

Newberry Springs Community Service District
Proposed FY 2019/20 Budget
First Draft 5/19

| 1000.0 ADMINISTRATION | 2018/19 B | 2018/19 A | 2019/20 P | Notes |
|---|-------------|-------------|--------------|---|
| 1001.0 Advertising | \$300.00 | \$0.00 | \$ 300.00 | |
| 1003.0 Auditor | \$15,000.00 | \$15,700.00 | \$ 8,000.00 | |
| 1004.0 Bank Fees | \$200.00 | \$167.53 | \$ 200.00 | |
| 1005.0 Director Stipends | \$4,000.00 | \$2,800.00 | \$ 4,000.00 | |
| 1006.0 Education Expenses | | | | |
| 1006.1 Education, Tuition | \$2,500.00 | \$2,400.00 | \$ 2,500.00 | |
| 1006.2 Education, Books | \$200.00 | \$0.00 | \$ 200.00 | |
| 1006.3 Education, Lodging | \$2,000.00 | \$1,869.64 | \$ 2,000.00 | |
| 1006.4 Education, Mileage | \$800.00 | \$207.41 | \$ 800.00 | |
| Education Sub-Total | \$5,500.00 | \$4,477.05 | \$ 5,500.00 | |
| 1007.0 Election Expenses | \$2,500.00 | \$639.00 | \$ - | *Elections now in Even Numbered Years |
| 1008.0 LAFCO | \$700.00 | \$620.20 | \$ 700.00 | |
| 1009.0 Legal Expenses | \$4,000.00 | \$825.00 | \$ 4,000.00 | |
| 1010.0 Office Expenses | | | | |
| 1010.1 Office Supplies | \$2,000.00 | \$478.24 | \$ 1,500.00 | |
| 1010.2 Office Equipment, Maint/Repair | \$1,400.00 | \$1,158.24 | \$ 1,400.00 | |
| 1010.3 Office Equipment, Purchases | \$500.00 | \$126.23 | \$ 500.00 | |
| 1010.4 Postage/Shipping | \$500.00 | \$244.58 | \$ 500.00 | |
| 1010.5 Office Telephone | \$400.00 | \$224.61 | \$ 400.00 | |
| 1010.6 Subscriptions/Payroll Processing | \$3,000.00 | \$1,738.88 | \$ 4,000.00 | *QuickBooks Subscription, CSDA, Streamline Web Hosting/Stewarts |
| 1010.7 Office Internet | \$1,300.00 | \$437.70 | \$ 1,300.00 | *Est \$90x12 months |
| Office Expenses Sub-Total | \$9,100.00 | \$4,408.48 | \$ 9,600.00 | |
| 1012.0 Administrative Personnel Expenses | | | | |
| 1012.1 Salary, Board Secretary | \$2,000.00 | \$1,309.33 | \$ 2,000.00 | |
| 1012.2 Salary, General Manager | \$12,000.00 | \$7,320.05 | \$ 12,000.00 | |
| 1012.3 Salary, Office Assistant | \$7,100.00 | \$4,513.68 | \$ 8,000.00 | |
| 1012.4 Salary, Treasurer | \$5,500.00 | \$4,583.37 | \$ 4,800.00 | |
| 1012.5 Payroll Taxes (Dist Contribution) | \$6,000.00 | \$4,384.85 | \$ 6,000.00 | |
| 1012.7 Dept of Justice-Live Scan | \$100.00 | \$0.00 | \$ 100.00 | |
| 1012.8 Workers Comp Insurance | \$7,500.00 | \$8,343.00 | \$ 8,000.00 | |
| 1012.9 Staff Mileage | \$300.00 | \$34.41 | \$ 300.00 | |
| Admin Personnel Expenses Sub-Total | \$40,500.00 | \$30,488.69 | \$ 41,200.00 | |
| 1013.0 SDRMA Insurance, Liability/Bonding | \$3,700.00 | \$50.00 | \$ 4,000.00 | |
| Administrative Total | \$85,500.00 | \$60,175.95 | \$ 77,500.00 | |

