

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Board Minutes  
March 28, 2017

**Call the meeting to order. 6:00 p.m.**

## **Pledge of Allegiance**

Vice- President Deel asked all present to rise, face the flag and recite the Pledge of Allegiance.

## **Roll Call.**

### **Present:**

Vice President Deel  
Director Paulsen  
Director Shaw  
Director Clark

### **Absent:**

Director Springer

**Also Present :** General Manager Le Hayes, Board Secretary Jodi Howard , District Treasurer, Kerri Zurcher, Fire Chief Miller, Asst. Fire Chief Corey Rogers and members of the public.

## **1. Approval of the Agenda**

Motion Director Paulsen to approve as presented. Seconded Director Clark.

**Amended Motion Director Paulsen** move to accept agenda as modified, Bring back item 14 tabled from last meeting to next meeting. Seconded Director Clark.

Vote: **Unanimous**

**Motion Passed**

## **2. Public Comments:**

a. **General Public-** No comments

b. **Community Reports**

**County Supervisor-** No Comments

**Sheriff-** *Report attached Meetings 3-28-17 Newberrycsd.net*

## **3. Consent Items**

a. **Approval of Minutes**

b. **Bills Paid and Presented to be paid.**

Director Clark recused himself from consent items and left the room. Motion

Director Shaw to approve consent Calendar as submitted, Seconded Director Paulsen. **Amended Motion Director Shaw** approve consent calendar pull the meeting minutes of last meeting move to item 4.

**Vote: Yes-** Director Deel, Director Paulsen, Director Shaw

**Recuse-** Director Clark

**Motion Passed**

#### 4. Matters Removed from Consent Items

##### a. Approval of Minutes

Motion Director Paulsen to approve minutes as corrected Item #7 add (Director) Deel. Seconded Director Shaw.

**Vote: Unanimous**

**Motion Passed**

#### 5. Reports

- a. **General Manager-** Thanked Daphne Lanier and Rylan Lanier for setting up the room for our meetings. Also, Updated the Board on getting the outside lights by the bathrooms working.

**Fire Chief Miller** explained to the Board what needed to be fixed on engine 392.

#### 6. Agenda Items- Discussion/Possible Action

- a. **Clarifying the marijuana ordinance adopted last August.** Director Paulsen moved we discuss item a. Seconded Shaw.

- b. **River Bottom and Community Cleanup in April 22, 2017 8 a.m. -Noon meet at North end of Hereford Road. Volunteers Needed. Andy Jones 909-670-9238**

Director Paulsen moved to discuss item b. Seconded Director Shaw.

#### 7. Approve Additional Repairs to Engine 392.

Motion Director Shaw I move that this Board authorize the General Manager & Fire Chief to expend an amount not to exceed \$20,000.00 to complete repairs on Fire Truck 392. Recognizing that expenditure will cause a budget overage of

approx. \$20,000.00 on Chart# 4003.2 and will preserve the budget for 4004.1 (non-vehicle) at the current level. Seconded Director Clark.

**Vote: Unanimous**

**Motion Passed**

**8. Old and New Business**

Next meeting-Fire Department Policy Driver Qualification

**9. Adjournment- 6:34 p.m.**

---

Board Secretary

---

Board Vice-President

April 2017 Expenditures

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Acct</u>	<u>Split</u>	<u>Amount</u>
04/04/2017	16501	Daphne Lanier	4007.1		\$ 296.44
04/04/2107	16502	Jodi Howard	split		\$ 705.44
			1012.1		
			1012.3		
04/04/2017	16503	Kerri Zurcher	1012.4		\$ 384.80
04/04/2017	16504	Le Hayes	1012.2		\$ 788.39
04/04/2017	16505	EDD	1012.5		\$ 514.02
04/04/2017	16506	EDD	1012.5		\$ 165.27
04/04/2017	16507	Advanced Copy	1010.2		\$ 36.00
04/04/2017	16508	Daphne Lanier	2002.4		\$ 300.00
04/04/2017	16509	DeLage Laden	1010.2		\$ 58.07
04/04/2017	16510	Deel's Plumbing	2002.6		\$ 11.31
04/04/2017	16511	Desert Disposal	2003.2		\$ 149.09
04/04/2017	16512	Larry Clark	1005.0		\$ 50.00
04/04/2017	16513	Mike Strojek	2003.1		\$ 400.00
04/04/2017	16514	Paula Deel	1005.0		\$ 50.00
04/04/2017	16515	Robert Shaw	1005.0		\$ 50.00
04/04/2017	16516	Robert Springer	1005.0		\$ 50.00
04/04/2017	16517	VOID			
04/04/2017	16518	Vickie Paulsen	1005.0		\$ 50.00
04/04/2017	16519	Clark Pest Control	split		\$ 100.00
			2002.7	\$ 50.00	
			4006.4	\$ 50.00	
04/04/2017	16520	VOID			
04/04/2017	16521	Streamline	1010.6		\$ 50.00
04/04/2017	16522	US Bank	split		\$ 1,772.73
04/04/2017	16523	SCE	2002.2		\$ 190.12
04/04/2017	16524	Tracy Robertson	2003.4		\$ 500.00
04/04/2017	16525	SCE	split		\$ 177.09
			2003.8	\$ 31.58	
			4006.6	\$ 145.51	
04/05/2017	16526	Allen Docimo	2003.4		\$ 801.00
04/05/2017	16527	Bradford Montgomery	4007.5		\$ 24.00
04/05/2017	16528	Cory Rogers	4007.5		\$ 96.00
04/05/2017	16529	Daphne Lanier	4007.5		\$ 72.00
04/05/2017	16530	Home Depot	2003.4		\$ 27.21

