

# Newberry Springs FD

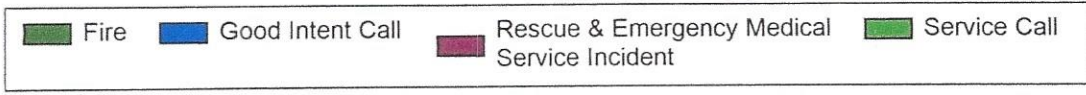
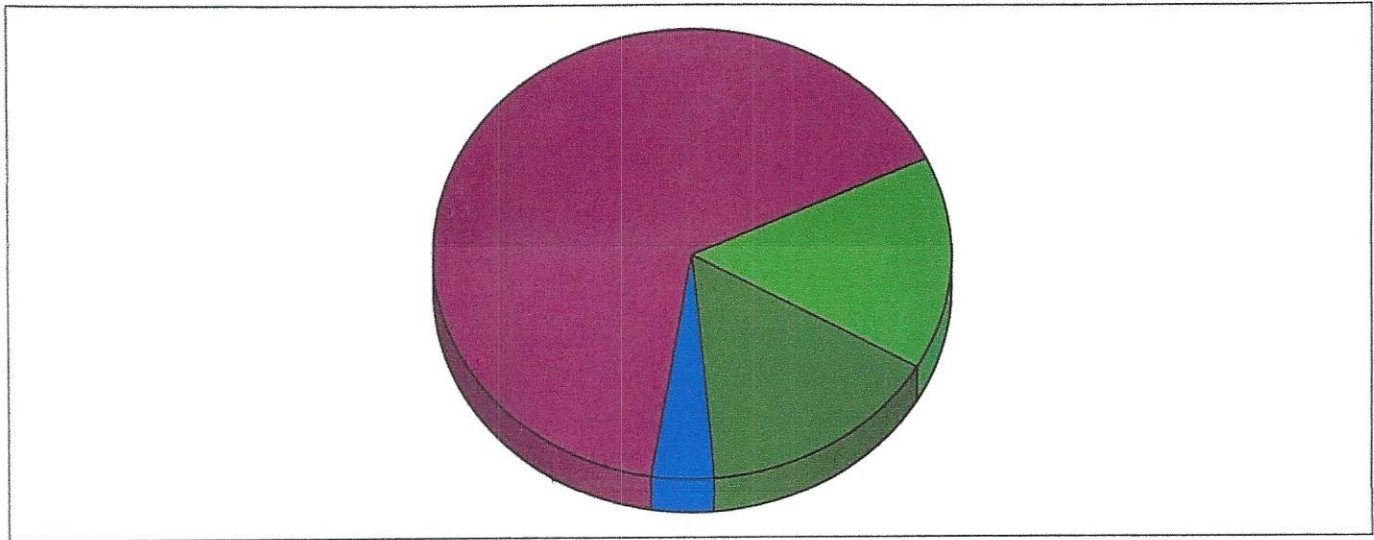
Newberry Springs, CA

This report was generated on 12/11/2022 4:57:27 PM



## Major Incident Types by Month for Date Range

Start Date: 11/01/2022 | End Date: 11/30/2022



INCIDENT TYPE	NOV	TOTAL
Fire	4	4
Good Intent Call	1	1
Rescue & Emergency Medical Service Incident	17	17
Service Call	4	4
<b>Total</b>	<b>26</b>	<b>26</b>

Only REVIEWED incidents included



# NEWBERRY SPRINGS FIRE DEPT.

MONTHLY REPORT NOVEMBER-DECEMBER 2022

**\*TRAINING IN HOUSE:**

(5) Hours (with FF's & Explorers) Rig check outs. Scene scenarios on Structural Fires/ Mutual-Aid resource's, ERG book (Emergency Response Guide) knowledge, radio communication.

**\*MUTUAL Fire Dept's Training: FTT**

11/1/22 CANCELLED

**\*CALL VOLUME and RESPONSE:**

(26) calls in the month of *NOVEMBER*

(17) missed calls (in our absents MCLB & Desert Ambulance are the Mutual Aid Agencies Responding)

\*E392- needs tuneup & hood latch fixed.

NOTE: Pump-packing, Unable to repair due to rust & severe corrosion. As of this day 12/10/2022, we are unsure of how long the pump will hold/continue working. E392's annual inspection Failed in 7/2022

\*WT392- 12/10/22 H&S Mobil- performed diagnostics on transmission due to it slipping out of gear while driving. "Scan showing inactive codes for loss of power 6 times, voltage dropped below 7 volts but the last 2 times dropped to zero volts (normal is 12.0 volts) batteries tested FAILED cables badly corroded. Had to reorder cables & batteries. Lights & wiring will be looked into 2023.

\*BP392- Steer tires (front's) & 1 drive tire needs to be replaced & alignment. (that'll be taken to a shop)

12/10/22 H&S Mobil- rear brakes- metal to metal, replaced rotors & brake pads. (Seals aren't leaking)

\*\*NOTE: we were notified by GSAXcess (Fed.Gov.Equipment) there's (3) 4x4 type 3 apparatus only 500 gallons of water, (free) for our pickings- unknown time of availabilities.

**\*STATION 392: "Bunking Quarters & Station 392"**

11/16/22 @13:00 walk through-1 company had appeared. 11/29/22 Quote came in.(\$68,985.00)

I have been in contact with SVUSD- SR.Director & Maintenance/Facilities Director with all electrical plans needed inside Fire Dept. building to continue our services and to be "up to code"

**\*EVENTS/ACTIVITIES/GRANTS:**

11/05/22 Pistachio Festival was a success to all involved.

"Fire Dept. would like to personally Thank Paula & Paul Deel for their work & time they had put into The past Pistachio Festivals." THANK YOU!!

The Chamber of Commerce Committee, had worked well together. And we ALL appreciate the time & love you all had put into this community event for Newberry Springs!

12/17/22 is our annual "STAR OF HOPE" with the Sheriffs Dept, & all local Fire Dept. (flyers on table)

\*GRANT: We're in contact with our grant writer, getting info in by January. (not due till Feb.)

For a new fire apparatus. (AFGrant w/under 20,000 population is a 95% grant to 5% FD)

# Newberry Community Services District

## Balance Sheet

As of February 23, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
100 Change Fund	0.00
103 Petty Cash	100.00
104 Petty Cash-Custodian	100.00
116 Reserve-Park & Rec	209,575.32
117 Reserve-Admin/Build Fund	210,135.48
118 Reserve-Fire Department	173,782.84
120 Checking Account	177,400.20
120.1 Scoreboard Donations	9,200.00
<b>Total 120 Checking Account</b>	<b>186,600.20</b>
123 LAIF	0.00
<b>Total Bank Accounts</b>	<b>\$780,293.84</b>
Accounts Receivable	
11000 Accounts Receivable	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
11010 Uncollected Current Year Taxes	2,393.10
11020 Prepaid Insurance	9,336.10
11030 Prepaid Emergency Reporting	0.00
12000 Undeposited Funds	952.71
Uncategorized Asset	0.00
<b>Total Other Current Assets</b>	<b>\$12,681.91</b>
<b>Total Current Assets</b>	<b>\$792,975.75</b>
Fixed Assets	
150 Land	6,204.00
154 New Station Augmentation	25,392.03
157 Fire Department Equipment	673,931.39
160 Office Equipment and Furniture	46,962.64
163 Park and Rec Equipment	90,791.79
166 Building Improvements	180,923.52
169 CSD Office (Care Taker Mobile)	0.00
170 Accumulated Depreciation	-990,442.27
<b>Total Fixed Assets</b>	<b>\$33,763.10</b>
<b>TOTAL ASSETS</b>	<b>\$826,738.85</b>

