

Newberry Springs Community Service District
Proposed FY 2018/19 Budget

1000.0 ADMINISTRATION	2017/18 B	2017/18 A	2018/19 P	Notes
1001.0 Advertising	\$500.00	\$0.00	\$ 300.00	
1003.0 Auditor	\$7,000.00	\$0.00	\$ 7,000.00	
1004.0 Bank Fees	\$100.00	\$116.37	\$ 100.00	
1005.0 Director Stipends	\$3,500.00	\$2,650.00	\$ 7,000.00	*In the event of a Stipend increase
1006.0 Education Expenses				
1006.1 Education, Tuition	\$3,000.00	\$580.00	\$ 2,500.00	
1006.2 Education, Books	\$200.00	\$0.00	\$ 200.00	
1006.3 Education, Lodging	\$2,500.00	\$0.00	\$ 2,000.00	
1006.4 Education, Mileage	\$300.00	\$0.00	\$ 300.00	
Education Sub-Total	\$6,000.00	\$580.00	\$ 5,000.00	
1007.0 Election Expenses	\$0.00	\$0.00	\$ 2,500.00	*Elections in Even Numbered Years,Based on Last Billed Amount
1008.0 LAFCO	\$100.00	\$204.48	\$ 300.00	
1009.0 Legal Expenses	\$5,000.00	\$0.00	\$ 4,000.00	
1010.0 Office Expenses				
1010.1 Office Supplies	\$1,500.00	\$603.25	\$ 1,500.00	
1010.2 Office Equipment, Maint/Repair	\$1,500.00	\$1,215.35	\$ 1,500.00	
1010.3 Office Equipment, Purchases	\$500.00	\$86.17	\$ 500.00	
1010.4 Postage/Shipping	\$300.00	\$374.61	\$ 500.00	
1010.5 Office Telephone	\$400.00	\$269.34	\$ 400.00	
1010.6 Subscriptions/Membership Fees	\$3,000.00	\$2,143.22	\$ 3,000.00	*QuickBooks Payroll Subscription, CSDA, Streamline Web Hosting
1010.7 Office Internet	\$1,100.00	\$565.25	\$ 1,300.00	*Est \$95x12 months
Office Expenses Sub-Total	\$8,300.00	\$5,257.19	\$ 8,700.00	
1012.0 Administrative Personnel Expenses				
1012.1 Salary, Board Secretary	\$1,600.00	\$1,666.42	\$ 2,000.00	*All Payroll Increases are potential, pending Board approval
1012.2 Salary, General Manager	\$10,500.00	\$9,819.59	\$ 12,000.00	
1012.3 Salary, Office Assistant	\$8,500.00	\$7,855.65	\$ 10,000.00	
1012.4 Salary, Treasurer	\$5,300.00	\$4,583.37	\$ 5,500.00	
1012.5 Payroll Taxes (Dist Contribution)	\$5,500.00	\$5,064.21	\$ 6,000.00	
1012.7 Dept of Justice-Live Scan	\$100.00	\$104.00	\$ 100.00	
1012.8 Workers Comp Insurance	\$8,500.00	\$481.00	\$ 7,000.00	
1012.9 Staff Mileage	\$500.00	\$17.93	\$ 300.00	
Admin Personnel Expenses Sub-Total	\$40,500.00	\$29,592.17	\$ 42,900.00	
1013.0 SDRMA Insurance, Liability/Bonding	\$3,700.00	\$3,333.55	\$ 3,700.00	
Administrative Total	\$74,700.00	\$41,733.76	\$ 81,500.00	

