

Newberry Community Services District

Budget vs. Actuals: Approved FY_2022_2023 - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
5000.0 Income				
5001.0 Income-Interest				
5001.2 Income-Interest, CD Interest		500.00	-500.00	
5001.3 Income-Interest, Savings Acct	1,283.20	800.00	483.20	160.40 %
Total 5001.0 Income-Interest	1,283.20	1,300.00	-16.80	98.71 %
5002.0 Income-Rental Income				
5002.1 Income-Rent Income, Space Rent		500.00	-500.00	
5002.2 Income-Rent Inc, Equip Rent		130.00	-130.00	
Total 5002.0 Income-Rental Income		630.00	-630.00	
5003.0 Income-Fire Department				
5003.1 Income-FD, Burn Permits	394.00	2,000.00	-1,606.00	19.70 %
5003.2 Income-FD, Response Charges	400.00	50.00	350.00	800.00 %
5003.3 Income-FD, Grant Income	11,500.00		11,500.00	
5003.5 FD, Reserve Transfer		5,000.00	-5,000.00	
5003.6 General Fund Reserve Transfer to FD/Bunkhouse		30,000.00	-30,000.00	
Total 5003.0 Income-Fire Department	12,294.00	37,050.00	-24,756.00	33.18 %
5004.0 Income-Other Income				
5004.2 Income-Other Inc, Pur Card Reb	147.30	500.00	-352.70	29.46 %
5004.3 Income-Other Inc, Copies		20.00	-20.00	
5004.4 Income-Other Inc, Fireworks Don	3,120.00	6,000.00	-2,880.00	52.00 %
5004.5 Income-Other Inc, Misc Income	1,000.00		1,000.00	
5004.8 Other Income-Fitness Park Grant		179,641.00	-179,641.00	
Total 5004.0 Income-Other Income	4,267.30	186,161.00	-181,893.70	2.29 %
5005.0 Income, SB County Tax Share	4,213.37	234,236.71	-230,023.34	1.80 %
Total 5000.0 Income	22,057.87	459,377.71	-437,319.84	4.80 %
Total Income	\$22,057.87	\$459,377.71	\$ -437,319.84	4.80 %
GROSS PROFIT	\$22,057.87	\$459,377.71	\$ -437,319.84	4.80 %
Expenses				
1000.0 Administrative-Subtotal				
1001.0 Advertising		300.00	-300.00	
1003.0 Auditor Expense		11,000.00	-11,000.00	
1004.0 Bank Fees		100.00	-100.00	
1005.0 Directors Stipend	950.00	3,500.00	-2,550.00	27.14 %
1006.0 Education Exp-Staff & Directors				
1006.1 Education-Tuition		750.00	-750.00	
1006.2 Education-Books		200.00	-200.00	
1006.3 Education-Lodging		250.00	-250.00	
1006.4 Education-Mileage Reimbursement		200.00	-200.00	
Total 1006.0 Education Exp-Staff & Directors		1,400.00	-1,400.00	
1007.0 Election Expenses		700.00	-700.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
1008.0 LAFCO Expense	3.56	200.00	-196.44	1.78 %
1009.0 Legal Expenses	1,395.00	3,500.00	-2,105.00	39.86 %
1010.0 Office Expenses				
1010.1 Office Supplies	332.60	1,500.00	-1,167.40	22.17 %
1010.2 Office Equipment-Maint/Repair	325.93	1,200.00	-874.07	27.16 %
1010.3 Office Equipment-Purchase		500.00	-500.00	
1010.4 Postage (US Mail, UPS, FedEx)	140.00	400.00	-260.00	35.00 %
1010.5 Annex Telephone/Fax	71.14	350.00	-278.86	20.33 %
1010.6 Subscriptions/Memberships, Adm	488.00	1,500.00	-1,012.00	32.53 %
1010.7 Annex Internet	455.43	1,700.00	-1,244.57	26.79 %
