

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Draft Minutes of the Regular Meeting of August 27, 2024, AT 6:00 P.M.

After an invocation by Robert Shaw the meeting was called to order at **6:09 pm** by **Director Deel**. The Pledge of Allegiance was led by **Director Unger**.

Present were: Directors Deel, Matson, Roberts, Springer, and Unger

Also Present: General Manager/Treasurer Vanek, District Secretary Hall, Fire Chief Lanier, Captain Markegard, and members of the Public.

1. Approval of Agenda

Motion by **Director Unger and 2nd by Director Roberts** to approve the agenda as discussed and adjusted to move and pose agenda items.

- Move Item C to become Item L and Item L to become Item C.
- Items E & G will be combined to discuss on Item E.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger and Springer
Noes 0
Absent _____

2. Approval of Draft Minutes of 7/23/2024 And Special Meeting Minutes 8/8/2024

Motion by **Director Deel** and 2nd by **Director Unger to** approve the draft minutes of the Regular Board Meeting as presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

Motion by **Director Deel** and 2nd by **Director Unger** to approve Special Meeting draft minutes and to reflect the change to remove wording “especially Item 4 Lithion Batteries”.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

1. **Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time).*

- A. General Public
- B. Sheriff Captain Ron Markegard

2. **Reports** *(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)*

- A. General Manager – GM Vanek
- B. Fire Department - Chief Lanier
- C. Financial Reports – GM/Treasurer Vanek - *Balance Sheet, Budget vs Actuals*
 - *Scoreboard Budget needs to be corrected*
- D. Air Quality Monitors - Director Unger
- E. Directors Comments (1 min.)
 - Dir. Unger: Thanks everyone for the birthday wishes.
 - Dir. Roberts: Stipulations were obtained at the hearing. Please see San Bernardino County Board of Supervisors website to view the minutes from the hearing on August 20th.
 - Dir. Matson: Wildlife obstruction was brought up during the public hearing.

3. Agenda Items- Discussion/Possible Action

- A. **Rivers, Trails and Conservation Assistance Grant Program - Discussion/Possible Action; Submitted by Rose Beardshear**
 - A meeting is scheduled for a site visit with the partners and the CSD to discuss a conceptual plan.

B. Community Change Grants Technical Assistance Eligibility Decision Discussion/Possible Action; Submitted by Rose Beardshear.

- The CSD can't be the lead on the grant because a government entity can't be a lead. Rose is currently looking for a non-profit organization.
- This item may be removed from future agendas until further notice.

C. Solar and the Impact of Desert Wildlife – Discussion; Submitted by Director Matson.

- There are laws that should be applied to insert solar in the desert community. Discussion of the wildlife nesting sites haven't been identified. An explanation to the public to avoid other solar companies coming into the area is the intention to make the public aware of.

D. Abandoned Well - Discussion/Possible Action; Submitted by Director Matson.

Motion by Director Deel and 2nd by Director Unger to accept Desert Empire's bid and move that we proceed on the project and use the funds from Line-Item number 2003.4 under Grounds Maintenance Repair.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

E & G. Department of Forestry and Fire Protection Agreement / California National Resources Agency Discussion/Possible Action; Submitted by Fire Chief Lanier.

Motion by Director Springer and 2nd by Director Roberts to accept fire agreement as amended.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

**F. Bounce House Risk Management - Discussion/Possible Action;
Submitted by Fire Chief Lanier.**

- Updating CSD policies to avoid potential hazards when there are Bounce Houses present during events is suggested, along with establishing a policy outline.

**H. Community Alert System - Discussion and Possible Action; Submitted
by Director Unger.**

- There are private companies that offer text and telephone calling (www.dialmycalls.com) for alerts if there are any lithium fires. Fire Chief Lanier will look into: www.dialmycalls.com in more detail and suggest any recommendations.

(Suggestion)

- Due to not all community members having cell phones, establishing sirens in the community may be a good idea.

**I. Emergency Operating Center (EOC) Preparedness - Discussion and
Possible Action; Submitted by Director Unger.**

- The CSD would like to prepare for any emergencies for the community. In efforts to do so a dual fuel generator for power outages and the water pump is needed available at the CSD. Quotes for generators will be researched. FEMA distribution points are suggested to look into.

**J. Purple Air Quality Monitoring Termination - Discussion and Possible
Action; Submitted by Director Unger.**

Tabled to September 2024 Meeting

K. Thank-You Letter to Supervisor Rowe - Discussion and Possible Action; Submitted by Director Unger.

Motion by Director Unger and 2nd by Director Springer to write a letter to Supervisor Rowe thanking her for the conditions of the approval that we requested.

Vote: Ayes 2 Directors Unger, Springer
Noes 3 Director Deel, Matson, Roberts
Absent _____

L. CSD Building Commercial Freezer Quotes - Discussion/Possible Action; Submitted by Director Matson.

Motion by Director Matson and 2nd by Director Roberts to accept Item C's bid with Rowe Love Electric for \$3,200 and to take it out of Reserve Account # 117.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

M. Consideration of Increase in Directors' Stipend - Discussion/Possible Action; Submitted by Director Deel.

Motion by Director Deel and 2nd by Director Roberts to raise the Director's Stipend's from \$50 to \$75 for NCSD Board Meetings; retroactive from July 1, 2024.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

N. Agenda Item, Revisions to Policy 1020 Conflict of Interest - Discussion/Action; Submitted by Director Deel.

Motion by Director Roberts and 2nd by Director Springer to accept Policy 1020 as revised and presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

O. Agenda Item – Policy 1030, Public Complaints, Discussion/Possible Action; Submitted by Director Deel.

Motion by Director Roberts and 2nd by Director Matson to accept Policy 1030 as revised and presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

P. Volunteer Personnel Workers; Compensation Insurance POLICY NUMBER: 2115, Discussion/Possible Action; Submitted by Director Deel.

Motion by Director Roberts and 2nd by Director Springer to accept Policy 2115 as presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

Q. Policy 2130 Adding Directors and Fire Fighters to Stewart’s payroll service - Discussion/Possible Action; Submitted by Director Deel.

Motion by Director Unger and 2nd by Director Springer for Policy 2130 to be accepted with the revision that the word “payroll” be removed and the word “pay period” added in the policy title.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

R. New Policy 2021 Separation from District Employment - Discussion/Possible Action; Submitted by Director Deel.

Tabled to September 2024 Board Meeting

5. Approve Bills Paid and Presented; Discussion/Possible Action; GM/Treasurer Vanek

Motion by Director Unger and 2nd by Director Springer to approve Bills Paid and Presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

6. Old and New Business

(New)

- Newberry Springs Family Center asks the CSD to sponsor the Pumpkin Patch this year.
- If the CSD could access San Bernardino County Land Use filings of past projects.
- Director Matson will be attending the CSDA conference in September 9 and will pose some questions at the conference about the solar effects coming to our disadvantaged community.
- Director Roberts has an issue with campers and trailers parking in her neighborhood. She would like to get some advice on what to do.

7. Adjournment

Motion by Director Unger and 2nd by Director Springer to adjourn meeting.

Vote: Ayes _____ Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____
Unanimous

Meeting Adjourned at 10:01 p.m.