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2000.0 PARK & RECREATION	2017/18 B	2017/18 A	2018/9 B	Notes
2001.0 Community Events				
2001.1 Community Events, Advertising	\$300.00	\$179.66	\$300.00	
2001.2 Community Events, Expenses	\$12,000.00	\$5,126.24	\$12,000.00	
Community Events Sub-Total	\$12,300.00	\$5,305.90	\$12,300.00	
2002.0 Community Center Expenses				
2002.1 Consumable Supplies	\$400.00	\$141.98	\$400.00	
2002.2 CSD Electric	\$3,000.00	\$3,096.19	\$4,000.00	
2002.3 CSD Propane	\$1,800.00	\$1,133.17	\$1,800.00	
2002.4 Contract Labor, Cleaning	\$3,600.00	\$3,600.00	\$4,200.00	
2002.5 Health Permits	\$1,100.00	\$960.00	\$1,100.00	
2002.6 CSD Building, Maint/Repair	\$3,500.00	\$3,392.96	\$3,500.00	
2002.7 Pest Control	\$700.00	\$550.00	\$700.00	
Community Center Sub-Total	\$14,100.00	\$12,874.30	\$15,700.00	
2003.0 Grounds Expenses				
2003.1 Contract Labor, Landscaping	\$4,800.00	\$4,800.00	\$4,800.00	
2003.2 Disposal Services	\$2,500.00	\$1,809.24	\$2,500.00	
2003.3 Maint/Repair, Equipment	\$2,000.00	\$0.00	\$2,000.00	
2003.4 Maint/Repair, Grounds	\$4,500.00	\$5,309.70	\$5,000.00	
2003.5 Maint/Repair, Well	\$3,000.00	\$1,616.22	\$3,000.00	
2003.6 Mojave Water Agency Fees	\$200.00	\$0.00	\$200.00	
2003.7 Park, Capital Improvements	\$0.00	\$0.00	\$25,000.00	See 5004.6, Reserve Funds to be used for park improvements
2003.8 Park, Electric	\$1,500.00	\$1,142.39	\$1,800.00	
2003.9 Water Testing	\$300.00	\$275.00	\$400.00	
1002.2 Parking Lot Lights	\$100.00	\$0.00	\$0.00	*Was meter for old office annex
Grounds Expenses Sub-Total	\$18,900.00	\$14,952.55	\$44,700.00	
TOTAL	\$45,300.00	\$33,132.75	\$72,700.00	

3000.0 STREET LIGHTS	2017/18 B	2017/18 A	2018/19 P	Notes
3001.0 Street Lights	\$6,000.00	\$4,561.60	\$6,000.00	

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4000.0 FIRE DEPARTMENT	2017/18 B	2017/18 A	2018/19 P	Notes
4001.0 Apparatus Lease/Purchase	\$0.00	\$0.00	\$0.00	
4002.0 Capital Improvements				
4002.1 Station	\$3,000.00	\$0.00	\$5,000.00	*Potential expansion for bunks, see 5004.7
4002.2 Equipment	\$0.00	N/A	\$10,000.00	*Retrofit equipment for vehicle from County, see 5004.7
Capital Improvements Sub-Total	\$3,000.00	\$0.00	\$15,000.00	
4003.0 Equipment Expense, Vehicle				
4003.1 Equip Exp, Vehicle, Fuel	\$5,500.00	\$2,863.37	\$4,000.00	
4003.2 Equip Exp, Vehicle, Maint/Repair	\$10,000.00	\$2,075.08	\$8,000.00	
4003.3 Equip Exp, Vehicle, SDRMA, Ins	\$5,000.00	\$5,717.79	\$6,000.00	
Equipment Expense Sub-Total	\$20,500.00	\$10,656.24	\$18,000.00	
4004.0 Equip Exp, Non-Vehicle				
4004.1 Equip Exp, Non-Vehicle, Purchase	\$15,000.00	\$7,235.92	\$10,000.00	
4004.2 Equip Exp, Non-Vehicle, Maint/Repair	\$5,000.00	\$1,513.76	\$4,000.00	
4004.3 Equip Exp, Non-Vehicle, First Aid Supplies	\$2,000.00	\$2,103.92	\$2,000.00	
4004.4 Equip Exp, Non-Vehicle, Equip Fuel	\$300.00	\$179.27	\$300.00	
Equipment Exp, N-V Sub-Total	\$22,300.00	\$11,032.87	\$16,300.00	
4005.0 Dispatching Expense				
4005.1 Equipment Purchase	\$1,000.00	\$6,673.68	\$0.00	*New radio tower install complete
4005.2 Equipment Maint/Repair	\$2,000.00	\$271.83	\$2,000.00	
4005.3 Cal Fire Dispatching	\$7,000.00	\$6,766.00	\$7,000.00	
Dispatching Expense Sub-Total	\$10,000.00	\$13,711.51	\$9,000.00	
4006.0 Station Expenses				
4006.1 Phone/Internet Service	\$1,300.00	\$901.26	\$1,500.00	
4006.2 Station, Maint/Repair	\$3,000.00	\$2,102.75	\$3,000.00	
4006.3 Office Supplies	\$1,000.00	\$1,119.13	\$1,000.00	
4006.4 Pest Control	\$600.00	\$550.00	\$600.00	
4006.5 Subscriptions/Memberships	\$2,100.00	\$2,052.00	\$2,100.00	
4006.6 Station, Electric	\$2,000.00	\$1,710.44	\$2,300.00	
4006.7 Drinking Water	\$300.00	\$283.50	\$400.00	
4006.8 Trash Service	\$0.00	\$0.00	\$500.00	*2017/18 Added dumpster to station, being paid under 4006.2 now
Station Expenses Sub-Total	\$10,300.00	\$8,719.08	\$10,900.00	