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	447.36
<b>Total Accounts Payable</b>	<b>\$447.36</b>
Credit Cards	
Home Depot	-892.06
US Bank	-6,416.65
<b>Total Credit Cards</b>	<b>\$-7,308.71</b>
Other Current Liabilities	
20010 State Disability Payable	0.00
20020 FICA Tax Payable	0.00
20030 Federal Withholding Tax Payable	0.00
21000 Deferred Revenue	0.00
24000 Payroll Liabilities	-3,489.56
<b>Total Other Current Liabilities</b>	<b>\$-3,489.56</b>
<b>Total Current Liabilities</b>	<b>\$-10,350.91</b>
Long-Term Liabilities	
20005 Note Payable	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$-10,350.91</b>
Equity	
30000 Opening Balance Equity	0.00
30200 Investment in Fixed Assets	33,763.10
32000 Unrestricted Net Assets	767,357.14
Net Income	35,969.52
<b>Total Equity</b>	<b>\$837,089.76</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$826,738.85</b>

# Newberry Community Services District

Budget vs. Actuals: Approved FY\_2022\_2023 - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
5000.0 Income				
5001.0 Income-Interest				
5001.2 Income-Interest, CD Interest		500.00	-500.00	
5001.3 Income-Interest, Savings Acct	4,710.43	800.00	3,910.43	588.80 %
<b>Total 5001.0 Income-Interest</b>	<b>4,710.43</b>	<b>1,300.00</b>	<b>3,410.43</b>	<b>362.34 %</b>
5002.0 Income-Rental Income				
5002.1 Income-Rent Income, Space Rent	250.00	500.00	-250.00	50.00 %
5002.2 Income-Rent Inc, Equip Rent		130.00	-130.00	
<b>Total 5002.0 Income-Rental Income</b>	<b>250.00</b>	<b>630.00</b>	<b>-380.00</b>	<b>39.68 %</b>
5003.0 Income-Fire Department				
5003.1 Income-FD, Burn Permits	1,000.00	2,000.00	-1,000.00	50.00 %
5003.2 Income-FD, Response Charges	500.00	50.00	450.00	1,000.00 %
5003.3 Income-FD, Grant Income	11,500.00		11,500.00	
5003.5 FD, Reserve Transfer		5,000.00	-5,000.00	
5003.6 General Fund Reserve Transfer to FD/Bunkhouse		30,000.00	-30,000.00	
<b>Total 5003.0 Income-Fire Department</b>	<b>13,000.00</b>	<b>37,050.00</b>	<b>-24,050.00</b>	<b>35.09 %</b>
5004.0 Income-Other Income	500.00		500.00	
5004.2 Income-Other Inc, Pur Card Reb	522.01	500.00	22.01	104.40 %
5004.3 Income-Other Inc, Copies		20.00	-20.00	
5004.4 Income-Other Inc, Fireworks Don	5,120.00	6,000.00	-880.00	85.33 %
5004.5 Income-Other Inc, Misc Income	22,235.90		22,235.90	
5004.8 Other Income-Fitness Park Grant		179,641.00	-179,641.00	
<b>Total 5004.0 Income-Other Income</b>	<b>28,377.91</b>	<b>186,161.00</b>	<b>-157,783.09</b>	<b>15.24 %</b>
5005.0 Income, SB County Tax Share	140,974.15	234,236.71	-93,262.56	60.18 %
<b>Total 5000.0 Income</b>	<b>187,312.49</b>	<b>459,377.71</b>	<b>-272,065.22</b>	<b>40.78 %</b>
<b>Total Income</b>	<b>\$187,312.49</b>	<b>\$459,377.71</b>	<b>\$ -272,065.22</b>	<b>40.78 %</b>
<b>GROSS PROFIT</b>	<b>\$187,312.49</b>	<b>\$459,377.71</b>	<b>\$ -272,065.22</b>	<b>40.78 %</b>
<b>Expenses</b>				
1000.0 Administrative-Subtotal				
1001.0 Advertising		300.00	-300.00	
1003.0 Auditor Expense		11,000.00	-11,000.00	
1004.0 Bank Fees	12.00	100.00	-88.00	12.00 %
1005.0 Directors Stipend	2,200.00	3,500.00	-1,300.00	62.86 %
1006.0 Education Exp-Staff & Directors				
1006.1 Education-Tuition		750.00	-750.00	
1006.2 Education-Books		200.00	-200.00	
1006.3 Education-Lodging		250.00	-250.00	
1006.4 Education-Mileage Reimbursement	135.00	200.00	-65.00	67.50 %
<b>Total 1006.0 Education Exp-Staff &amp; Directors</b>	<b>135.00</b>	<b>1,400.00</b>	<b>-1,265.00</b>	<b>9.64 %</b>
1007.0 Election Expenses		700.00	-700.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
1008.0 LAFCO Expense	3.56	200.00	-196.44	1.78 %
1009.0 Legal Expenses	2,092.50	3,500.00	-1,407.50	59.79 %
1010.0 Office Expenses				
1010.1 Office Supplies	332.60	1,500.00	-1,167.40	22.17 %
1010.2 Office Equipment-Maint/Repair	519.24	1,200.00	-680.76	43.27 %
1010.3 Office Equipment-Purchase		500.00	-500.00	
1010.4 Postage (US Mail, UPS, FedEx)	140.00	400.00	-260.00	35.00 %
1010.5 Annex Telephone/Fax	188.72	350.00	-161.28	53.92 %
1010.6 Subscriptions/Memberships, Adm	1,875.00	1,500.00	375.00	125.00 %
1010.7 Annex Internet	1,242.23	1,700.00	-457.77	73.07 %
1010.8 Bookkeeping Services	1,650.00	2,200.00	-550.00	75.00 %
<b>Total 1010.0 Office Expenses</b>	<b>5,947.79</b>	<b>9,350.00</b>	<b>-3,402.21</b>	<b>63.61 %</b>
1012.0 Admin Personnel Expenses				
1012.1 Board Secretary-Salary	1,025.84	1,700.00	-674.16	60.34 %
1012.2 General Manager-Salary	9,800.00	16,800.00	-7,000.00	58.33 %
1012.3 Office Assistant-Salary	4,901.68	8,800.00	-3,898.32	55.70 %
1012.4 Treasurer - Salary	1,846.80	5,000.00	-3,153.20	36.94 %
1012.5 Fed/State/Local Empl Tay Pmts	-616.58	2,000.00	-2,616.58	-30.83 %
1012.7 Department of Justice-Live Scan		100.00	-100.00	
1012.8 Workers Comp Insurance	6,855.00	9,000.00	-2,145.00	76.17 %
1012.9 Staff Mileage		300.00	-300.00	
<b>Total 1012.0 Admin Personnel Expenses</b>	<b>23,812.74</b>	<b>43,700.00</b>	<b>-19,887.26</b>	<b>54.49 %</b>
