

WEBSITE AND SOCIAL MEDIA POLICY

1. **Purpose** – The purpose of this Policy is to provide the public, the District, the Board of Directors, managers, and employees, guidelines on the use of social media which includes the District website and the District Facebook page.

2. **Public Information** – The District maintains an official website at www.newberrycsd.org, and a Facebook page at Newberry CSD, that are used to publicly disseminate official district information. No other site, page, blog, or other social media means are authorized or sanctioned as official District information. If an unofficial site presumes to identify itself as an official voice of the District, the District should be notified immediately so District Counsel can take appropriate action.

3. **Public Participation** - The public is encouraged to interact with the District through the email contact on the website, personal contact at the District office, phone contact with staff, and participation in the regular monthly board meetings. Comments, opinions, requests for service and information are handled best through these channels.

4. **Management of Social Media sites** – The District General Manager has the authority to manage the sites and their contents. The Fire Chief or designated staff has authority to post information only related to the Volunteer Fire Department.

5. **Content of the Social Media sites:** No material may be posted in connection with the political campaign of any Director or candidate for Director of the District, nor any content dealing with confidential information. Agendas, Minutes, and Calendars may be posted, and background information on topics that will be discussed by the Directors and/or that are of interest to the community.

6. **Directors and the Social Media sites** – Directors are not authorized to post content to any District Social Media page on behalf of the District. Directors shall not create or maintain any Social Media page on behalf of the District.

(a) **“Comments”, “Likes”, or “Sharing”** – In order to avoid any violation of the still unclear applicability of the Ralph M. Brown Act to social media, Directors may not comment or “like” any post on the District Social Media pages. Nothing herein prohibits a Director from “sharing” a District post to his/her own Social Media page, or any other Social Media page.

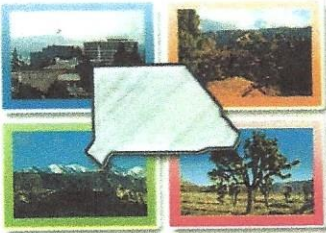
(b) **Other Social Media sites not maintained by the District** – Directors must exercise the same guidelines on non-District websites, blogs, or social media sites to avoid any violation of the Brown Act.

7. Prohibited Use by Directors and Employees – Due to the District’s status as a public entity, all electronic communications from District devices are subject to public disclosure laws.

(a) Directors and employees of the District are prohibited from using District-provided computers, cell phones, or any other electronic devices and networks to access personal email, social media, or browse the internet for personal use for any reason, at any time.

(b) Directors and staff should use District email accounts and addresses as soon as these are set up when doing District business.

(c) This does not prohibit Directors from activities such as writing a letter to an editor or posting to a local web forum; however, caution must be used to not have a dialog with other Directors directly or by a chain of messages.



LAFCO

Local Agency Formation Commission *for San Bernardino County*

1170 West 3rd Street, Unit 150
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www.sbclafco.org

COMMISSIONERS

JIM BAGLEY
Public Member

DR. KIMBERLY COX
Special District

JAMES V. CURATALO, Vice Chair
Special District

ROBERT A. LOVINGOOD
Board of Supervisors

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City Member

DAWN ROWE
Board of Supervisors

ACQUANETTA WARREN
City Member

ALTERNATES

LOUISA HOLSTEAD AMIS
Public Member

RICK DENISON
City Member

STEVEN FARRELL
Special District

JANICE RUTHERFORD
Board of Supervisors

EXECUTIVE OFFICER

SAMUEL MARTINEZ

LEGAL COUNSEL

PAULA DE SOUSA

January 29, 2020

TO: Presidents of the Boards of Directors of the
Independent Special Districts in San Bernardino
County

SUBJECT: Special Districts Selection Committee

This letter will officially open the nomination period for the position of Regular Special District member on the Local Agency Formation Commission (LAFCO) for San Bernardino County. The regular voting member position is currently held by Kimberly Cox, of whom have indicated a desire to run again. The term of office is scheduled to expire May 4, 2020 pursuant to the provisions of Government Code Section 56334. The nomination period for this position will be 34 days, opening on Wednesday, February 5, 2020, and ending at the close of business at 5:00 p.m. on Monday, March 9, 2020.