4007.0 Firefighter Personnel Expenses				
4007.1 Fire Department Office Administrator	\$8,000.00	\$6,831.00	\$9,000.00	*Potential increase, per Board approval
4007.4 Firefighter Appreciation	\$3,000.00	\$3,596.42	\$3,000.00	
4007.5 Firefighter Callout Stipend	\$8,000.00	\$3,856.00	\$6,000.00	
4007.6 Training Exp, Certification/Books/Tuition	\$5,000.00	\$466.40	\$5,000.00	
4007.8 Dept of Justice, Live Scan	\$300.00	\$358.00	\$300.00	
4007.10 Uniform Expense	\$400.00	\$0.00	\$400.00	
Personnel Sub-Total	\$24,700.00	\$15,107.82	\$23,700.00	
4008.0 Public Relations				
4008.1 Prevention	\$200.00	\$0.00	\$200.00	
Public Relations Sub-Total	\$200.00	\$0.00	\$200.00	
4009.0 Grant Expenses				
4009.1 Grant Expenses, Admin	\$200.00	\$195.00	\$200.00	
4009.2 Grant Expenses, Purchases	\$14,000.00	\$0.00	\$0.00	*Grant still pending
Public Relations Sub-Total	\$200.00	\$195.00	\$200.00	
4010.0 Explorer's Expenses				
4010.1 Explorer's Expenses, Admin	\$0.00	\$295.00	\$1,000.00	*17/18 Funds pulled from 16/17 donation of \$500
Explorer's Subtotal	\$0.00	\$295.00	\$1,000.00	
TOTAL	\$91,000.00	\$59,422.52	\$94,300.00	

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5000.0 INCOME	2017/18 B	2017/18 A	2018/19 P	Notes
5001.0 Interest				
5001.1 Checking Interest	\$400.00	\$0.00	\$400.00	
5001.2 CD Interest	\$500.00	\$120.11	\$500.00	
5001.3 Savings Interest	\$40.00	\$0.00	\$40.00	
Interest Total	\$940.00	\$120.11	\$940.00	
5002.0 Rental Income				
5002.1 Building Rental	\$500.00	\$380.00	\$500.00	
5002.2 Equipment Rental	\$0.00	\$0.00	\$0.00	
Rental Income Total	\$500.00	\$380.00	\$500.00	
5003.0 Fire Department Income				
5003.1 FD, Burn Permits	\$2,400.00	\$1,708.00	\$2,400.00	
5003.2 FD, Response Charges	\$300.00	\$0.00	\$300.00	
5003.3 FD, Grant Income	\$14,000.00	\$0.00	\$0.00	
5003.4 FD, Donations	\$0.00	\$0.00	\$0.00	
Fire Department Income Total	\$16,700.00	\$1,708.00	\$2,700.00	
5004.0 Other Income				
5004.2 Purchase Card Rebate	\$340.00	\$473.22	\$340.00	
5004.3 Copies	\$20.00	\$0.00	\$20.00	
5004.4 Fireworks Donations	\$3,000.00	\$5,383.00	\$3,000.00	
5004.5 Misc. Income	\$0.00	\$9,099.00	\$0.00	
5004.6 General Reserve Fund Transfer	\$0.00	\$0.00	\$25,000.00	
5004.7 FD Reserve Fund Transfer	\$0.00	\$0.00	\$12,000.00	
Other Income Total	\$3,360.00	\$14,955.22	\$40,360.00	
5005.0 San Bernardino County Tax Share	\$210,000.00	\$209,599.02	\$210,000.00	
TOTAL	\$231,500.00	\$226,762.35	\$254,500.00	

EXPENSE TOTALS	2017/18 B	2017/18 A	2018/19 P	Notes
1000.0 Administration	\$83,000.00	\$41,733.76	\$81,500.00	
2000.0 Park and Recreation	\$50,000.00	\$33,132.75	\$72,700.00	
3000.0 Street Lights	\$6,000.00	\$4,561.60	\$6,000.00	
4000.0 Fire Department	\$91,000.00	\$59,422.52	\$94,300.00	
TOTAL	\$230,000.00	\$138,850.63	\$254,500.00	