1013.0 SDRMA Insurance-Liab/Bonding	9,934.16	11,583.89	-1,649.73	85.76 %
<b>Total 1000.0 Administrative-Subtotal</b>	<b>44,137.75</b>	<b>85,333.89</b>	<b>-41,196.14</b>	<b>51.72 %</b>
2000.0 Parks and Recreation - Subtotal				
2001.0 Community Events				
2001.1 Community Event-Advertising		300.00	-300.00	
2001.2 Community Event-Expenses	237.00	13,000.00	-12,763.00	1.82 %
<b>Total 2001.0 Community Events</b>	<b>237.00</b>	<b>13,300.00</b>	<b>-13,063.00</b>	<b>1.78 %</b>
2002.0 Community Center Expenses				
2002.1 CC-Consumable Supplies	240.88	400.00	-159.12	60.22 %
2002.2 CC-Electricity	3,559.25	4,000.00	-440.75	88.98 %
2002.3 CC-Propane	1,116.30	2,000.00	-883.70	55.82 %
2002.4 CC-Contract Labor/Cleaning	2,400.00	3,600.00	-1,200.00	66.67 %
2002.5 CC-Health Permits	1,204.50	1,000.00	204.50	120.45 %
2002.6 CC-Maint/Repairs	901.99	3,000.00	-2,098.01	30.07 %
2002.7 Pest Control	495.00	700.00	-205.00	70.71 %
<b>Total 2002.0 Community Center Expenses</b>	<b>9,917.92</b>	<b>14,700.00</b>	<b>-4,782.08</b>	<b>67.47 %</b>
2003.0 Ground Expenses				
2003.1 Grounds-Landscaping	3,175.00	6,000.00	-2,825.00	52.92 %
2003.2 Grounds-Disposal Services	1,330.88	2,000.00	-669.12	66.54 %
2003.3 Grounds-Tractor Expense		750.00	-750.00	
2003.4 Grounds Maint/Repair	1,934.62	5,502.82	-3,568.20	35.16 %
2003.5 Gounds-Well Maint/Repair		1,000.00	-1,000.00	
2003.6 Grounds-MWA Fees	10.12	200.00	-189.88	5.06 %
2003.7 Grounds-Capital Improvement	8,818.10	179,641.00	-170,822.90	4.91 %
2003.8 Grounds-Electric	1,309.56	2,500.00	-1,190.44	52.38 %
2003.9 Gounds-Water Testing	205.00	500.00	-295.00	41.00 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 2003.0 Ground Expenses</b>	<b>16,783.28</b>	<b>198,093.82</b>	<b>-181,310.54</b>	<b>8.47 %</b>
<b>Total 2000.0 Parks and Recreation - Subtotal</b>	<b>26,938.20</b>	<b>226,093.82</b>	<b>-199,155.62</b>	<b>11.91 %</b>
3000.0 Municipal Services-Subtotal				
3001.0 Electric - Street Lights	5,163.14	7,000.00	-1,836.86	73.76 %
<b>Total 3000.0 Municipal Services-Subtotal</b>	<b>5,163.14</b>	<b>7,000.00</b>	<b>-1,836.86</b>	<b>73.76 %</b>
4000.0 Fire Department - Subtotal				
4002.0 FD-Capital Improvements				
4002.1 FD-Cap Improvements, Station	3,449.25	5,000.00	-1,550.75	68.99 %
4002.3 FD Bunkhouse		30,000.00	-30,000.00	
<b>Total 4002.0 FD-Capital Improvements</b>	<b>3,449.25</b>	<b>35,000.00</b>	<b>-31,550.75</b>	<b>9.86 %</b>
4003.0 FD-Equipment Expense				
4003.1 FD-Equip Exp, Fuel	2,826.04	7,500.00	-4,673.96	37.68 %
4003.2 FD-Vehicle Maint/Repair	13,176.05	15,000.00	-1,823.95	87.84 %
4003.3 FD-Equip Exp, Veh, SDRMA Ins	6,152.13	7,000.00	-847.87	87.89 %
<b>Total 4003.0 FD-Equipment Expense</b>	<b>22,154.22</b>	<b>29,500.00</b>	<b>-7,345.78</b>	<b>75.10 %</b>
4004.0 FD-Equip Exp, Non-Vehicle				
4004.1 FD-Equip Exp, NV, Purchase	5,522.06	15,000.00	-9,477.94	36.81 %
4004.2 FD-Equip Exp, NV, Maint/Repair	308.76	2,000.00	-1,691.24	15.44 %
4004.3 FD-Equip Exp, NV, First Aid Sup	871.81	2,000.00	-1,128.19	43.59 %
4004.4 FD-Equip Exp, NV, Equip Fuel		200.00	-200.00	
<b>Total 4004.0 FD-Equip Exp, Non-Vehicle</b>	<b>6,702.63</b>	<b>19,200.00</b>	<b>-12,497.37</b>	<b>34.91 %</b>
4004.5 Grant Expenses	11,942.03	500.00	11,442.03	2,388.41 %
4005.0 FD-Dispatching Expense				
4005.1 FD-Disp Exp, Equip Purchase		4,000.00	-4,000.00	
4005.2 FD-Disp Exp, Equip Maint/Repair		500.00	-500.00	
4005.3 FD-Disp Exp, Cal Fire Dispatch	6,994.50	8,500.00	-1,505.50	82.29 %
<b>Total 4005.0 FD-Dispatching Expense</b>	<b>6,994.50</b>	<b>13,000.00</b>	<b>-6,005.50</b>	<b>-53.80 %</b>
4006.0 FD-Station Expenses				
4006.1 FD-Station Exp, Internet	2,067.43	3,000.00	-932.57	68.91 %
4006.2 FD-Station Exp, Maint/Repair	1,049.32	2,000.00	-950.68	52.47 %
4006.3 FD-Station Exp, Office Supplies	795.30	3,000.00	-2,204.70	26.51 %
4006.4 FD-Station Exp, Pest Control	502.00	600.00	-98.00	83.67 %
4006.5 FD-Station Exp, Membership/Subs	6,075.14	3,050.00	3,025.14	199.18 %
4006.6 FD-Station Exp, Electric	3,438.27	6,000.00	-2,561.73	57.30 %
4006.7 FD-Station Exp, Drinking Water	28.08	500.00	-471.92	5.62 %
4006.8 FD-Station Exp, Trash Service	371.04	600.00	-228.96	61.84 %
<b>Total 4006.0 FD-Station Expenses</b>	<b>14,326.58</b>	<b>18,750.00</b>	<b>-4,423.42</b>	<b>76.41 %</b>
4007.0 FD-Firefighter Personnel Exp				
4007.1 Office Admin-Fire Dept-Salary	4,683.00	9,000.00	-4,317.00	52.03 %
4007.10 FD-Personnel Exp, Uniform Exp	410.81	500.00	-89.19	82.16 %
4007.4 FD-Personnel Exp, FF Apprec	332.24	2,000.00	-1,667.76	16.61 %
4007.5 FD-Personnel Exp, Call-out Stip	2,350.00	8,000.00	-5,650.00	29.38 %
4007.6 FD-Perssonel Exp, Training Exp	1,758.62	4,000.00	-2,241.38	43.97 %
4007.8 FD-Personnel Exp, DOJ Live Scan		300.00	-300.00	
<b>Total 4007.0 FD-Firefighter Personnel Exp</b>	<b>9,534.67</b>	<b>23,800.00</b>	<b>-14,265.33</b>	<b>40.06 %</b>
4008.0 FD-Public Relations				
4008.1 FD-PR, Fire Prevention		200.00	-200.00	