Nominations for the position will need to be submitted by District Board vote. The signed original nomination form, with the name of each voting Board Member outlined, must be received in the LAFCO office by 5:00 p.m. on **March 19, 2020**, or the nomination will be declared invalid.

Enclosed with this letter is a sample nomination form for the positions outlining the date of the action and District Board vote. Nominations submitted without a date will be returned to the District and will need to be re-submitted within the nomination period in order to be considered valid. If only a single candidate is nominated for the position, pursuant to the provisions of Government Code Section 56332(f)(2), that candidate shall be deemed selected with no further vote required.

At the end of the nomination period, LAFCO staff will prepare and send, by certified mail, to each independent special district a ballot with the candidates nominated and the voting instructions.

A long-standing policy of the Selection Committee is to encourage balanced geographic representation with valley, desert and mountain districts seated on the Commission as voting or alternate members. The position up for nomination is represented by the desert area and the incumbent represents a county water district. A copy of the Policy Statement is attached for your information.

Please let me know if you have any questions concerning the nomination process. You may contact me at the address listed above, by email at smartinez@lafco.sbcounty.gov, or by phone at (909) 388-0480.

Sincerely,



SAMUEL MARTINEZ
Executive Officer

SM/lj

Enclosures:

- 1) Regular Member Nomination Form
- 2) Policy Statement

**NOMINATION FOR
REGULAR SPECIAL DISTRICT MEMBER
MEMBER OF THE
LOCAL AGENCY FORMATION COMMISSION**

The _____
(Name of District)

hereby nominates the following person for the position on the Local Agency
Formation Commission

_____ **REGULAR SPECIAL DISTRICT MEMBER**
(Name of Nominee)

I, _____, do hereby certify that at its regularly
(Name of President or Designee of District)
scheduled meeting of _____, the Board of Directors voted to
nominate the above-identified candidate for the Regular Special District Member
of the Local Agency Formation Commission of San Bernardino County, by the
following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

District President/Authorized Board Member

Dated: _____

Attach – Letter of Interest or Resume of Nominee

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Board Minutes
January 28, 2020

Call the meeting to order. 6:01 p.m.

Pledge of Allegiance

President Springer asked all present to rise, face the flag and recite the Pledge of Allegiance.

Roll Call.

Present:

President Springer
Vice President Deel
Director Paulsen
Director Unger

Absent:

Director Clark

Also Present : General Manager Jodi Howard, District Treasurer Kerri Zurcher, Fire Chief Lanier and members of the public.

1. Approval of the Agenda

Motion Director Paulsen to approve agenda and add Item c. CHP under public comments. Seconded Director Deel.

Vote: **Unanimous**

Motion Passed

2. Public Comments:

a. **General Public-** Ted Stimpfel wants more in-depth minutes.

b. **Community Reports-**

County Supervisor- Representative for Supervisor Lovingood Ron Frame reported on the Coronavirus there is no reports of cases in SB County.

A lot of attention is on this matter and they will keep us posted.

Sheriff- *Report newberrycsd.net*

Board Min.
1-28-20 pg.2

3. Reports

- a. General Manager-** * Lake Jodi donated 3 acre feet of replacement water to the CSD.
* .Our Audit for year ending 2019 is done.
* Checked on the grant for playground they still have not allocated funds and do not have a date when they will allocate funds.
- b. Staff**
- c. Strategic Planning Committee “Civic Hub”-** Next meeting Feb. 8th - 1st Wed. of each month 6 p.m.