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| 2000.0 PARK & RECREATION | | 2018/19 B | 2018/19 A | 2019/20 B | Notes |
|---|--------------------|--------------------|------------------|---------------------|-----------------------------|
| 2001.0 Community Events | | | | | |
| 2001.1 Community Events, Advertising | \$300.00 | \$0.00 | | \$300.00 | |
| 2001.2 Community Events, Expenses | \$12,000.00 | \$2,628.09 | | \$12,000.00 | |
| Community Events Sub-Total | \$12,300.00 | \$2,628.09 | | \$12,300.00 | |
| 2002.0 Community Center Expenses | | | | | |
| 2002.1 Consumable Supplies | \$400.00 | \$144.91 | | \$400.00 | |
| 2002.2 CSD Electric | \$4,000.00 | \$3,445.47 | | \$4,000.00 | |
| 2002.3 CSD Propane | \$2,300.00 | \$1,246.53 | | \$2,000.00 | |
| 2002.4 Contract Labor, Cleaning | \$4,200.00 | \$3,300.00 | | \$4,200.00 | |
| 2002.5 Health Permits | \$1,200.00 | \$1,146.00 | | \$1,200.00 | |
| 2002.6 CSD Building, Maint/Repair | \$7,500.00 | \$7,394.03 | | \$15,300.00 | Flooring, Lighting Upgrades |
| 2002.7 Pest Control | \$700.00 | \$550.00 | | \$600.00 | |
| Community Center Sub-Total | \$20,300.00 | \$17,226.94 | | \$27,700.00 | |
| 2003.0 Grounds Expenses | | | | | |
| 2003.1 Contract Labor, Landscaping | \$4,800.00 | \$4,400.00 | | \$4,800.00 | |
| 2003.2 Disposal Services | \$2,500.00 | \$1,703.93 | | \$2,500.00 | |
| 2003.3 Maint/Repair, Equipment | \$1,800.00 | \$20.00 | | \$1,800.00 | |
| 2003.4 Maint/Repair, Grounds | \$7,500.00 | \$7,367.09 | | \$5,000.00 | |
| 2003.5 Maint/Repair, Well | \$1,500.00 | \$2,859.90 | | \$2,000.00 | |
| 2003.6 Mojave Water Agency Fees | \$200.00 | \$49.06 | | \$200.00 | |
| 2003.7 Park, Capital Improvements | \$0.00 | \$0.00 | | \$150,000.00 | Park Upgrades |
| 2003.8 Park, Electric | \$1,800.00 | \$1,512.04 | | \$1,800.00 | |
| 2003.9 Water Testing | \$500.00 | \$520.00 | | \$500.00 | |
| Grounds Expenses Sub-Total | \$20,600.00 | \$18,432.02 | | \$168,600.00 | |
| TOTAL | \$53,200.00 | \$38,287.05 | | \$208,600.00 | |

| 3000.0 STREET LIGHTS | | 2018/19 B | 2018/19 A | 2019/20 P | Notes |
|-----------------------------|------------|------------------|------------------|------------------|--------------|
| 3001.0 Street Lights | \$8,000.00 | \$4,534.26 | | \$6,500.00 | |