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 4008.0 FD-Public Relations</b>		<b>200.00</b>	<b>-200.00</b>	
4010.0 Fire Dept Explorers Expenses				
4010.1 Fire Dept Explorer's Admin		1,000.00	-1,000.00	
<b>Total 4010.0 Fire Dept Explorers Expenses</b>		<b>1,000.00</b>	<b>-1,000.00</b>	
<b>Total 4000.0 Fire Department - Subtotal</b>	<b>75,103.88</b>	<b>140,950.00</b>	<b>-65,846.12</b>	<b>-53.28 %</b>
<b>Total Expenses</b>	<b>\$151,342.97</b>	<b>\$459,377.71</b>	<b>\$-308,034.74</b>	<b>32.95 %</b>
NET OPERATING INCOME	<b>\$35,969.52</b>	<b>\$0.00</b>	<b>\$35,969.52</b>	<b>0.00%</b>
NET INCOME	<b>\$35,969.52</b>	<b>\$0.00</b>	<b>\$35,969.52</b>	<b>0.00%</b>



Agenda Item – Discussion/Possible Action

Newberry Community Services District (NCSD) --- Project List

The NCSD is making a Project List to prioritize the planning and budgeting for maintenance and improvements within the scope of the NCSD’s responsibilities. These responsibilities include planning for Fire Protection, Park and Recreation. Input from our community is always welcome.

This is a complete list sorted by Priority. We can edit the #1 priorities in the February meeting and #2 priorities March etc. until we have a final list ready for budget preparation.

Project and Need	Category	Cost (Approximate)	Timeline Needed 1-5 Years	Priority 1-5 (1 Being Top Priority)
OFFICE SPACE FOR DISTRICT EMPLOYEES (MOBILE OFFICE, UNUSED FIRE BAY)	<b>Admin</b>		<b>1-5</b>	<b>1</b>
Classes for Board & Staff	Admin			
Ballpark Tower (Scoreboard)	BP		.1	1
Electric @ Fire Station	FD ELE		.1	1
Fire Department	FD	ARPA	.1	1
Fire Department Bunking Quarter COMPLETED AND IN USE	FD ELE	\$10,000	.1	1
Fire Engine (combine reserves to purchase with a 10% cash discount)	FD Eng		.1	1
Park – Ball field lights/Park	BP ELE	ARPA/Grant	.1	1
Work phone for Jodi & Daphne	Admin		.1	1
Community Center sound system in place and operational	CC Snd	\$10,000	.3	1
Earthquake retrofit building	CC Bldg	3-5K	1	
Fire Engine – Our engine is old and failing	FD Eng	\$500,000	1	1
Special assessment of property - Fire & emergency services <ul style="list-style-type: none"> <li>• Fire department services</li> <li>• Advanced Fire/EMS - ALS Services</li> <li>• Improved Fire prevention, Inspection, and education</li> </ul>	FD +	\$15,000	2	1
# Needed to upgrade and enhance fire and EMS services to benefit all residents, visitors, and property owners.	FD+			
# Range of options to explore for 24 hr/365 service level for best benefit to all.	FD+			
# Anticipate long range outlook of area expansion and population increase; looking specifically at Major area future projects, BNSF expansion project, projected increase business, worker pool, and population in the Barstow area.	FD+			
# Increased transportation services, I.E. increasing travel and traffic for 15 & 40 corridor, Train services ( with possible road services increase .. bus, shuttle, and others) from high speed proposed project.	FD+			
Finish Breakroom/training room (drywall mildew, falling in from rains. FD roof)	FD	\$1,400	NOW	1
Electrical (Fire Station & Bunking Quarters)	FD	~\$70,000	NOW	1
Fire Truck/ Type 1 --PLAN A, by Grant	FD Eng	\$600,000 - \$900,000	Now-1yr	1
Fire Truck/ Type 1 --PLAN B, continue GSAccess auction-transport fees, registration, mechanic fees	FD Eng	\$30,000	Now-2yrs	1

Project and Need	Category	Cost (Approximate)	Timeline Needed 1-5 Years	Priority 1-5 (1 Being Top Priority)
Fire Truck/ Type 1 --PLAN C, buy used/ career FD reserves	FD Eng	\$1-\$100,000	Now-2yrs	1
Water Tender / Type 3 --PLAN A, by Grant	FD WT	\$300,000	Now-1yr	1
Water Tender / Type 3 --PLAN B, continue GSAccess auction-transport fees, registration, mechanic fees.	FD WT	\$30,000	Now-2yrs	1
Water Tender / Type 3 --PLAN C, buy used/career FD reserves \$1.	FD WT	\$1-\$50,000	Now-2yrs	1
SCBA air compressor repairs-	FD Eq	\$1,500	NOW	1
Rescue trailer-tires to be repaired/replaced	FD	\$1,000	1 yr	2
New Computers for office	Admin		.1	2
Dog training classes @ park	Prk Rec	\$0	.5	2
Fire Station staffed with volunteer firefighters full time	FD Staff	?	.5	2
Newberry CERT (Community Emergency Response Team) in place	CERT	\$3,000	.5	2
Saturday programs for kids @ park	Prk Rec	\$200	.5	2
CSD Building Update – Computers	Admin	Grant?	1	2
Emergency radio network per Jack Unger	New	\$1,500	1	2
Capping of abandoned Well-Safety people have run over it	Safety	\$5,000	2	2
Handicap Accessibility for Park-sidewalks & ???	ADA	\$20,000	2	2
Irrigation for Ballpark	BP Wtr	\$15,000	2	2
Lighting for Ball Park-May only need some bulb replacement and wiring upgrades	BP Ele	\$50,000	2	2
Park Water Repairs-to correct park water non-potable status and facilitate ballfield “re-grassing”	Prk Wtr	\$10,000	2	2
Septic Line Repairs-?????	Prk	\$20,000	2	2
Fire Department Bunking Quarter COMPLETED AND IN USE	FD			3
CSD Office open Monday through Friday	Admin	\$?	.5	3
Fireplace R & R	CC Bldg		.5	3
Kitchen upgrade to Commercial Permitted status	CC Kit		.5	3
Kitchen Update – ARPA	CC Kit	ARPA	1	3
Paint building	CC Bldg	\$1,500	1	3
Solar for building	CC Bldg		2	3
Water-Sewage Treatment	New	Grant/Co	2	3
<b><u>Local area sanitation services ( assumed or contracted) Newberry CSD proper</u></b> control/administer trash collection for all property in Newberry Springs governance area # direct control of trash services for residents/properties # major hand in keeping blight and squalor in balance with local governance and provision of services.	New	Unknown	3-5	3