1010.8 Bookkeeping Services	605.00	2,200.00	-1,595.00	27.50 %
Total 1010.0 Office Expenses	2,418.10	9,350.00	-6,931.90	25.86 %
1012.0 Admin Personnel Expenses				
1012.1 Board Secretary-Salary	512.92	1,700.00	-1,187.08	30.17 %
1012.2 General Manager-Salary	5,600.00	16,800.00	-11,200.00	33.33 %
1012.3 Office Assistant-Salary	2,800.96	8,800.00	-5,999.04	31.83 %
1012.4 Treasurer - Salary	1,231.20	5,000.00	-3,768.80	24.62 %
1012.5 Fedl/State/Local Empl Tay Pmts	-602.27	2,000.00	-2,602.27	-30.11 %
1012.7 Department of Justice-Live Scan		100.00	-100.00	
1012.8 Workers Comp Insurance	4,478.00	9,000.00	-4,522.00	49.76 %
1012.9 Staff Mileage		300.00	-300.00	
Total 1012.0 Admin Personnel Expenses	14,020.81	43,700.00	-29,679.19	32.08 %
1013.0 SDRMA Insurance-Liab/Bonding	9,934.16	11,583.89	-1,649.73	85.76 %
Total 1000.0 Administrative-Subtotal	28,721.63	85,333.89	-56,612.26	33.66 %
2000.0 Parks and Recreation - Subtotal				
2001.0 Community Events				
2001.1 Community Event-Advertising		300.00	-300.00	
2001.2 Community Event-Expenses		13,000.00	-13,000.00	
Total 2001.0 Community Events		13,300.00	-13,300.00	
2002.0 Community Center Expenses				
2002.1 CC-Consumable Supplies	240.88	400.00	-159.12	60.22 %
2002.2 CC-Electricity	2,281.31	4,000.00	-1,718.69	57.03 %
2002.3 CC-Propane	213.92	2,000.00	-1,786.08	10.70 %
2002.4 CC-Contract Labor/Cleaning	1,200.00	3,600.00	-2,400.00	33.33 %
2002.5 CC-Health Permits	1,204.50	1,000.00	204.50	120.45 %
2002.6 CC-Maint/Repairs	901.99	3,000.00	-2,098.01	30.07 %
2002.7 Pest Control	165.00	700.00	-535.00	23.57 %
Total 2002.0 Community Center Expenses	6,207.60	14,700.00	-8,492.40	42.23 %
2003.0 Ground Expenses				
2003.1 Grounds-Landscaping	700.00	6,000.00	-5,300.00	11.67 %
2003.2 Grounds-Disposal Services	665.44	2,000.00	-1,334.56	33.27 %
2003.3 Grounds-Tractor Expense		750.00	-750.00	
2003.4 Grounds Maint/Repair	544.64	5,502.82	-4,958.18	9.90 %
2003.5 Gounds-Well Maint/Repair		1,000.00	-1,000.00	
2003.6 Grounds-MWA Fees		200.00	-200.00	
2003.7 Grounds-Capital Improvement	5,218.10	179,641.00	-174,422.90	2.90 %
2003.8 Grounds-Electric	702.74	2,500.00	-1,797.26	28.11 %
2003.9 Gounds-Water Testing	35.00	500.00	-465.00	7.00 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 2003.0 Ground Expenses	7,865.92	198,093.82	-190,227.90	3.97 %
Total 2000.0 Parks and Recreation - Subtotal	14,073.52	226,093.82	-212,020.30	6.22 %
3000.0 Municipal Services-Subtotal				
3001.0 Electric - Street Lights	2,536.80	7,000.00	-4,463.20	36.24 %
Total 3000.0 Municipal Services-Subtotal	2,536.80	7,000.00	-4,463.20	36.24 %
4000.0 Fire Department - Subtotal				
4002.0 FD-Capital Improvements				
4002.1 FD-Cap Improvements, Station		5,000.00	-5,000.00	
4002.3 FD Bunkhouse		30,000.00	-30,000.00	
Total 4002.0 FD-Capital Improvements		35,000.00	-35,000.00	