4. Agenda Items-

- a. Closed Session with Legal Counsel- Existing Litigation Newberry Community Services District, et. al., v. County of San Bernardino, et. al. (S.B. County Superior Court) CIV DS 2000745.**
Board went into closed session 6:25 p.m.
Board returned from closed session 7:25 p.m.
Report out of closed session- The Judge Presiding over this case is David Cohn Dept. 26
Next Step: Administrative Record to be filed by March 22, 2020 date could be extended if both parties agree.
Management Conference March 9th
Mandatory Settlement Meeting by March 7th
- b. Update of Current and Future Process of Solar Project Civil Case.**
Information only- see above item a.
- c. Proposed Policy addition for using District Social Media.**
Tabled to next month meeting with corrections.
- d. Update Possible Purchase of Land on Newberry Rd. and/or any other Properties in Newberry.**
Kerri will do more research on Newberry Rd. property and bring back to next meeting.
- e. Shall we invite the Grand Jury to do their presentation at one of our CSD Meetings?**
Staff has been directed by the board to contact them to do a presentation at one of our future meetings.

f. Review and Discuss Cost of Living Wage Increase for Staff.

Motion Director Deel to give 5 % raises to GM, Board Secretary, Office Secretary, Treasurer and Fire Department Admin and re-address when we do next year budget
Seconded Director Unger

Vote: Unanimous

Motion Passed

g. Approval of Minutes for December 17 & 23, 2019.

Motion Director Unger to approve minutes for December 17 & 23.
Seconded Director Paulsen.

Vote: Unanimous

Motion Passed

h. Approve Bills Paid and Presented

Motion Director Deel to approve bills paid and presented. Seconded
Director Paulsen.

Vote: Unanimous

Motion Passed

5. Old and New Business

Bring back Social Media Policy

6. Directors Comments (1 min.)

Director Deel- She went to CSD Lucheon and sent a letter to LUS and the Water Master about Lake Dolores water rights.

Director Springer wanted to thank everyone for coming to our meeting.

Director Unger wanted to thank Andy Jones for organizing the Clean-up Day.

7. Adjournment: 8:56 p.m.

Board Secretary

Board President

NEWBERRY COMMUNITY SERVICE DISTRICT

Established 1958

Special Meeting Board Minutes

February 12, 2020

Call the meeting to order. 6:04 p.m.

Pledge of Allegiance

President Springer asked all present to rise, face the flag and recite the Pledge of Allegiance.

Roll Call.

Present:

President Springer
Vice President Deel
Director Unger
Director Paulsen

Absent:

Director Clark

Also Present : General Manager Jodi Howard and members of the public.

1. Approval of the Agenda

Motion Director Deel approve as presented. Seconded Director Paulsen

Vote: Unanimous

Motion Passed

2. Public Comments:

a. General Public-

Ted Stimpfel- the community does not want to settle they want to fight to the very end. He also requested himself, Kathy Ridler and Bob Berkman represent Friends of Newberry Springs.

Robert Shaw- very upset that the board may settle. If they do he will bring recommend recalling them.

Gay Birch-the solar project will change her life and the desert. She asks the Board to please continue to fight.

Bob Berkman- Spoke about dust control and Clearways obligation.

Ted Stimpfel- he has experience with the courts this could go on for years. The County didn't follow the law made many violations in the EIR. The Court will rule for Newberry.

Special Meeting min.
2-12-20 pg.2

3. Agenda Items- Discussion/Possible Action

a. Closed Session with Legal Counsel- Existing Litigation Newberry Community Services District, et. al. v. County of San Bernardino, et. al. (S.B. County Superior Court) CIV DSW 2000745.

Government Code 54956.9 (a)

Went into Closed Session 6:25 p.m.

Returned from Closed Session 7:18 p.m.

Report from Closed Session- No action taken at this time.