Project and Need	Category	Cost (Approximate)	Timeline Needed 1-5 Years	Priority 1-5 (1 Being Top Priority)
Bunker Gear (Jacket & pants 16 FF's X's 2 sets @ \$3000ea) (x's 2 sets per FF) looking for grants - on waiting list for rentals	FD Eq	\$50,000- \$100,000	1-3 yrs	3
Bunker Gear (each year buy 3-5 sets, build up inventory)		\$9,000- \$15,000	1 yr	3
Wildland Gear (16FF's 1 set \$700 ea)	FD Eq	\$\$11,200	1-3yrs	3
Finish ballfield electric/grass	BP			4
CSD able to solicit donations from the public for specific projects with a dedicated savings account for each project	Admin	\$0	.5	4
Building Structural Repairs or Replacement-?????	CC Bldg	\$250,000	4	4
Station gate (comes off the track)	FD	\$1,000- \$3,000	NOW	4
SCBA packs, tanks, mask, & 1 fill station; "? GRANT" , (tanks will be out of service by 2024-2026.Mask by 2026)	FD Eq	\$125,000	1-2 yrs	4
Hydraulic Tools (extrication/cutting tools) "looking for Grants"	FD Eq	\$30,000- \$80,000	2-3 yrs	5
Tool bench, tool box, tool shelves	FD Eq	\$3,500- \$5,000	1-5 yrs	5
Flag Pole New	FD	\$1,500- \$2,000	1 yr	7
Flag Pole (repaired & painted)		\$500?	Now	3
TIC (thermal imaging camera) "looking into Grant"	FD Eq	\$7,000	1-5 yrs	7
Generator (EU2000 portable w fights x's 2) "looking into Grant"	FD Eq	\$2,000- \$3,000 ea	3-5 yrs	7
Landscape	FD	\$1,000	1-2 yrs	8
Training props (door prop, car prop, agility prep, etc ... )	FD Eq	\$10,000- \$20,000	2-5 yrs	8
New Property (future FD) 10 acres	FD	\$30,000- \$40,000	5-10 yrs	9
New Fire Station	FD	\$1,500,000- \$2,500,000	5-10 yrs	9
New Gravel (for Station now) in drive-way areas	FD	\$500-\$1,000	1-2 yrs	9
Gravel for Training property(2 acre's in back area-after fenced)	FD	\$1,000	5 yr	9
Station sign	FD	~\$5000	2-5 yrs	9
Containers (training facility) x's 5 @40'	FD Eq	\$5,000- \$7,000 ea	5 yrs	9

Project and Need	Category	Cost (Approximate)	Timeline Needed 1-5 Years	Priority 1-5 (1 Being Top Priority)
*FUTURE- Training budget to be able to hire State Fire Marshal Instructors to train in specific fields on site, after we establish a facility to train	FD Train	~working on \$\$	5-10yrs	9
Property Fence line fencing ~ 2 acres (SVUSD gave us 2 more acres behind station)	FD	\$10,000-\$20,000	2-5 yrs	7
Chief vehicle (GSAAccess Gov.auction/FED auction) (fees are for transporting, registering, insurance, lights, radio)	FD Eq	free ~\$1500-\$2,000	1-5 yrs	7
Flashlights (GSAAccess Gov auction/FED) (fees transporting cost)	FD Eq	Free \$100-\$500	1-5 yrs	7
Awning / patio deck / patio cover (quarters) "applying for Home Depot donation/ grant?"	FD	\$2,500-\$5,000	1-5 yrs	9
Hoses, Nozzles, Adapters Will look into grants	FD Eq	\$7,000-\$10,000	3-5 yrs	8
Station 391- cleaned/grounds tools cleared out	FD			

Item. C

New Newberry CSD Current Hours and Pay Proposed by G.M.

Position Title	Range		Proposed Annual Pay	Proposed Hours (Annual)	Proposed Hours (Monthly Avg.)	Proposed Hours (Weekly)	Previous Hourly Rate	Proposed Hourly Rate	Net Change (%)
	Min	Max							
Board									
Secretary General	\$ 15.50	\$ 23.62	\$ 4,080.00	240	20	N/A	\$ 9.50	\$ 17.00	44.1%
Manager Office	\$ 18.75	\$ 48.56	\$ 17,136.00	624	52	12.0	\$ 26.92	\$ 27.46	2.0%
Assistant Treasurer	\$ 15.50	\$ 23.62	\$ 8,402.88	494	41	9.5	\$ 13.47	\$ 17.00	20.8%
(Data Entry)	\$ 15.50	\$ 23.62	\$ 3,693.60	199	17	3.8	\$ 14.21	\$ 18.58	23.5%
Fire Dept. Office Administrator	\$ 15.50	\$ 23.62	\$ 8,028.00	373	31	7.2	\$ 13.47	\$ 21.52	37.4%
Trash Collection	\$ 15.50	\$ 23.50	\$ 1,296.36	78	7	1.5	N/A	\$ 16.62	N/A
Custodian	\$ 15.50	\$ 23.50	\$ 3,889.08	234	20	4.5	N/A	\$ 16.62	N/A

Item 6.

To whom it may concern:

On Saturday 2/11/2023 I Elliot Morales with Rose Love Electric a licensed electrician Inspected the park for all unsafe electrical equipment, there's plenty of locations that need to be addressed for it to be safe , so for the mean time until this items get addressed I have locked out all electrical panels with meters on them , I cut the power feed from the meter shooting power out to all breakers and sub panels . Theres no power in any power outlet receptacles,exposed electrical or in any broken / damaged conduit , light fixtures, electrical boxes . Any future additions to electrical should be brought up to the attention of an electrical engineer.

Thank you,

Elliot Morales

24883 National Trails Hwy  
 Oro Grande, CA, 92368  
 (818) 207-1902  
 rosloveelectric@yahoo.com  
 Rosloveelectric.com  
 Bonded & insured  
 License #1048911  
 Elliot Morales  
 Owner

# Rose Love Electric

## Estimate

For: Ncsd  
 newberrycsd@gmail.com  
 30884 Newberry Rd  
 Newberry Springs, CA, 92365-9098

Estimate No: 290  
 Date: 02/13/2023

Description	Quantity	Rate	Amount
Labor and material:	1	\$13,914.91	\$13,914.91
(5) locations Electrical junction boxes with no covers , will add correct weather proof covers and change junction box due to weather broken old screws on boxes no way to install new covers \$1,002.91			
Smashed conduit pvc (on the ground ) eliminating conduit pvc feeding power to old trailer rerouting power to park pole light by swings . \$2,820			
(5) locations Circuit breaker panels doors with no locks and multiple breaker k.o. Open Will install safety hasp and staple on each panel and breaker fillers were needed \$1,920			
(5) locations all electrical wiring not enclosed in conduit are gonna get eliminated \$1,536			
Electrical panel by building needs to be reattached correctly to power pole and pipe that holds main power feed is pvc and has wrong fitting has a rubber plumber fitting . Reattaching panel to pole , Changing pvc to rigid conduit and adding correct fitting for pipe \$2,016			
(3)Locations have regular receptacles and plate covers need to replace for gfci and weather proof covers \$1,008			
(3) different locations have broken pvc fittings replacing all pvc with rigid conduit \$3,612			

Payment Details

A 50% deposit of \$6,957.46 is required by 02/13/2023.

Subtotal	\$13,914.91
Total	\$13,914.91

<b>Total</b>	<b>\$13,914.91</b>
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Deposit due 02/13/2023	\$6,957.46
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Notes

One year warranty on labor and materials





Item H.

NEWBERRY CSD WANTS AND NEEDS LIST FOR ELECTRICAL ENGINEER



NEED LIST- *please list your NEED next to number and place that number on our map to show where the location is.*

NEEDS LIST-
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25.

WANT LIST- please list your WANT next to a number and place that number on our map to show where the location is.

WANTS LIST:
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Newberry Community Services District

POLICY HANDBOOK

**POLICY TITLE: Holidays**

**POLICY NUMBER: 3430**

**3425.1** This policy shall apply to all employees.

**3425.2** The following days shall be recognized and observed as paid holidays:

New Years Day;

Memorial Day;

Independence Day;

Labor Day;

Thanksgiving Day;

The day after Thanksgiving

Christmas Eve

Christmas Day;

New Years Eve

2 Floating Holidays

**3425.3** Hours Compensated shall be equal to the hours an employee is assigned on a typical workday.

For example:

Employees scheduled to work 4 hours a day, 3 days a week shall be compensated 4 hours per holiday.