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| 4000.0 FIRE DEPARTMENT | 2018/19 B | 2018/19 A | 2019/20 P | Notes |
|---|-------------|-------------|-------------|--|
| 4001.0 Apparatus Lease/Purchase | \$25,569.81 | \$25,569.81 | \$0.00 | |
| 4002.0 Capital Improvements | | | | |
| 4002.1 Station | \$0.00 | \$0.00 | \$10,000.00 | *Station repairs, drywall, roof work, septic |
| 4002.2 Equipment | \$0.00 | N/A | \$0.00 | |
| Capital Improvements Sub-Total | \$0.00 | \$0.00 | \$10,000.00 | |
| 4003.0 Equipment Expense, Vehicle | | | | |
| 4003.1 Equip Exp, Vehicle, Fuel | \$4,000.00 | \$5,512.67 | \$7,000.00 | |
| 4003.2 Equip Exp, Vehicle, Maint/Repair | \$13,430.19 | \$9,747.80 | \$10,000.00 | |
| 4003.3 Equip Exp, Vehicle, SDRMA, Ins | \$6,000.00 | \$0.00 | \$7,000.00 | Struts/Brakes for Engine |
| Equipment Expense Sub-Total | \$23,430.19 | \$15,260.47 | \$24,000.00 | |
| 4004.0 Equip Exp, Non-Vehicle | | | | |
| 4004.1 Equip Exp, Non-Vehicle, Purchase | \$20,000.00 | \$19,425.75 | \$12,000.00 | |
| 4004.2 Equip Exp, Non-Vehicle, Maint/Repair | \$4,000.00 | \$2,635.79 | \$4,000.00 | |
| 4004.3 Equip Exp, Non-Vehicle, First Aid Supplies | \$3,500.00 | \$2,024.99 | \$2,500.00 | |
| 4004.4 Equip Exp, Non-Vehicle, Equip Fuel | \$300.00 | \$194.40 | \$300.00 | |
| Equipment Exp, N-V Sub-Total | \$27,800.00 | \$24,280.93 | \$18,800.00 | |
| 4005.0 Dispatching Expense | | | | |
| 4005.1 Equipment Purchase | \$0.00 | \$0.00 | \$8,000.00 | Antenna Extension |
| 4005.2 Equipment Maint/Repair | \$2,000.00 | \$174.47 | \$2,000.00 | Update Radios |
| 4005.3 Cal Fire Dispatching | \$7,000.00 | \$6,766.00 | \$7,500.00 | |
| Dispatching Expense Sub-Total | \$9,000.00 | \$6,940.47 | \$17,500.00 | |
| 4006.0 Station Expenses | | | | |
| 4006.1 Phone/Internet Service | \$1,500.00 | \$1,020.99 | \$2,000.00 | Add Ipads to Phone Plan |
| 4006.2 Station, Maint/Repair | \$3,000.00 | \$1,593.91 | \$3,000.00 | |
| 4006.3 Office Supplies | \$1,200.00 | \$1,008.46 | \$1,200.00 | |
| 4006.4 Pest Control | \$600.00 | \$550.00 | \$600.00 | |
| 4006.5 Subscriptions/Memberships | \$2,100.00 | \$2,840.80 | \$3,000.00 | |
| 4006.6 Station, Electric | \$2,300.00 | \$2,540.28 | \$3,000.00 | |
| 4006.7 Drinking Water | \$500.00 | \$348.16 | \$500.00 | |
| 4006.8 Trash Service | \$600.00 | \$468.71 | \$600.00 | |
| Station Expenses Sub-Total | \$11,800.00 | \$10,371.31 | \$13,900.00 | |

| 4007.0 Firefighter Personnel Expenses | | | | | | |
|--|---|--------------|--------------|--------------|--------------------------------|--|
| 4007.1 | Fire Department Office Administrator | \$9,000.00 | \$6,831.00 | \$9,000.00 | | |
| 4007.4 | Firefighter Appreciation | \$4,400.00 | \$4,889.07 | \$4,000.00 | | |
| 4007.5 | Firefighter Callout Stipend | \$7,000.00 | \$6,324.00 | \$8,500.00 | | |
| 4007.6 | Training Exp, Certification/Books/Tuition | \$5,000.00 | \$3,769.20 | \$7,500.00 | Training to restore compliance | |
| 4007.8 | Dept of Justice, Live Scan | \$500.00 | \$98.00 | \$500.00 | | |
| 4007.10 | Uniform Expense | \$400.00 | \$474.31 | \$500.00 | | |
| | Personnel Sub-Total | \$26,300.00 | \$22,385.58 | \$30,000.00 | | |
| 4008.0 | Public Relations | | | | | |
| 4008.1 | Prevention | \$200.00 | -\$0.02 | \$200.00 | | |
| | Public Relations Sub-Total | \$200.00 | -\$0.02 | \$200.00 | | |
| 4009.0 | Grant Expenses | | | | | |
| 4009.1 | Grant Expenses, Admin | \$200.00 | \$0.00 | \$500.00 | | |
| 4009.2 | Grant Expenses, Purchases | \$0.00 | \$0.00 | | | |
| | Grant Expenses Sub-Total | \$200.00 | \$0.00 | \$500.00 | | |
| 4010.0 | Explorer's Expenses | \$1,000.00 | \$480.00 | \$1,000.00 | | |
| | Explorer's Expenses Sub-Total | \$1,000.00 | \$480.00 | \$1,000.00 | | |
| | TOTAL | \$125,300.00 | \$105,288.55 | \$115,900.00 | | |