04/05/2017	16531	Jay Potter	4007.5	\$ 104.00
04/05/2017	16532	Jose Prieto	4007.5	\$ 8.00
04/05/2017	16533	Kyle Whitehead	4007.5	\$ 8.00
04/05/2017	16534	Mitch Ward	4007.5	\$ 48.00
04/05/2017	16535	Robert Robertson	4007.5	\$ 32.00
04/05/2017	16536	Roberto Rodriguez	4007.5	\$ 8.00
04/05/2017	16537	Steve Miller	4007.5	\$ 16.00
04/05/2017	16538	Tyler Ahlmeyer	4007.5	\$ 8.00
04/06/2017	EFT	CASDU	4007.1	\$ 277.05

# NEWBERRY SPRINGS FIRE DEPARTMENT

## Policies and Procedures

Rev. Date: 04/15/2017

**Policy No:**

**Policy Title: Driver Qualification**

**Purpose:**

Emergency vehicle operation involves a variety of unique challenges not found in daily driving responsibilities. While the CVC provides a variety of exemptions to certain traffic controls, exercising these exceptions can increase risk of injury and liabilities. Understanding the specifics of these laws and the consequences of exercising them inappropriately. Additionally emergency vehicles are uniquely equipped and have physical characteristics that are significantly different than ordinary passenger vehicles.

**Vehicle Classification:**

Newberry Fire Department currently operates multiple types of vehicles that we historically have classified as:

Light (less than 26,001 lbs and less than 1000 gallons of water)

Medium (26,001 to 40,000lbs. and less than 2200 gallons of water)

Heavy (40,001 to 80,000 and 7,500 gallons water). Heavy units may be equipped with manual transmissions, interlocking axles and differentials as well as a higher yet center of gravity.

Each of the vehicle classes involve unique driving challenges and characteristics, thus a driver must qualify on each class. Life experience will play a significant role in the qualification of a driver but each classification shall be qualified individually. It is also essential to observe each driver under the stress of emergency operation as it does affect priorities and judgement.

**Qualification Process:**

Each driver shall be trained on the function, characteristics, of each unit and class. Light class vehicles do not require special licensing but they do require a knowledge of operational rules and responsibilities. They too are larger, heavier, and have a higher center of gravity than the average passenger car.

Driver training shall consist of legal aspects of emergency operation, vehicle operation, controls, maneuverability and a period of practice and evaluation. Each step involves documentation and evaluation by senior members of the Department to ensure competency.

Operation of units exceeding 26,001 lbs or having a tank of 1000 gallons or larger requires either a firefighter endorsement issued by the DMV or possession of a commercial driver's license of an appropriate class. The process to obtain a Firefighter endorsement requires the completion of the 40 hour OSFM "Operator 1A" course or an equivalent, Department specific

**APPROVAL DATE: 4/25/2017**

# NEWBERRY SPRINGS FIRE DEPARTMENT

## Policies and Procedures

Rev. Date: 04/15/2017

policies, procedures, skills evaluation, completion of a medical exam, a written test at the DMV, a DMV background check and a letter of qualification by the Chief of the Department. Upon completion of this process the candidate will receive a "Firefighter Endorsement" on their Class C license. This allows the individual to operate any class of vehicle as far as the DMV is concerned. It is for this reason each driver must qualify on the medium and heavy class vehicles separately.

### **Medium Class:**

Vehicles in this class are type 1 and type 3 engines, water tenders 2000 gallons and smaller. These vehicles are two axel chassis with a GVW of 26,001 and 40,000 lbs. By current industry standards these vehicles are equipped with commercial diesel engines, automatic transmissions and air brake systems. While similar there are specific nuances that lean toward the commercial truck as opposed to a passenger vehicle and the driver must prove capable to handle required maneuvers and controls for these units. The driver must also be capable of operating the vehicles auxiliary equipment such as pumps or power take off options.

### **Heavy Class:**

Vehicles in this class are typically Type 2 water tenders, heavy rescue or ladder trucks. These vehicles are in the 40,000 to 80,000 lb. range, have three or more axels, often are equipped with ten to eighteen speed manual transmissions, multi drive axel configurations, and may be equipped with axel and differential interlocks. Misapplication of these devices can result in significant damage to the vehicle and expensive repairs. In addition to the extra size weight and motive features, these vehicles can have complex pumping, piping and control functions that the driver must prove competency.

### **Qualification process:**

All personnel are expected to obtain a basic understanding of the operation of each piece of apparatus in all classes including to the point of being able to move a unit out of harm's way if directed to do so. Operators shall possess and consistently demonstrate thorough knowledge of the equipment before they are cleared to operate independently. Testing will consist of oral and written examination, manipulative skills and not less than 20 hours of observed driving under a variety of roads, conditions and circumstances. Upon completion of these qualification a chief officer familiar with that class of vehicle will recommend that individual for approval by all chief officers. Agreement of all chief officers shall constitute approval for that class of vehicle.

### **Suspension, Revocation of driving privilege:**

Suspension of driving privilege may be imposed by a senior or chief officer for immediate cause and is temporary until the cause is reviewed as per NSFD's disciplinary policy. The nature of an

**APPROVAL DATE: 4/25/2017**

**NEWBERRY SPRINGS FIRE DEPARTMENT**  
**Policies and Procedures**

Rev. Date: 04/15/2017

event can require retraining, coaching and requalification, specific personalized training plan and requalification. Disqualification may include a particular class of vehicle a specific vehicle such as a heavy duty manual transmission or may be total suspension / disqualification due to repeated infractions showing poor decision making skills.

APPROVAL DATE: 4/25/2017