**3425.4** Whenever a holiday falls on Saturday, the preceding Friday shall be observed as the holiday. Whenever a holiday falls on Sunday, the following Monday shall be observed as the holiday. The General Manager has discretion to determine the day the holiday is observed based on the needs of the district and employees

**3425.5** When an employee is taking an authorized leave with pay when a holiday occurs, said holiday shall not be charged against said leave with pay.

**3425.6** While not required by law, if any non-exempt employee works on any of the holidays listed above, he/she shall, in addition to his/her holiday pay, be paid for all hours worked at the rate of time and one-half (1½)

his/her regular rate of pay, or as otherwise specified under Policy #3122, "Hours of Work and Overtime

# 6

# Newberry Community Services District

## Bills Paid and Presented

January 25 - February 28, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
<b>Ordinary Income/Expenses</b>					
Income					
5000.0 Income					
5003.0 Income-Fire Department					
5003.1 Income-FD, Burn Permits					
02/16/2023	Deposit	225		BP exp 1/11/24	20.00
02/16/2023	Deposit	2412		BP exp 1/19/24	20.00
02/16/2023	Deposit	2885		BP exp 1/18/24	20.00
02/16/2023	Deposit			BP exp 2/8/24	20.00
02/16/2023	Deposit			BP exp 1/25/24	20.00
02/16/2023	Deposit			BP exp 2/11/23	2.00
02/16/2023	Deposit			BP exp 2/2/24	20.00
02/16/2023	Deposit			BP exp 2/8/24	20.00
02/16/2023	Deposit			BP exp 2/8/24	20.00
<b>Total for 5003.1 Income-FD, Burn Permits</b>					<b>\$162.00</b>
<b>Total for 5003.0 Income-Fire Department</b>					<b>\$162.00</b>
5004.0 Income-Other Income					
5004.5 Income-Other Inc, Misc Income					
02/16/2023	Deposit	4500		FD Donation from Dune Lake	100.00
02/16/2023	Deposit	6030019		Amazon overpayment	55.90
02/16/2023	Deposit	28111		donation	1,000.00
<b>Total for 5004.5 Income-Other Inc, Misc Income</b>					<b>\$1,155.90</b>
<b>Total for 5004.0 Income-Other Income</b>					<b>\$1,155.90</b>
5005.0 Income, SB County Tax Share					
02/15/2023	Deposit		COUNTY OF SAN BERNARDINO	prop tax apportionment	2,805.47
<b>Total for 5005.0 Income, SB County Tax Share</b>					<b>\$2,805.47</b>
<b>Total for 5000.0 Income</b>					<b>\$4,123.37</b>
<b>Total for Income</b>					<b>\$4,123.37</b>
Expenses					
1000.0 Administrative-Subtotal					
1005.0 Directors Stipend					
02/07/2023	Check	19086	Paula Deel	special meeting stipend Jan	50.00
02/07/2023	Check	19082	Jack Unger	special meeting stipend Jan	50.00
02/07/2023	Check	19085	Margie Roberts	special meeting stipend Jan	50.00
02/07/2023	Check	19095	Paula Deel	Jan stipend	50.00
02/07/2023	Check	19083	Robert Springer	special meeting stipend Jan	50.00
02/07/2023	Check	19084	Mike Matson	special meeting stipend Jan	50.00
02/23/2023	Check	19129	Paula Deel	Feb stipend	50.00
02/23/2023	Check	19125	Mike Matson	Feb Stipend	50.00
02/23/2023	Check	19128	Margie Roberts	Feb stipend	50.00
02/23/2023	Check	19126	Robert Springer	Feb stipend	50.00
02/23/2023	Check	19127	Jack Unger	Feb stipend	50.00
<b>Total for 1005.0 Directors Stipend</b>					<b>\$550.00</b>
1006.0 Education Exp-Staff & Directors					
1006.4 Education-Mileage Reimbursement					
02/07/2023	Check	19096	Jack Unger	CSDA mileage reimb	67.50
<b>Total for 1006.4 Education-Mileage Reimbursement</b>					<b>\$67.50</b>
<b>Total for 1006.0 Education Exp-Staff &amp; Directors</b>					<b>\$67.50</b>
1010.0 Office Expenses					
1010.5 Annex Telephone/Fax					
01/26/2023	Check	19079	Verizon Wireless	inv #9925291083	23.69
02/23/2023	Check	19118	Verizon Wireless	inv #9927670000	23.72

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
<b>Total for 1010.5 Annex Telephone/Fax</b>					<b>\$47.41</b>
1010.7 Annex Internet					
01/26/2023	Check	19080	Frontier Communications	cc internet	123.19
01/26/2023	Check	19079	Verizon Wireless	inv #9925291083	40.01
02/23/2023	Check	19118	Verizon Wireless		40.01
02/23/2023	Check	19119	Frontier Communications	CC internet	109.08
<b>Total for 1010.7 Annex Internet</b>					<b>\$312.29</b>
1010.8 Bookkeeping Services					
02/08/2023	Check	19102	Stewarts Business and Tax Service	Payroll Services Sept thru Jan	1,045.00
<b>Total for 1010.8 Bookkeeping Services</b>					<b>\$1,045.00</b>
<b>Total for 1010.0 Office Expenses</b>					<b>\$1,404.70</b>
1012.0 Admin Personnel Expenses					
1012.8 Workers Comp Insurance					
01/26/2023	Check	19076	Fire Agencies Self Insurance System	workers comp third quarter due Feb 15	2,377.00
<b>Total for 1012.8 Workers Comp Insurance</b>					<b>\$2,377.00</b>
<b>Total for 1012.0 Admin Personnel Expenses</b>					<b>\$2,377.00</b>
<b>Total for 1000.0 Administrative-Subtotal</b>					<b>\$4,399.20</b>
2000.0 Parks and Recreation - Subtotal					
2002.0 Community Center Expenses					
2002.2 CC-Electricity					
01/26/2023	Check	19078	SCE	CC electric	187.76
02/23/2023	Check	19123	SCE	cc electric	173.34
<b>Total for 2002.2 CC-Electricity</b>					<b>\$361.10</b>
2002.3 CC-Propane					
02/23/2023	Check	19121	Silver Valley Propane	cc propane	361.99
<b>Total for 2002.3 CC-Propane</b>					<b>\$361.99</b>
2002.4 CC-Contract Labor/Cleaning					
02/08/2023	Check	19107	Daphne Lanier	CC cleaning	300.00
<b>Total for 2002.4 CC-Contract Labor/Cleaning</b>					<b>\$300.00</b>
2002.7 Pest Control					
02/23/2023	Check	19120	Clark Pest Control	CC pest control	55.00
<b>Total for 2002.7 Pest Control</b>					<b>\$55.00</b>
<b>Total for 2002.0 Community Center Expenses</b>					<b>\$1,078.09</b>
2003.0 Ground Expenses					
2003.1 Grounds-Landscaping					
02/02/2023	Check	19087	Klean Kut Kare	landscaping	475.00
<b>Total for 2003.1 Grounds-Landscaping</b>					<b>\$475.00</b>
2003.2 Grounds-Disposal Services					
02/08/2023	Check	19103	Desert Disposal	CC trash service	0.00
02/09/2023	Check	19109	Desert Disposal	CC trash service	166.36
<b>Total for 2003.2 Grounds-Disposal Services</b>					<b>\$166.36</b>
2003.4 Grounds Maint/Repair					
02/02/2023	Check	19087	Klean Kut Kare	grounds maintenance	245.00
02/08/2023	Check	19108	Allen Marcroft	CC trash	100.00
<b>Total for 2003.4 Grounds Maint/Repair</b>					<b>\$345.00</b>
2003.6 Grounds-MWA Fees					
02/08/2023	Check	19100	Mojave Basin Area Watermaster	water usage fees	10.12
<b>Total for 2003.6 Grounds-MWA Fees</b>					<b>\$10.12</b>
2003.7 Grounds-Capital Improvement					
02/07/2023	Check	19099	Paul Crosby	scoreboard support pole & foundation	0.00
02/15/2023	Check	19114	Wickstrom Structural Engineering, Inc	Engineer for scoreboard	500.00
<b>Total for 2003.7 Grounds-Capital Improvement</b>					<b>\$500.00</b>
2003.8 Grounds-Electric					
01/26/2023	Check	19077	SCE	park lights	16.40
02/23/2023	Check	19122	SCE	park lights	128.39
<b>Total for 2003.8 Grounds-Electric</b>					<b>\$144.79</b>
2003.9 Grounds-Water Testing					
02/15/2023	Check	19113	GEO Monitoring	bacteria & nitrate testing	135.00
<b>Total for 2003.9 Grounds-Water Testing</b>					<b>\$135.00</b>