4003.0 FD-Equipment Expense				
4003.1 FD-Equip Exp, Fuel	1,215.21	7,500.00	-6,284.79	16.20 %
4003.2 FD-Vehicle Maint/Repair	11,062.70	15,000.00	-3,937.30	73.75 %
4003.3 FD-Equip Exp, Veh, SDRMA Ins	6,152.13	7,000.00	-847.87	87.89 %
Total 4003.0 FD-Equipment Expense	18,430.04	29,500.00	-11,069.96	62.47 %
4004.0 FD-Equip Exp, Non-Vehicle				
4004.1 FD-Equip Exp, NV, Purchase	771.98	15,000.00	-14,228.02	5.15 %
4004.2 FD-Equip Exp, NV, Maint/Repair	252.30	2,000.00	-1,747.70	12.62 %
4004.3 FD-Equip Exp, NV, First Aid Sup	643.85	2,000.00	-1,356.15	32.19 %
4004.4 FD-Equip Exp, NV, Equip Fuel		200.00	-200.00	
Total 4004.0 FD-Equip Exp, Non-Vehicle	1,668.13	19,200.00	-17,531.87	8.69 %
4004.5 Grant Expenses	11,493.03	500.00	10,993.03	2,298.61 %
4005.0 FD-Dispatching Expense				
4005.1 FD-Disp Exp, Equip Purchase		4,000.00	-4,000.00	
4005.2 FD-Disp Exp, Equip Maint/Repair		500.00	-500.00	
4005.3 FD-Disp Exp, Cal Fire Dispatch		8,500.00	-8,500.00	
Total 4005.0 FD-Dispatching Expense		13,000.00	-13,000.00	
4006.0 FD-Station Expenses				
4006.1 FD-Station Exp, Internet	843.02	3,000.00	-2,156.98	28.10 %
4006.2 FD-Station Exp, Maint/Repair	778.78	2,000.00	-1,221.22	38.94 %
4006.3 FD-Station Exp, Office Supplies	565.71	3,000.00	-2,434.29	18.86 %
4006.4 FD-Station Exp, Pest Control	222.00	600.00	-378.00	37.00 %
4006.5 FD-Station Exp, Membership/Subs	3,038.07	3,050.00	-11.93	99.61 %
4006.6 FD-Station Exp, Electric	1,561.86	6,000.00	-4,438.14	26.03 %
4006.7 FD-Station Exp, Drinking Water	28.08	500.00	-471.92	5.62 %
4006.8 FD-Station Exp, Trash Service	231.90	600.00	-368.10	38.65 %
Total 4006.0 FD-Station Expenses	7,269.42	18,750.00	-11,480.58	38.77 %
4007.0 FD-Firefighter Personnel Exp				
4007.1 Office Admin-Fire Dept-Salary	2,676.00	9,000.00	-6,324.00	29.73 %
4007.10 FD-Personnel Exp, Uniform Exp	279.31	500.00	-220.69	55.86 %
4007.4 FD-Personnel Exp, FF Apprec	332.24	2,000.00	-1,667.76	16.61 %
4007.5 FD-Personnel Exp, Call-out Stip	1,180.00	8,000.00	-6,820.00	14.75 %
4007.6 FD-Perssonel Exp, Training Exp	266.62	4,000.00	-3,733.38	6.67 %
4007.8 FD-Personnel Exp, DOJ Live Scan		300.00	-300.00	
Total 4007.0 FD-Firefighter Personnel Exp	4,734.17	23,800.00	-19,065.83	19.89 %
4008.0 FD-Public Relations				
4008.1 FD-PR, Fire Prevention		200.00	-200.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 4008.0 FD-Public Relations		200.00	-200.00	
4010.0 Fire Dept Explorers Expenses				
4010.1 Fire Dept Explorer's Admin		1,000.00	-1,000.00	
Total 4010.0 Fire Dept Explorers Expenses		1,000.00	-1,000.00	
Total 4000.0 Fire Department - Subtotal	43,594.79	140,950.00	-97,355.21	30.93 %
Total Expenses	\$88,926.74	\$459,377.71	\$ -370,450.97	19.36 %
NET OPERATING INCOME	\$ -66,868.87	\$0.00	\$ -66,868.87	0.00%
NET INCOME	\$ -66,868.87	\$0.00	\$ -66,868.87	0.00%