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| | 2018/19 B | 2018/19 A | 2019/20 P | Notes |
|--|---------------------|---------------------|---------------------|---|
| 5000.0 INCOME | | | | |
| 5001.0 Interest | | | | |
| 5001.1 Checking Interest | \$400.00 | \$379.32 | \$400.00 | |
| 5001.2 CD Interest | \$500.00 | \$0.00 | \$500.00 | |
| 5001.3 Savings Interest | \$40.00 | \$38.96 | \$40.00 | |
| Interest Total | \$940.00 | \$418.28 | \$940.00 | |
| 5002.0 Rental Income | | | | |
| 5002.1 Building Rental | \$500.00 | \$211.00 | \$500.00 | |
| 5002.2 Equipment Rental | \$0.00 | \$0.00 | \$0.00 | |
| Rental Income Total | \$500.00 | \$211.00 | \$500.00 | |
| 5003.0 Fire Department Income | | | | |
| 5003.1 FD, Burn Permits | \$2,400.00 | \$1,594.00 | \$2,400.00 | |
| 5003.2 FD, Response Charges | \$800.00 | \$0.00 | \$300.00 | |
| 5003.3 FD, Grant Income | \$0.00 | \$0.00 | \$14,000.00 | Reimbursement for gear purchased with Homeland Security Grant |
| 5003.4 FD, Donations | \$0.00 | \$280.00 | \$0.00 | |
| 5003.5 FD, Reserve Transfer | \$42,000.00 | \$42,000.00 | \$10,000.00 | Station improvements |
| Fire Department Income Total | \$45,200.00 | \$43,874.00 | \$26,700.00 | |
| 5004.0 Other Income | | | | |
| 5004.1 Kiewitt Transfer | \$0.00 | \$0.00 | \$75,000.00 | Major park upgrades, applying for grants, must show available funds |
| 5004.2 General Reserve Transfer | \$7,000.00 | \$7,000.00 | \$75,000.00 | Major park upgrades, applying for grants, must show available funds |
| 5004.2 Purchase Card Rebate | \$340.00 | \$591.08 | \$340.00 | |
| 5004.3 Copies | \$20.00 | \$0.00 | \$20.00 | |
| 5004.4 Fireworks Donations | \$3,000.00 | \$9,527.00 | \$5,000.00 | |
| 5004.6 Misc. Income | \$0.00 | \$0.00 | \$0.00 | |
| Other Income Total | \$10,360.00 | \$17,118.08 | \$155,360.00 | |
| 5005.0 San Bernardino County Tax Share | \$215,000.00 | \$221,454.01 | \$225,000.00 | |
| TOTAL | \$272,000.00 | \$283,075.37 | \$408,500.00 | |

| EXPENSE TOTALS | 2018/19 B | 2018/19 A | 2019/20 P | Notes |
|----------------------------|------------------|------------------|------------------|--------------|
| 1000.0 Administration | \$85,500.00 | \$45,546.19 | \$77,500.00 | |
| 2000.0 Park and Recreation | \$53,200.00 | \$28,628.11 | \$208,600.00 | |
| 3000.0 Street Lights | \$8,000.00 | \$4,092.35 | \$6,500.00 | |
| 4000.0 Fire Department | \$125,300.00 | \$49,880.01 | \$115,900.00 | |

| | | | |
|-------|--------------|--------------|--------------|
| TOTAL | \$272,000.00 | \$128,146.66 | \$408,500.00 |
|-------|--------------|--------------|--------------|