4. Adjournment: 6:32 p.m.

Board Secretary

Board President

Newberry Community Service District
 FY 2019/20
 Budget Summary 02/21/2020

1000.0 ADMINISTRATION	Budgeted	Spent	Balance
1001.0 Advertising	\$300.00	\$0.00	\$300.00
1003.0 Auditor	\$8,000.00	\$8,600.00	-\$600.00
1004.0 Bank Fees	\$200.00	\$154.28	\$45.72
1005.0 Director Stipends	\$4,000.00	\$2,200.00	\$1,800.00
1006.0 Education			
1006.1 Education, Tuition	\$2,500.00	\$55.00	\$2,445.00
1006.2 Education, Books	\$200.00	\$0.00	\$200.00
1006.3 Education, Lodging	\$2,000.00	\$0.00	\$2,000.00
1006.4 Education, Mileage	\$800.00	\$0.00	\$800.00
Education Sub-Total	\$5,500.00	\$55.00	\$5,445.00
1007.0 Election Expenses	\$0.00	\$0.00	\$0.00
1008.0 LAFCO	\$700.00	\$355.32	\$344.68
1009.0 Legal Expenses	\$4,000.00	\$8,811.49	-\$4,811.49
1009.1 Legal Expenses-Solar Project		\$13,576.00	
Legal Expenses Subtotal		\$22,387.49	
1010.0 Office Expenses			
1010.1 Office Supplies	\$1,500.00	\$357.76	\$1,142.24
1010.2 Office Equipment, Maint/Repair	\$1,400.00	\$980.80	\$419.20
1010.3 Office Equipment, Purchases	\$500.00	\$37.70	\$462.30
1010.4 Postage/Shipping	\$500.00	\$202.50	\$297.50
1010.5 Office Telephone	\$400.00	\$181.62	\$218.38
1010.6 Subscriptions/Membership Fees	\$4,000.00	\$2,197.05	\$1,802.95
1010.7 Office Internet	\$1,300.00	\$774.57	\$525.43
Office Expenses Sub-Total	\$9,600.00	\$4,732.00	\$4,868.00
1012.0 Administrative Personnel Expenses			
1012.1 Salary, Board Secretary	\$2,000.00	\$1,202.20	\$797.80
1012.2 Salary, General Manager	\$12,000.00	\$7,184.15	\$4,815.85
1012.3 Salary, Office Assistant	\$8,000.00	\$5,232.50	\$2,767.50
1012.4 Salary, Treasurer	\$4,800.00	\$3,354.19	\$1,445.81
1012.5 Payroll Tax Payment	\$6,000.00	\$3,548.95	\$2,451.05
1012.7 Dept of Justice-Live Scan	\$100.00	\$0.00	\$100.00
1012.8 Workers Comp Insurance	\$8,000.00	\$7,410.00	\$590.00
1012.9 Staff Mileage	\$300.00	\$77.38	\$222.62
Admin Personnel Expenses Sub-Total	\$41,200.00	\$28,009.37	\$13,190.63
1013.0 SDRMA Insurance, Liability/Bonding	\$4,000.00	\$0.00	\$4,000.00
Administrative Total	\$77,500.00	\$66,493.46	\$11,006.54

Newberry Community Service District
 FY 2019/20
 Budget Summary 02/21/2020

2000.0 PARK & RECREATION	Budgeted	Spent	Balance
2001.0 Community Events			
2001.1 Community Events, Advertising	\$300.00	\$0.00	\$300.00
2001.2 Community Events, Expenses	\$12,000.00	\$80.08	\$11,919.92
Community Events Sub-Total	\$12,300.00	\$80.08	\$12,219.92
2002.0 Community Center Expenses			\$0.00
2002.1 Consumable Supplies	\$400.00	\$280.01	\$119.99
2002.2 CSD Electric	\$4,000.00	\$2,534.00	\$1,466.00
2002.3 CSD Propane	\$2,000.00	\$936.38	\$1,063.62
2002.4 Contract Labor, Cleaning	\$4,200.00	\$2,400.00	\$1,800.00
2002.5 Health Permits	\$1,200.00	\$1,252.84	-\$52.84
2002.6 CSD Building, Maint/Repair	\$15,300.00	\$2,870.64	\$12,429.36
2002.7 Pest Control	\$600.00	\$400.00	\$200.00
Community Center Sub-Total	\$27,700.00	\$10,673.87	\$17,026.13
2003.0 Grounds Expenses			
2003.1 Contract Labor, Landscaping	\$4,800.00	\$3,275.00	\$1,525.00
2003.2 Disposal Services	\$2,500.00	\$1,280.09	\$1,219.91
2003.3 Maint/Repair, Equipment	\$1,800.00	\$20.35	\$1,779.65
2003.4 Maint/Repair, Grounds	\$5,000.00	\$1,923.22	\$3,076.78
2003.5 Maint/Repair, Well	\$2,000.00	\$0.00	\$2,000.00
2003.6 Mojave Water Agency Fees	\$200.00	\$67.35	\$132.65
2003.7 Park, Capital Improvements	\$45,000.00	\$0.00	\$45,000.00
2003.8 Park, Electric	\$1,800.00	\$1,651.03	\$148.97
2003.9 Water Testing	\$500.00	\$180.00	\$320.00
Grounds Expenses Sub-Total	\$63,600.00	\$8,397.04	\$55,202.96
TOTAL	\$103,600.00	\$19,150.99	\$84,449.01

