

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE NEWBERRY COMMUNITY CENTER, 30884 NEWBERRY ROAD, NEWBERRY SPRINGS, CALIFORNIA ON

August 25, 2015 AT 6 P.M.

In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at 760- 257-3613. Normal office hours are Wednesday, Thursday and Friday from Noon until 4pm.

AGENDA

Item 1 **Call the meeting to order.**

Item 2 **Roll Call.**

Item 3 **Pledge of Allegiance**

Item 4 **Welcome those in attendance.**

Item 5 **Review and Approval of The Agenda.**

Review agenda for the purpose of rearranging the order of the Agenda or removing items from the Agenda.

- a .present item- b .Public Comment- c. Motion d. Second e. Board Discussio f. Vote-
 Action

Item 6 **Public Comments:**

Matters not on the Agenda:

Persons in attendance who wish to address the Board of Directors on matters not on the Agenda should fill out a request to be heard card and submit it to the Board Secretary prior to the start of the meeting. The President of the Board will ask you to come forward and you will be given 3 minutes for your remarks. At the conclusion of your remarks a Board Member or Staff may briefly respond to statements made or questions posed by the Speaker and may ask questions for clarification. No official Board action may be taken at this time.

Matters on the Agenda:

Persons wishing to address the Board on matters on the Agenda must fill out a request to be heard card specifying the agenda item and submit it, along with any written materials they wish to provide the Board prior to the start of the meeting. When that agenda item is called the Board President will ask the Speaker to come forward and address the board. Speakers will be limited to 3 minutes. A member of the Board or Staff may ask questions of the Speaker for clarification.

When all Speakers have concluded their remarks regarding that Agenda item, the Board will address the item.

Item 7 **Representatives from other agencies in attendance**

The Board will ask any Representative of another agency who wishes to address the Board and Attendees of the meeting to do so at this time. Please introduce yourself to the Board or the Board Secretary prior to the start of the meeting if you are not recognized.

Item 8 **Approval of the Minutes:**

The Board will review the draft minutes of July 28, 2015 meeting and may request clarification or modification of the draft minutes prior to approval.

a. Present item- b. Public Comment- c. Motion- d. Second - e. Board Discussion- f. Vote-
 Action

Item 9 **Sheriff Report**

Information only

Item 10 **Treasurers Report**

The Board of Directors will review the current financial report and budget for the District and may have comments or question staff.

Information only

Item 11 **Fire Department Report**

Information only

Item 12 **Pay bills and approve the bills already paid**

The Board of Directors will review the current bills, approve those already paid, and may have questions or comments for staff.

a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion f. Vote-
 Action

Item 13 **General Manager Status report**

The General Manager will address the Board regarding current activity at the CSD.

Information only

Item 14 **MWA/CP report**

Information only

- Item 15 **Approve budget for FY 2015/16**
a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion- f. Vote
 Action
 Proposed by: Keri Zurcher
- Item 16 **Shall the Board change meeting date September 22, 2015 to another date, One Director, Board Secretary and District Treasurer will be attending CSDA Conference.**
a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion- f. Vote
 Action
 Proposed by: Director Deel
- Item 17 **Approve Policy # 3020 Budget Preparation**
a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion- f. Vote
 Action
 Proposed by: LAFCO
- Item 18 **Approve Policy # 1020 Conflict of Interest**
a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion- f. Vote
 Action
 Proposed by: Le Hayes
- Item 19 **Approve Policy # 2025 Sick Leave**
a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion- f. Vote
 Action
 Proposed by: Le Hayes
- Item 20 **Should an automatic tickle file/calendar be maintained by staff to give Directors and Staff a heads-up for deadlines, etc?**
 Information only
 Proposed by: Director Vasseur
- Item 21 **Conduct annual Staff Evaluation. Closed Session per Gov. Code 54957.**
a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion- f. Vote
 Action
- Item 22 **Old and New Business**
 Information only

Item 23 **Adjournment:**

I, Print name Jodi Howard /Sign name Jodi Howard declare under penalty of perjury that I am a Board member or designated Staff member of the Newberry Community Services District and that I posted this agenda at least 72 hours prior to the meeting in a place accessible to the public and on the District's Website at www.NewberryCSD.net.