Counsel;
Discussion/Possible Action, Submitted by Director Unger**

Motion by Director Unger and 2nd by Director Roberts as presented is now approved by the Board.

Vote: Ayes 3 Directors Matson, Roberts, Unger
Noes _____
Absent 2 Directors Deel and Springer

**D. Report from Budget Committee; 2024/2025 Budget: Discussion/Possible
Action; Submitted by Director Deel**

Motion by Director Unger and 2nd by Director Roberts to pass the report from Budget Committee; 2024/2025.

Vote: Ayes 3 Directors Matson, Roberts, Unger
Noes _____
Absent 2 Directors Deel and Springer

**E. Priority List Update; Discussion/ Possible Action; Submitted by Director
Deel**

Suggestions for removing and reprioritizing items from priority list were discussed among Directors and present Community.

**F. Community Change Grants Technical Assistance Eligibility Decision
Discussion/Possible Action; Submitted by Rose
Beardshear. Application due in November.**

Recommendations

- A meeting with a few Directors and Leaders in the Community
- Could the CSD be one of the lead partners?

Rose Beardshear would like to setup a meeting with the GM.

**G. Ballpark Update Discussion/Possible Action; Submitted by Director
Matson.**

- A storage container has been ordered for delivery for Ballpark supplies.

H. Review and Update Policy 2175 Performance Evaluation-General Manager Discussion/Possible Action; Submitted by Director Deel.

Motion by Director Unger and 2nd by Director Matson to accept the revised Policy 2175 Performance Evaluation-General Manager.

Vote: Ayes 3 Directors Matson, Roberts, Unger
Noes _____
Absent 2 Directors Deel and Springer

4. Approve Bills Paid and Presented; Discussion/Possible Action; GM/Treasurer Vanek

Motion by Director Unger and 2nd by Director Matson to approve Bills Paid and Presented.

Vote: Ayes 3 Directors Matson, Roberts, Unger
Noes _____
Absent 2 Directors Deel and Springer

5. Old and New Business

(New)

- Refrigerator Quotes for repairs of refrigerators in the kitchen of the CSD building by Mojave Trails Outreach and Food Pantry.
- Abandoned Well Discussion/ Possible Action from Item E: Priority List.
- Staff wages for 2024-2025 add to July Agenda.

6. Adjournment

Motion by Director Matson and 2nd by Director Unger to adjourn meeting.

Vote: Ayes 3 Directors Matson, Roberts, Unger
Noes _____
Absent 2 Directors Deel and Springer

Meeting Adjourned at 7:51 p.m.