3000.0 STREET LIGHTS	Budgeted	Spent	Balance
3001.0 Street Lights	\$8,000.00	\$3,282.09	\$4,717.91

Newberry Community Service District
 FY 2019/20
 Budget Summary 02/21/2020

4000.0 FIRE DEPARTMENT	Budgeted	Spent	Balance
4001.0 Apparatus Lease/Purchase	\$0.00	\$0.00	\$0.00
4002.0 Capital Improvements			\$0.00
4002.1 Station	\$10,000.00	\$420.14	\$9,579.86
4002.2 Equipment	\$0.00	\$0.00	\$0.00
Capital Improvements Sub-Total	\$10,000.00	\$420.14	\$9,579.86
4003.0 Equipment Expense, Vehicle			
4003.1 Equip Exp, Vehicle, Fuel	\$7,000.00	\$4,294.07	\$2,705.93
4003.2 Equip Exp, Vehicle, Maint/Repair	\$10,000.00	\$2,573.96	\$7,426.04
4003.3 Equip Exp, Vehicle, SDRMA, Ins	\$7,000.00	\$0.00	\$7,000.00
Equipment Expense Sub-Total	\$24,000.00	\$6,868.03	\$17,131.97
4004.0 Equip Exp, Non-Vehicle			
4004.1 Equip Exp, Non-Vehicle, Purchase	\$12,000.00	\$17,009.18	-\$5,009.18
4004.2 Equip Exp, Non-Vehicle, Maint/Repair	\$4,000.00	\$4,115.37	-\$115.37
4004.3 Equip Exp, Non-Vehicle, First Aid Supplies	\$2,500.00	\$869.80	\$1,630.20
4004.4 Equip Exp, Non-Vehicle, Equip Fuel	\$300.00	\$86.27	\$213.73
Equipment Exp, N-V Sub-Total	\$18,800.00	\$22,080.62	-\$3,280.62
4005.0 Dispatching Expense			
4005.1 Equipment Purchase	\$8,000.00	\$0.00	\$8,000.00
4005.2 Equipment Maint/Repair	\$2,000.00	\$724.49	\$1,275.51
4005.3 Cal Fire Dispatching	\$7,500.00	\$0.00	\$7,500.00
Dispatching Expense Sub-Total	\$17,500.00	\$724.49	\$16,775.51
4006.0 Station Expenses			
4006.1 Internet/Phone Service	\$2,000.00	\$2,029.61	-\$29.61
4006.2 Station, Maint/Repair	\$3,000.00	\$1,142.05	\$1,857.95
4006.3 Office Supplies	\$1,200.00	\$435.26	\$764.74
4006.4 Pest Control	\$600.00	\$400.00	\$200.00
4006.5 Subscriptions/Memberships	\$3,000.00	\$19.99	\$2,980.01
4006.6 Station, Electric	\$3,000.00	\$1,798.00	\$1,202.00
4006.7 Drinking Water	\$500.00	\$219.17	\$280.83
4006.8 Trash Service	\$600.00	\$355.20	\$244.80
Station Expenses Sub-Total	\$13,900.00	\$6,399.28	\$7,500.72
4007.0 Firefighter Personnel Expenses			
4007.1 Fire Department Office Administrator	\$9,000.00	\$4,999.05	\$4,000.95
4007.4 Firefighter Appreciation	\$4,000.00	\$621.01	\$3,378.99
4007.5 Firefighter Callout Stipend	\$8,500.00	\$4,290.00	\$4,210.00
4007.6 Training Exp, Certification/Books/Tuition	\$7,500.00	\$2,444.63	\$5,055.37
4007.8 Dept of Justice, Live Scan	\$500.00	\$57.00	\$443.00
4007.10 Uniform Expense	\$500.00	\$0.00	\$500.00
Unreconciled Expenses		\$563.23	
Personnel Sub-Total	\$30,000.00	\$12,974.92	\$17,025.08
4008.0 Public Relations			
4008.1 Prevention	\$200.00	\$0.00	\$200.00
Public Relations Sub-Total	\$200.00	\$0.00	\$200.00
4009.0 Grant Expenses			
4009.1 Grant Expenses, Admin	\$500.00	\$199.00	\$301.00
4009.2 Grant Expense, Purchases	\$0.00	\$0.00	\$0.00
Grant Expenses Sub-Total	\$500.00	\$199.00	\$301.00
4010.0 Explorer's Expenses			
4010.1 Explorer's Expenses Admin	\$1,000.00	\$914.21	\$85.79
Explorer's Expenses Sub-Total	\$1,000.00	\$914.21	\$85.79
TOTAL	\$115,900.00	\$50,580.69	\$65,319.31