Newberry Community Services District

Balance Sheet

As of October 20, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
100 Change Fund	0.00
103 Petty Cash	100.00
104 Petty Cash-Custodian	100.00
116 Reserve-Park & Rec	208,309.25
117 Reserve-Admin/Build Fund	208,807.17
118 Reserve-Fire Department	172,949.99
120 Checking Account	97,658.25
123 LAIF	0.00
Total Bank Accounts	\$687,924.66
Accounts Receivable	
11000 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
11010 Uncollected Current Year Taxes	2,393.10
11020 Prepaid Insurance	9,336.10
11030 Prepaid Emergency Reporting	0.00
Uncategorized Asset	0.00
Total Other Current Assets	\$11,729.20
Total Current Assets	\$699,653.86
Fixed Assets	
150 Land	6,204.00
154 New Station Augmentation	25,392.03
157 Fire Department Equipment	673,931.39
160 Office Equipment and Furniture	46,962.64
163 Park and Rec Equipment	90,791.79
166 Building Improvements	180,923.52
169 CSD Office (Care Taker Mobile)	0.00
170 Accumulated Depreciation	-990,442.27
Total Fixed Assets	\$33,763.10
TOTAL ASSETS	\$733,416.96

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	447.36
Total Accounts Payable	\$447.36
Credit Cards	
Home Depot	-892.06
US Bank	-4,237.02
Total Credit Cards	\$ -5,129.08
Other Current Liabilities	
20010 State Disability Payable	0.00
20020 FICA Tax Payable	0.00
20030 Federal Withholding Tax Payable	0.00
21000 Deferred Revenue	0.00
24000 Payroll Liabilities	-2,658.41
Total Other Current Liabilities	\$ -2,658.41
Total Current Liabilities	\$ -7,340.13
Long-Term Liabilities	
20005 Note Payable	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$ -7,340.13
Equity	
30000 Opening Balance Equity	0.00
30200 Investment in Fixed Assets	33,763.10
32000 Unrestricted Net Assets	773,862.86
Net Income	-66,868.87
Total Equity	\$740,757.09
TOTAL LIABILITIES AND EQUITY	\$733,416.96

THREE SEPARATE AGENDA ITEMS for separate Discussion and Possible Action for the October 24, 2022 CSD Meeting

POLICY TITLE: Policy Manual Table of Contents

POLICY NUMBER: 1014

To make access to District policies faster and easier, there shall be a **Table of Contents** at the beginning of the **Newberry CSD Policy Manual**.

POLICY TITLE: Policy Manual Public Access

POLICY NUMBER: 1016

To make access to District policies faster and easier, a current copy of the **Newberry CSD Policy Manual** shall be available online at all times, on the CSD website.

POLICY TITLE: District Access to Legal Counsel

POLICY NUMBER: 1042

To allow all CSD Directors to make fully-informed and legally-compliant decisions with regard to District policy, when it is necessary to consult with legal counsel on legal matters, all such consultations shall take place only during a Special Meeting of the Board. This requirement may be waived **ONLY** by a unanimous Motion of the Board.

NEWBERRY COMMUNITY SERVICES DISTRICT

Request for Pricing - Construction

Fire Department Electrical Upgrades

Project #: 2022-001

RFP Date: October 21, 2022

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Fire Department Electrical Upgrades

PROJECT NO. 2022-001

NEWBERRY SPRINGS, CALIFORNIA

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that the Newberry Community Services District (NCSD), invites bids for the above stated public works project and will receive such bids in the office of the General Manager (G.M.), **30884 Newberry Road, Newberry Springs, California 92365** up to the hour of 2:00 p.m., on the 30th day of November 2022.

The bid shall be firm fixed price in US dollars. All required design, engineering, drawings, management, equipment, labor, material, travel, shipping, quality, safety, taxes, compliance and permitting shall be included in the bid in order to deliver a turn-key project.

JOB WALK

A Mandatory Job Walk will be held on, November 16th, 2022 at 1pm PT at Newberry Community Services District Fire Department Building. 33701-33793 Newberry Rd, Newberry Springs, CA 92365.

The bidders shall email all questions to the Project Manager within 3 business days after the walk. The questions will be consolidated and a response provided to all bidders within 3 business days.

APPLICABLE STANDARDS AND COMPLIANCE REQUIREMENTS

The Contractor is responsible for identifying applicable local, state, and national codes and requirements. The Contractor shall comply with the requirements and obtain all required permits. All permits shall be completed, finalized and signed by the Authority Having Jurisdiction (AHJ). Copies of finalized permits shall be provided to NCS D.

PLANS, SPECIFICATIONS, AND LICENSING

The Contractor shall develop the plan and specifications required to perform the work described. Designs and specifications shall comply with all applicable local, state, and national codes and regulations. At time of bid, Contractor shall provide a single-line diagram of the proposed system.

In accordance with the provisions of California Public Contract Code § 3300, and Business and Professions Code § 7028.15(e), Contractor shall possess all required licenses at the time that the contract is awarded. Failure to possess the required licenses shall render the bid as non-responsive and shall act as a bar to award of the contract to any contractor not possessing the required licenses at the time of the award.

Persons performing work as electrician under a C-10 licensed contractor shall be certified pursuant to certification standards established by the Division of Labor Standards Enforcement. "Electricians" is defined as all persons who engage in the connection of electrical devices for electrical contractors licensed pursuant to Section 7058 of the Business and Profession Code, specifically, contractors classified as electrical contractors in the Contractors State License Board Rules and Regulations [Labor Code § 108 (c)].

