

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE  
NEWBERRY COMMUNITY CENTER 30884 NEWBERRY ROAD, NEWBERRY  
SPRINGS, CALIFORNIA ON

November 19, 2024, AT 6:00 P.M.

In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at (760) 257-3613. Normal office hours are Wednesday, Thursday and Friday from 12 p.m. until 4 p.m.

## AGENDA

Call the meeting to order - Pledge of Allegiance

Roll Call: Director Deel, Director Matson, Director Roberts, Director Springer,  
Director Unger

### 1. Approval of Agenda

### 2. Approval of Minutes

A. Regular Board Meeting Draft Minutes of 10/22/2024

3. **Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time).*

A. General Public

B. Community Reports- County Supervisor Rowe-Elaine Villareal,  
Representative-(Report is In Supporting Documents)

C. Sheriff Captain Ron Markegard

D. CHP Sargent Carmichael

**4. Reports** *(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)*

- A. General Manager – GM Vanek
- B. Fire Department - Chief Lanier
- C. Financial Reports – GM/Treasurer Vanek - Balance Sheet, Budget vs Actuals
- D. Air Quality Monitors - Director Unger
- E. Directors Comments (1 min.)

**5. Agenda Items- Discussion/Possible Action**

**A. Rivers, Trails and Conservation Assistance Grant Program - Discussion/ Possible Action; Submitted by Rose Beardshear.**

Report Status of any Updates of the Rivers, Trails and Conservation Assistance Grant and Upcoming site visit by Carlos Flores, our NPS Landscape Architect.

**B. Emergency Operating Center (EOC) Preparedness - Discussion and Possible Action; Submitted by Director Unger.**

Discussion of a plan to prepare the EOC for any necessary occurrences.

**C. Purchasing of an AED Defibrillator for the CSD - Discussion and Possible Action; Submitted by Director Unger.**

Research of the costs for an AED unit plus a wall cabinet has been done. “Brain death begins in 4 minutes when a person has a heart attack.” By spending less than \$2000, the CSD can enable emergency resuscitation for heart attack victims in the CSD building and in the adjacent park and possibly save a life.

**D. Policy 5060: Minutes of Board Meetings - Discussion and Possible Action; Submitted by Director Unger.**

Board Minutes need to capture (1) a summary of the discussion, (2) the action taken by the Board and (3) the Director or staff member who will be taking the action. This policy revision **adds this information to Policy 5060** so both the Directors and the Public have a record of District actions taken and actions planned to be taken.

**E. Patio Cover/ Semi Closed In Building for Rigs Outside - Discussion and Possible Action; Submitted by Chief Lanier.**

**F. Future Property- Discussion Only; Submitted by Chief Lanier.**

**G. Community Alert System - Discussion and Possible Action; Submitted by Director Springer.**

An Update from Director Springer and Fire Chief Lanier will be provided.

**H. Homelessness in Our Community- Discussion/Possible Action; Submitted by Director Matson.**

A Park Update on Obtaining a County Ordinance Regarding Homelessness to be discussed.

**I. Spring Fest 2025- Discussion/Possible Action; Submitted by Director Matson.**

Planning and who would like to be involved in this event shall be discussed.

6. Approve Bills Paid and Presented; Discussion/Possible Action;  
GM/Treasurer Vanek
7. Old and New Business
8. Adjournment

I, Marchelle Hall

Print name

**MARCHELLE HALL**

Signature

*Marchelle Hall*

declare under penalty of perjury that I am a Board member or designated Staff member of the Newberry Community Services District and that this agenda was posted at least 72 hours prior to the meeting on a District office Display Board and on the District's Website at [www.NewberryCSD.net](http://www.NewberryCSD.net).