

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Minutes of the Regular Meeting of May 28, 2024, AT 6:00 P.M.

## **CLOSED SESSION**

Called to Order at 4:33 p.m. by President Deel

**Present were:** Directors Deel, Matson, Roberts, and Unger

**Absent:** Director Springer

**Closed Session End at 5:44 p.m.**

After an invocation by Rose Beardshear the meeting was reconvened at 6:04 pm by President Deel. The Pledge of Allegiance was led by Director Springer.

**Present were:** Directors Deel, Matson, Roberts, Springer and Unger

**Also Present:** General Manager/Treasurer Vanek; District Secretary Hall, Fire Chief Lanier, Captain Markegard, and members of the Public.

### **1. Approval of Agenda**

Motion by Director Roberts and 2<sup>nd</sup> by Director Unger to approve the agenda as presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer  
Noes 0  
Absent \_\_\_\_\_

### **2. Approval of Minutes**

A. Regular Board Meeting Draft Minutes of 4/23/2024

B. Special Meeting Draft Minutes of 5/16/2024

Motion by Director Unger and 2<sup>nd</sup> by Director Roberts to accept the Draft Minutes of 4/23/2024 and 5/16/2024 as presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer  
Noes 0  
Absent \_\_\_\_\_

2. **Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time).*

A. General Public

**Jane Brockhurst:**

**Summer Camp Program, Farm for Future Generations Tues. + Thurs. @ CSD**

- **Future Programs for Youth & Adults request opportunity to meet with the CSD representatives for an opportunity to explore Recreational & Cultural schedule for the community.**

B. Community Reports- County Supervisor Rowe-Elaine Villareal, Representative

C. Sheriff Captain Ron Markegard

D. CHP Sargent Carmichael

1. **Reports** *(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)*

A. General Manager – GM Vanek – see Supporting Documents

B. Fire Department - Chief Lanier – see Supporting Documents

C. Financial Reports – GM/Treasurer Vanek - *Balance Sheet, Budget vs Actuals*

D. Air Quality Monitors - Director Unger

- **An Air Quality Monitor site host is requested to volunteer in the Minneola Ave. area**

E. Directors Comments (1 min.)

- **Work on the ballfield is ongoing. Funds are left over to do solar for the scoreboard**

- **Director Deel will be out of town in June. Director Matson will be covering the June meeting.**

## 2. Agenda Items- Discussion/Possible Action

### A. Senate Bill 553 (Cortese): Employers must adopt a workplace violence prevention plan and maintain a violent incident log; Discussion/Possible Action, Submitted by Director Springer

Motion by Director Springer and 2<sup>nd</sup> by Director Roberts to approve the Resolution of the Workplace Violence Prevention Plan.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer  
Noes 0  
Absent \_\_\_\_\_

### B. Newberry CSD and Chamber of Commerce Collaboration for July 3<sup>rd</sup>, 2024; A update, Submitted by General Manager Vanek

- Chamber and CSD have come up with agreement of who will handle each duty
- 5 Vendors have signed up so far
- We would like to have games for the kids. We need volunteers
- The Church and C&M fencing will be doing the kickball tournament
- The Chamber of Lucerne Valley is helping with a vendor list.
- 1,000 flyers have been ordered by Rose Beardshear of the Newberry Chamber of Commerce. Flyers will be distributed.

### C. Rivers, Trails and Conservation Assistance Grant Program; Discussion/Possible Action, Submitted by Rose Beardshear

- Application has been accepted. Awarded technical assistance for planning for the parkland.
- Result will be a Concept Plan for the Park with meetings with The Board of Directors, Staff and Public input.

**D. Policy 4000 (Board Use of Legal Counsel) Review by Legal Counsel; Discussion/Possible Action, Submitted by Director Unger**

- The changes to the policy have been sent by the Attorney and will be updated.
- Recommended changes of the policy will be brought back to the Board.

TABLED TO JUNE 2024 BOARD MEETING

**E. Report from Budget Committee; 2024/2025 Budget: Discussion/Possible Action; Submitted by Director Deel**

TABLED TO JUNE 2024 BOARD MEETING

**F. Priority List Update; Discussion/ Possible Action; Submitted by Director Deel**

- The Directors will make their notes and bring back to Board Meeting.
- Donations for a sound system will be accepted

Public Comments: (To prioritize)

# 38 Saturday Programs for Kids at Park

#42 Handicap Accessibility for Park Sidewalks

**G. Homeless Crime and Theft in Newberry Springs; Discussion/Possible Action; Submitted by Director Matson**

- San Bernardino County program resources, Homeless Outreach and Proactive Enforcement (H.O.P.E.) and Recovery Based Engagement Support Team (RBEST) links will be made available on the CSD website.
- Currently there is a Neighborhood Watch Group for the Newberry Springs area.

**H. A Convenience Market/Hardware Store, Model like Lucerne Market Discussion/Possible Action; Submitted by Director Matson**

- Discussion of this topic can be spoken of with the public during comments.
- There is a community member who has spoken to owners of nearby vacant buildings to open a grocery store. Any support from the community with this endeavor is greatly appreciated.

Public Suggestion:

- Starting a Farmers Market (weekly)

**I. Community Change Grants Technical Assistance Eligibility Decision Discussion/Possible Action; Submitted by Rose Beardshear. Application due in November.**

- Federal planning grant from California Strategic Growth Program. To build capacity of community, disadvantage communities.
- Monthly updates will be given

**3. Approve Bills Paid and Presented; Discussion/Possible Action; GM/Treasurer Vanek**

Motion by Director Roberts and 2<sup>nd</sup> by Director Matson to approve bills paid as presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer  
Noes 0  
Absent \_\_\_\_\_

**4. Old and New Business**

- Ballpark Discussion/ Possible Action. Submitted by Director Matson
- TCC Grant Application Updates; Discussion/Possible Action; (leave on monthly) Submitted by Rose Beardshear
- Community Change Grants Technical Assistance Eligibility Decision Update Discussion/Possible Action; Submitted by Rose Beardshear. Application due in November.
- May 2024 Budget vs. Actuals Report
- GM and Directors Roberts and Matson to meet with Jane Brockhurst to discuss Fitness programs.

**5. Adjournment**

Motion by **Director Springer** and 2<sup>nd</sup> by **Director Roberts** to adjourn meeting.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer

Noes 0

Absent \_\_\_\_\_

**Meeting adjourned at 8:46 p.m.**

Paula Deel      7-2-24      Marchelle Hall      7-2-24  
Paula Deel, President      Date      Marchelle Hall, District Secretary      Date