

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Board 1 Minutes
September 27, 2016

Item 1 **Call the meeting to order. 6:05 p.m.**

Roll Call.

Present:

President Springer
Vice President Deel
Director Shaw
Director Vasseur

Absent: Director Clark

Also Present : General Manager Le Hayes, Board Secretary Jodi Howard , District Treasurer, Kerri Zurcher, Fire Chief Miller and members of the public.

Pledge of Allegiance

President Springer asked all present to rise, face the flag and recite the Pledge of Allegiance.

Item 2 **Review and Approval of the Agenda**

Motion Director Shaw to approve the agenda as written, **Seconded** Director Deel.

Director Shaw Amended motion to approve agenda as presented and separate Item #5 July 26 & August 23, 2016 meeting minutes into A & B Sections. Vote: Unanimous

Motion Passed

Item 3 **Public Comments:**

Shaw introduced Fred Baca & Ted Baca Trustee's from Barstow Community College they Donated a projection screen In Memory of Ernie Packer.

Patricia Macormick and Robert Price fixed the latch on the freezer in the kitchen for commodities. She requested the CSD provide more storage for the food distribution. They have also been approved for an increase in food for 140 households.

Item 4 **Representatives from other agencies in attendance.**

Supervisor Lovingood's Field Representative Ron Frame was asked by a Director when and where polling locations will be, he said he should have the information in a week and will let us know.

Item 5 **A. Approval of the Minutes for July 26, 2016**

Motion Director Deel to approve minutes as written. **Seconded** Director Springer.
Vote: **Yes**- Director Deel, Director Springer **No**- Director Shaw and Director Vasseur.

Motion Failed

B. Approval of the Minutes for August 23, 2016

Motion Director Deel to approve minutes as written. **Seconded** Director Shaw.

Vote: **Unanimous**

Motion Passed

Item 6

Report's-

A. **Sheriff's-** Report attached in Supporting Documents under Meetings 9-27-16 Newberrycsd.net

B. **General Manager-** County Water inspection on well there are repairs to be made when we get report will bring to the Board.
Water leak in the ball field Allen Docimo fixed.
Vandalism to the outside bathroom lights and ball field lights possibly shot with a bb gun. G.M. is offering \$500 dollar reward to the arrest and conviction of the vandal.

C. **District Treasurer-** Report attached in Supporting Documents under Meetings 9-27-16 Newberrycsd.net Website.

D. **Board Secretary-** No comment

E. **Fire Department-** Report attached in Supporting Documents under Meetings 9-27-16 Newberrycsd.net Website

F. **MWA/CP-** Not present

G. **CSD Luncheon-** Did not attend

President Springer Call for a Break 7:20 p.m.
Returned From Break 7:30 p.m.

Item 7

Pay bills and approve the bills already paid.

Motion Director Shall to pay bills and approve bills already paid, **Seconded** Director Deel Vote: **Yes** Director Deel, Director Springer, Director Shaw. **No:** Director Vasseur

Motion Passed

Item 8

Purchase folding chairs to bring us to the maximum quantity allowed by the building's Occupation Limit and have racks build to hold them. Motion Director Shaw to purchase folding chairs to bring us to the maximum quantity allowed by the building's occupation limit and secure racks for storage.

**Seconded Director Deel. Amended Motion Director Shaw I move we purchase 70 folding chairs for this facility with secured racks for storage. Seconded Vasseur. Vote: Unanimous
Motion Passed**

Item 9

Approve Policy #102 Disciplinary Process
I have re-written the Disciplinary policy to ensure that a "progressive discipline" method is followed in accordance with modern human resource standards and include an investigation / review process for serious infractions that requires consensus of two or more senior managers of the Department before suspension or termination is ordered.
Motion Director Vasseur to Approve Policy #102 Disciplinary Process. **Seconded Director Deel. Vote: Unanimous**

Item 10

Approve Policy # 202 Use/Operation of Personal Vehicles
Use of Privately Owned Vehicles (POV) is integral to the operation of any volunteer / paid call fire department. Response to the station for calls is a common place where volunteers are injured and killed. There are also times where there is operational advantage to the Department when POVs can be used for errands, It is essential for order and control of liability that each member of the Department understand to do's and don't in the use of their vehicles.
Motion Director Shaw to Approve Policy #20 Use/Operation of Personal Vehicles. **Seconded Vasseur. Vote: Unanimous**
Motion Passed

Item 11

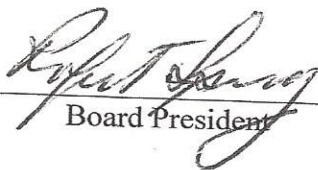
Memorandum of Agreement Between the Fire Service Training Institute and Newberry Springs Fire Department
Fire Chief Miller explained the Agreement to the Directors and how this agreement will benefit the Fire Department.

Item 12

Old and New Business
Director Shaw Action Item Storage Containers and Refrigerator Repair Costs.
-Bring back Minutes for July 26, 2016

Item 13 **Adjournment- 8:10 p.n.**

Board Secretary



Board President