Newberry Community Service District
 FY 2019/20
 Budget Summary 02/21/2020

5000.0 INCOME	Budgeted	Balance
5001.0 Interest		
5001.1 Checking Interest	\$400.00	\$167.43
5001.2 CD Interest	\$500.00	\$0.00
5001.3 Savings Interest	\$40.00	\$526.97
Interest Total	\$940.00	\$694.40
5002.0 Rental Income		
5002.1 Building Rental	\$500.00	\$210.00
5002.2 Equipment Rental	\$0.00	\$100.00
Rental Income Total	\$500.00	\$310.00
5003.0 Fire Department Income		
5003.1 FD, Burn Permits	\$2,400.00	\$967.00
5003.2 FD, Response Charges	\$300.00	\$5.00
5003.3 FD, Grant Income	\$14,000.00	\$0.00
5003.4 FD, Donations	\$0.00	\$0.00
5003.5 FD, Reserve Transfer	\$10,000.00	\$0.00
Fire Department Income Total	\$26,700.00	\$972.00
5004.0 Other Income		
5004.2 Purchase Card Rebate	\$340.00	\$407.62
5004.3 Copies	\$20.00	\$62.40
5004.4 Fireworks Donations	\$5,000.00	\$5,087.00
5004.5 Misc. Income	\$0.00	\$825.00
5004.6 Reserve Transfer	\$45,000.00	\$0.00
Other Income Total	\$50,360.00	\$6,382.02
5005.0 San Bernardino County Tax Share	\$225,000.00	\$134,727.52
TOTAL	\$303,500.00	\$143,085.94

47% to Anticipated Income

EXPENSE TOTALS	Budgeted	Spent	Balance
1000.0 Administration	\$77,500.00	\$66,493.46	\$11,006.54
2000.0 Park and Recreation	\$103,600.00	\$10,673.87	\$92,926.13
3000.0 Street Lights	\$6,500.00	\$3,282.09	\$3,217.91
4000.0 Fire Department	\$115,900.00	\$50,580.69	\$65,319.31
TOTAL	\$303,500.00	\$131,030.11	\$172,469.89

43% Budget Spent

CASH ACCOUNT BALANCES (as of 2/21/2020)

116. CD Account	\$138,403.75
117. Savings Account	\$197,505.83
118. FD Reserve	\$33,967.63
120. Checking Account	\$270,868.68
Total Cash Balance	\$640,745.89