STATEMENT OF WORK

INTRODUCTION/BACKGROUND

The project will have two aspects:

1. **UPGRADES FOR CREW'S QUARTERS** - NCS D recently purchased two pre-manufactured "crews" quarters which are currently installed at the NCS D Fire Station facility. The quarters require electrical connections to the existing building in order to power the

water heaters, stoves, lights, and HVAC equipment contained with the quarters. The existing available electrical power is not adequate to service the new loads. In order to service the existing facility and the additional quarters, the electrical power feed from the utility needs to be increased to the existing building.

2. **UPGRADES FOR EXISTING BUILDING** – The existing building contains electrical work which does not meet local, state, and national codes and regulations. Additionally, wiring and outlets need to be modified and added to eliminate functional and safety issues.

The Contractor shall provide a “turn-key” project. The Contractor shall manage and coordinate the project with the stakeholders, utilities, and AHJs.

Upon receipt of a request from the Contractor to NCSD, NCSD shall provide within fourteen (14) calendar days the required information or completed documents requested by the Contractor.

SCOPE OF WORK

Verification and Design

Verification – The Contractor shall verify electrical equipment loads at the existing buildings and the new electrical equipment loads contained with the crew’s quarters. The Contractor shall evaluate and determine the required main feed current rating and equipment based on the existing loads.

Design – The Contractor shall develop a design incorporating the total electrical loads including the existing buildings and the new crew’s quarters. The existing electrical system shall be modified and upgraded as need to accommodate the total load and to meet requirements of local, state, and national codes and regulations. Contractor shall coordinate and gain approvals as needed from the local electrical utility and all AHJs.

Labeling – Label all existing and new, panels, sub-panels, and outlets with the panel and circuit information.

Burial Tape - All underground work shall include underground burial tape.

Underground Locating – In order to prevent hitting underground obstructions, prior to starting work underground, the Contractor shall determine the location of existing utilities and obstructions within the work area.

UPGRADES FOR CREW’S QUARTERS

Meter Section

Provide all material and labor to install a new meter section to meet the power requirements determined by the Contractor. If required, include a pad with forms, steel, and ground service. Outside of the enclosure, Contractor shall stub out with rigid conduit, no exposed PVC. Work to include trenching, backfill, and compacting. Meter

section to accommodate protection and connections for the sub-panels and disconnects.

Provide labor and materials to connect, underground, the meter section to the local utility. PVC may be used at utility point of connection only if approved by the utility and the AHJ.

Label the front of the panel. Provide typed breaker labels identifying the sub-panel being fed. Labels shall be fit for use in the environment. A label maker with UV resistant tape is acceptable.

Fence – Contractor shall remove and restore the fencing as needed.

Contractor shall provide meter section submittal with proposal and coordinate with utility.

Existing Building Sub-Panel

Determine conduit and wire sizes to connect to the new meter section. Provide all labor and material to connect the existing sub-panel to the new meter section.

Label the front of the panel and the location it is fed from. Provide typed circuit schedule on the interior door of the panel. A label maker with UV resistant tape is acceptable.

Crew's Quarters #1

Provide labor and materials to connect the existing 120/240 200 amp disconnect to the new meter section. Contractor to determine conduit size, wire size, and length. Conduit to be ran underground. Contractor shall stub out with rigid conduit, no exposed PVC. Work to include trenching, backfill, and compacting.

Front of existing disconnect panel to be labeled with the panel name and the location it is fed from. A label maker with UV resistant tape is acceptable.

Crew's Quarters #2

Provide labor and materials to connect the existing 120/240 125 amp disconnect to the new Meter Section. Contractor to determine conduit size, wire size, and length. Conduit to be ran underground. Contractor shall stub out with rigid conduit, no exposed PVC. Work to include trenching, backfill, and compacting.

Front of existing disconnect panel to be labeled with the panel name and the location it is fed from. A label maker with UV resistant tape is acceptable.

Storage Building

Provide labor and materials to connect the existing 120/240 60 amp sub-panel the new Meter Section. Contractor to determine conduit size and wire size. Contractor shall stub out with rigid conduit, no exposed PVC. Work to include trenching, backfill, and compacting. Hand trenching may be required.

Front of panel, label the panel and the location it is fed from. Provide typed circuit schedule on the interior door of the panel. A label maker with UV resistant tape is acceptable.