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
<b>Total for 2003.0 Ground Expenses</b>					<b>\$1,776.27</b>
<b>Total for 2000.0 Parks and Recreation - Subtotal</b>					<b>\$2,854.36</b>
3000.0 Municipal Services-Subtotal					
3001.0 Electric - Street Lights					
02/08/2023	Check	19106	SCE	street lights	0.00
02/09/2023	Check	19112	SCE	street lights	713.72
<b>Total for 3001.0 Electric - Street Lights</b>					<b>\$713.72</b>
<b>Total for 3000.0 Municipal Services-Subtotal</b>					<b>\$713.72</b>
4000.0 Fire Department - Subtotal					
4002.0 FD-Capital Improvements					
4002.1 FD-Cap Improvements, Station					
02/23/2023	Check	19124	Rose Love Electric	FD electrical upgrades	3,449.25
<b>Total for 4002.1 FD-Cap Improvements, Station</b>					<b>\$3,449.25</b>
<b>Total for 4002.0 FD-Capital Improvements</b>					<b>\$3,449.25</b>
4003.0 FD-Equipment Expense					
4003.1 FD-Equip Exp, Fuel					
02/15/2023	Check	19116	Silver Valley Unified School District	Fuel charge for January	153.76
<b>Total for 4003.1 FD-Equip Exp, Fuel</b>					<b>\$153.76</b>
4003.2 FD-Vehicle Maint/Repair					
02/13/2023	Expense	4003.2	Gonzales Mobile Tire	Tire Repair on E392... driver side inner-rear tire came off bead	80.00
<b>Total for 4003.2 FD-Vehicle Maint/Repair</b>					<b>\$80.00</b>
<b>Total for 4003.0 FD-Equipment Expense</b>					<b>\$233.76</b>
4004.0 FD-Equip Exp, Non-Vehicle					
4004.1 FD-Equip Exp, NV, Purchase					
01/26/2023	Expense	4004.1	Amazon	Station laminator	60.33
01/26/2023	Expense	4004.1	Amazon	Station picture frames for certificate/ firefighter pics	50.11
01/26/2023	Expense	4004.1	Amazon	Station staples	6.67
01/27/2023	Expense	4004.1	Fire Department Clothing	In-house Station wear	481.58
Appreciation for participating					
02/07/2023	Expense	4004.1	Fire Smart Promotions	ORDERED 9/26/2022 Plastic helmets Sticker badges	274.76
Ceiling office repairs (after rain collapse & mold)					
02/09/2023	Expense	4004.1	Home Depot	Breakroom roof (to use as a storage area) Liquid nail, caulk gun, screws, nails	715.73
<b>Total for 4004.1 FD-Equip Exp, NV, Purchase</b>					<b>\$1,589.18</b>
4004.2 FD-Equip Exp, NV, Maint/Repair					
02/03/2023	Expense	4004.2	CMC Rescue	Ladder line for E392's ladder	56.46
<b>Total for 4004.2 FD-Equip Exp, NV, Maint/Repair</b>					<b>\$56.46</b>
<b>Total for 4004.0 FD-Equip Exp, Non-Vehicle</b>					<b>\$1,645.64</b>
4006.0 FD-Station Expenses					
4006.1 FD-Station Exp, Internet					
01/26/2023	Check	19079	Verizon Wireless	FD inv #9925291083	192.45
02/15/2023	Check	19117	Frontier Communications	FD internet	62.53
02/23/2023	Check	19118	Verizon Wireless	FD phone	192.45
<b>Total for 4006.1 FD-Station Exp, Internet</b>					<b>\$447.43</b>
4006.2 FD-Station Exp, Maint/Repair					
02/09/2023	Expense	4006.2	Home Depot		414.72
02/09/2023	Expense	4006.2	Home Depot	Station repairs replacing insulation batting 2x4x12 to Re-stabilize walls & much needed stable roof top on breakroom	375.77
<b>Total for 4006.2 FD-Station Exp, Maint/Repair</b>					<b>\$790.49</b>
4006.3 FD-Station Exp, Office Supplies					
01/26/2023	Expense	4006.3	Amazon	Colored ink	71.00
02/02/2023	Expense	4006.3	Wal-Mart	Smaller plastic containers for storage	27.08
02/09/2023	Expense	4006.3	Amazon	File folder documents organizer x4, & binder clips	27.95
02/09/2023	Expense	4006.3	Amazon	Plastic heavy duty folders	10.76
<b>Total for 4006.3 FD-Station Exp, Office Supplies</b>					<b>\$136.79</b>
4006.4 FD-Station Exp, Pest Control					
02/08/2023	Check	19105	Clark Pest Control	FD pest control	0.00
02/09/2023	Check	19111	Clark Pest Control	FD pest control	115.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
02/15/2023	Check	19115	Clark Pest Control	FD pest control	60.00
<b>Total for 4006.4 FD-Station Exp, Pest Control</b>					<b>\$175.00</b>
4006.6 FD-Station Exp, Electric					
01/26/2023	Check	19077	SCE	FD electric	474.98
02/23/2023	Check	19122	SCE	FD electric	256.91



DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
<b>Total for 4006.6 FD-Station Exp, Electric</b>					<b>\$731.89</b>
4006.8 FD-Station Exp, Trash Service					
02/08/2023	Check	19104	Desert Disposal	FD trash service	0.00
02/09/2023	Check	19110	Desert Disposal	FD trash service	46.38
<b>Total for 4006.8 FD-Station Exp, Trash Service</b>					<b>\$46.38</b>
<b>Total for 4006.0 FD-Station Expenses</b>					<b>\$2,327.98</b>
4007.0 FD-Firefighter Personnel Exp					
4007.5 FD-Personnel Exp, Call-out Stip					
02/07/2023	Check	19089	Daphne Lanier	Jan stipend	170.00
02/07/2023	Check	19092	CORY ROGERS	Jan stipend	20.00
02/07/2023	Check	19093	Brian Vintus	Jan stipend	50.00
02/07/2023	Check	19091	Jay Potter	Jan stipend	10.00
02/07/2023	Check	19094	Mitch Ward	Jan stipend	10.00
02/07/2023	Check	19090	Rylan Lanier	Jan Stipend	200.00
02/07/2023	Check	19088	Scott N Greenaway	Jan Stipend	10.00
<b>Total for 4007.5 FD-Personnel Exp, Call-out Stip</b>					<b>\$470.00</b>
4007.6 FD-Perssonel Exp, Training Exp					
01/26/2023	Check	19081	Lexipol	Regional Grant Project	500.00
<b>Total for 4007.6 FD-Perssonel Exp, Training Exp</b>					<b>\$500.00</b>
<b>Total for 4007.0 FD-Firefighter Personnel Exp</b>					<b>\$970.00</b>
<b>Total for 4000.0 Fire Department - Subtotal</b>					<b>\$8,626.63</b>
<b>Total for Expenses</b>					<b>\$16,593.91</b>
<b>Net Income</b>					<b>\$ -12,470.54</b>

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

## REGULAR MEETING DRAFT MINUTES

January 24, 2023

**Call the meeting to order- 6:08 p.m.**

### **Pledge of Allegiance**

President Unger asked all present to recite the Pledge of Allegiance.

### **Roll Call.**

**Present:** President Unger  
Vice President Deel  
Director Paulsen  
Director Roberts  
Director Springer

### **Absent:**

**Also Present:** General Manager Howard, Fire Chief Lanier and members of the public.

### **1. Approval of Agenda**

Motion Director Roberts to move 4 e. to item 9. Seconded Director Unger.

Vote: **Unanimous**

**Motion Passed**

### **2. Public Comments:**

#### **a. General Public**

**Robert Shaw-** Apologize to Director Springer for a statement he made at last meeting. Informed the board that request to be heard cards are illegal.

#### **Community Reports-**

**Sheriff Report** – Sheriff Markeguard report attached..

### **3. Reports**

#### **a. General Manager-**

Working on water well complaint with the county, have appointment next week to go over the whole system.

Working with park representative to finalize park grant payment.

Took Employment Law Update and Prevailing wage webinars.

Working with Stewarts to convert employees over to hourly.

Working on getting scoreboard permits.

- b. **Fire Department-** Fire Dept. Report attached on newberrycsd.net website.
- c. **Air Quality Monitoring Report** – [www.purpleair.com](http://www.purpleair.com).

**4. Agenda Items- Discussion/possible Action**

- A. NCS D Priority List for FY 2023-24**  
Bring back to next meeting .

- B. Scoreboard- Installation and Permits**  
Motion Director Unger to spend up to \$10,000.00 to hire a Structural Engineer if needed. Seconded Director Matson  
Vote: **Unanimous**  
**Motion Passed**

- C. Fire Department Electrical- Southern California Edison Transformer Cost.**  
Motion Director Springer to move forward with main project fire department electrical. Agendize SCE provisional service quote for transformer replacement when received by Board. Seconded Director Roberts.  
Vote: **Unanimous**  
**Motion Passed**

Break- 8:45- 8:50 p.m.

- D. Review and Approve Policy #3415 Compensation**  
Motion Director Springer to Amend & Approve Compensation Policy #3415, 3415.2.1 To Read: "In Accordance to Adopted Pay Scale, 3415.2.1 Exhibit A (New Newberry CSD Current Hours & Pay proposed by G.M.) & Omit "OF THE SALARY RANGE" in line 3415.2.1. Seconded Director Unger.  
Vote: **No-** Director Deel and Roberts  
**Yes-** Director Matson, Springer and Unger.  
**Motion Passed**

**5. Approval of Minutes for**

- a. Special Meeting Minutes 12-15-23**

Motion Director Deel to approve as presented. Seconded Director Roberts.

Vote: **Unanimous**

**Motion Passed**

- b Regular Meeting Minutes 12-15-22**

Motion Director Deel to approve as presented. Seconded Director

Roberts.  
Vote: **Unanimous**  
**Motion Passed**

**6. Approve Bills Paid and Presented**

Motion Director Roberts to approve bills paid and presented. Seconded  
Director Deel.

Vote: **Unanimous**  
**Motion Passed**

**7. Old and New Business**

**#9 Closed Session- Public Employee Performance Evaluation- G.M.**

**8. Directors Comments**

Director Unger-

Director Matson-

Director Roberts-

Director Deel-

Director Springer-take a deep dive into the project lists. Pay attention to a lot of things going on around us.

**9. Closed Session GOV. SEC. CODE 54954.5 (e)**

**1. Public Employment-** District Secretary- *Report out of closed session  
General Manager will inform candidates within a week with a decision.*

**2 Public Employments-** Treasurer- *Report out of closed session General  
Manager will inform candidates within a week with a decision.*

**3 Public Employee Performance Evaluation- General Manager  
Tabled to next meeting.**

**9. Adjournment- 11:17 p.m.**

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Board Secretary

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Board President

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

## SPECIAL MEETING MINUTES

February 7, 2023 AT 6 P.M.

Call the meeting to order at 6:05 p.m.

Pledge of Allegiance: Paul Deel

### Roll Call

**Present:** President Unger  
Vice President Deel  
Director Matson  
Director Roberts  
Director Springer

**Also Present:** General Manager, District Secretary Paulsen, members of the public.

1. **Approval of Agenda as amended** to change first line to "Special Meeting."  
**Motion to approve as amended:** Director Roberts. **Second:** Director Matson  
**Vote:** Unanimous; Motion passed.

2. **Public Comments**

Rose Beardshear said that photos did not warrant the closure of Park; Chamber would like to help the CSD with July 3<sup>rd</sup> festivities.

Ronnie Shaw said the Swap Meet at The Barn was good.

3. **Agenda Items- Discussion/Possible Action**

**Action regarding the correction of possible electrical hazards in the Park.**

Director Matson showed pictures of the hazards and explained why the 15 troublespots present a danger to people using the Park. He also mentioned dog feces in playgrounds; that will be on the next meeting agenda.

Board discussed having a contractor or electrician or electrical engineer look at the problems and suggest a solution.

Director Deel asked if simply turning off the water would clear the emergency aspect and allow the District to proceed more slowly in getting a qualified person to assess the situation.

Robert Shaw and Paul Deel agreed that it would but that it is an emergency that must be addressed as soon as possible.

Director Springer said that maybe the whole system needs replacing since it is old. Replace it and keep it in good order.

**Motion:** Director Unger moved to call an electrician in an expedient manner to shut off the power to the Park only. **Second:** Director Deel.

**Vote:** Unanimous; Motion passed.

General Manager said she would call Rose Electric tomorrow, or someone else if they can't come, to turn off the power. Rose is working on the Fire Department but will be told that the Park is the priority.

Director Unger suggested the Board authorize the GM to spend up to \$10 K for an electrical assessment. Director Roberts **so moved**, but then there was a 10-minute break to find the **motion** that was passed at the September meeting.

After the break, the September **motion** was read: To hire an Engineer for Electrical in Ballfield. The Vote was **Yes**: Directors Roberts, Paulsen, Unger. **No**: Director Deel.

A discussion was then held that an electrician is not an engineer, so the GM will get an Electrical Engineer to assess the Park.

**Adjournment: 7:33 p.m.**

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District Secretary

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Board President