February 2020 Expenditures

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Acct</u>	<u>Split</u>	<u>Amount</u>
02/12/2020	17816	DeLage Laden	1010.2		\$ 124.14
02/12/2020	17817	Watermaster	2003.6		\$ 67.35
02/12/2020	17818	Daphne Lanier	2002.4		\$ 300.00
02/12/2020	17819	Jack Unger	1005.0		\$ 50.00
02/12/2020	17820	Jon Stone	split		\$ 500.00
			2003.1	\$ 425.00	
			2003.4	\$ 75.00	
02/12/2020	17821	Larry Clark	1005.0		\$ 50.00
02/12/2020	17822	Paula Deel	1005.0		\$ 50.00
02/12/2020	17823	Robert Springer	1005.0		\$ 50.00
02/12/2020	17824	Vickie Paulsen	1010.1		\$ 38.28
02/12/2020	17825	Advanced Copy	1010.2		\$ 50.08
02/12/2020	17826	Clark Pest Control	2002.7		\$ 50.00
02/12/2020	17827	Desert Disposal	4006.8		\$ 44.40
02/12/2020	17828	SCE	2002.2		\$ 21.04
02/12/2020	17829	Stewart's	1010.6		\$ 160.00
02/12/2020	17830	Vickie Paulsen	1005.0		\$ 50.00
02/12/2020	17831	Clark Pest Control	4006.4		\$ 50.00
02/12/2020	17832	Desert Disposal	2003.2		\$ 160.69
02/12/2020	17833	SCE	2002.2		\$ 111.27
02/12/2020	17834	SCE	split		\$ 562.47
			2003.8	\$ 172.84	
			4006.6	\$ 389.63	
02/18/2020	eft	EDD	1012.5		\$ 135.29
02/18/2020	eft	IRS	1012.5		\$ 501.22
02/20/2020	eft	CASDU	4007.1		\$ 277.05
02/20/2020	eft	Daphne Lanier	4007.1		\$ 326.94
02/20/2020	eft	Jodi Howard	split		\$ 1,026.46
02/20/2020	eft	Kerri Zurcher	1012.4		\$ 404.02
02/20/2020	eft	Martha Elder	1012.3		\$ 630.29
02/21/2020	17835	CASH	split		\$ 173.58
		1010.1	\$ 3.75	1012.9	\$ 20.00
		1010.4	\$ 27.50	2002.6	\$ 86.98
		1010.6	\$ 15.00	2003.3	\$ 20.35
02/21/2020	17836	Frontier	4006.1		\$ 54.80
02/21/2020	17837	Streamline	1010.6		\$ 50.00
02/21/2020	17838	Cory Rogers	4007.5		\$ 40.00
02/21/2020	17839	David Wetterman	4007.5		\$ 30.00

02/21/2020	17840	DeLage Laden	1010.2	\$	62.07
02/21/2020	17841	Devaney, Pate, Morris And Cameron, LLP	1009.0	\$	67.50
02/21/2020	17842	Jack Unger	1005.0	\$	50.00
02/21/2020	17843	Jay Potter	4007.5	\$	40.00
02/21/2020	17844	Larry Clark	1005.0	\$	50.00
02/21/2020	17845	Michelle Rodriguez	4007.5	\$	40.00
02/21/2020	17846	Paula Deel	1005.0	\$	50.00
02/21/2020	17847	Robert Springer	1005.0	\$	50.00
02/21/2020	17848	Roberto Rodriguez	4007.5	\$	80.00
02/21/2020	17849	Rylan Lanier	4007.5	\$	130.00
02/21/2020	17850	Vickie Paulsen	1005.0	\$	50.00
02/21/2020	17851	Geo Monitoring	2003.9	\$	75.00
02/21/2020	17852	SCE	3001.0	\$	412.38
02/21/2020	17853	Silver Valley Propane	2002.3	\$	275.59
02/21/2020	17854	Daphne Lanier	4007.5	\$	60.00
02/21/2020	17855	Advanced Copy	1010.2	\$	36.84
02/21/2020	17856	Home Depot	split	\$	73.53
			2002.6	\$	15.31
			2003.4	\$	58.22