UPGRADES FOR EXISTING BUILDING

Ground Fault Circuit Protection

Provide all labor and materials required to ensure the electrical system(s) meet ground fault requirements.

Existing Building Sub-Panel

Verify the existing panel is significant to handle the existing circuits/loads. Provide all materials and labor if a new sub-panel is required. Contractor shall provide panel submittal with proposal.

Existing Building Bathroom Sub-Panel

There is a sub-panel in the bathroom. Determine loads and where to connect the sub-panel. Provide all materials and labor to wire to the electrical system.

Front of panel, label the panel and the location it is fed from. Provide typed circuit schedule on the interior door of the panel. A label maker with UV resistant tape is acceptable.

Shop Lights

Provide all labor and materials to rewire shop lights with two three-way switching at bath doors.

Washer and Work Bench

Provide all labor and materials to add three 20-amp duplex outlets for washer and work bench area along the west wall. Label the outlets with panel and circuit numbers.

Dryer Outlet

Provide all labor and materials to add one 220VAC outlet for the existing dryer. Label the outlet with panel and circuit number.

Outlet Removal

Remove outlet from wall near water heater. Paint and patch as needed to match surrounding.

Heat Lamp Outlets

Provide all labor and materials to add four outlets for heat lamps. Label the outlets with panel and circuit numbers.

Office Light

Provide all labor and materials to install one light over the office with a switch at the back door. Light shall be LED and the light emitted shall match that of the existing fixtures. Contractor shall provide fixture submittal with proposal.

Compressor Outlet

Provide all labor and materials to install a new 110/220 VAC outlet for the existing compressor. Label the outlet with panel and circuit number.

Light Near Restroom

Provide all labor and materials to hard wire the existing light near the restroom to a switch.

Exterior Lights

Provide labor and materials to install on new LED floodlight at the north, east and west sides of the building. The lights shall automatically come on at dusk and turn off at dawn. A total of three fixtures to be provided, one on each side. Contractor shall provide fixture submittal with proposal. Location will be identified during the job walk.

Light Specifications: CCT-5000K, 15600lm, 14"X8.9"

Fixtures to comply with and the Contractor shall provide proof of complying with the San Bernardino County outdoor lighting regulations found at:

https://www.sbcounty.gov/uploads/LUS/Planning/LIGHT_TRESPASS_ORD_FINAL.pdf

Outlet Relocation

Provide labor and materials to relocate outlets to each beam on the backside of the shop.

Remove EMT Piping

Remove and dispose of abandoned EMT piping in various locations.

Miscellaneous Re-Wiring

Conduct minor re-wiring as needed in order to ensure the electrical system meets local, state, and national codes and requirements. Material is excluded, rewiring should be limited to no more than 15 minutes of labor per discovery. The goal is to have a safe and compliant system.

Exterior Outlets

Replace exterior outlets and covers to meet G.F.C.I. requirements. The covers shall provide protection from the weather while a cord is plugged into to the outlet.

LOCATION/PROJECT HOURS

Newberry Community Services District Fire Department Building. 33701-33793 Newberry Rd, Newberry Springs, CA 92365

Monday through Sunday 24/7

PROJECT SCHEDULE

The project schedule maybe a written or a graphical representation. The schedule shall contain enough detail to demonstrate how the project is to be completed or constructed. The schedule will be used to determine the period of performance dates.

At the time of bid, the Contractor shall submit a project schedule with activities and duration. The schedule shall include but not be limited to the following: Design, procurement, mobilization, installation, start-up, testing, inspections, acceptance, demobilization, document preparation, and completion.

SAFETY

The Contractor shall comply with Federal, State, and local safety requirements included but not limited to OSHA and CAL/OSHA.

PROJECT QUALITY

The Contractor shall ensure that a quality project is delivered. All provided materials shall be purchased new and currently offered by the manufacturer. No used or old new stock. Materials shall not be damaged nor scratched.

Transportation and Storage

Materials shall be transported and stored as to meet or exceed the manufacturer's recommendations. NCSD will provide for the Contractor a location to storage material. The Contractor is responsible for securing the location and providing proper protection of the elements. The Contractor is responsible for being present to receive and inspect the materials to ensure they are in compliance with the contract requirements.

Materials must be onsite and verified by the NCSD GM or designee prior to the Contractor submitting a material invoice for payment.

Installation, Start-up, and Testing

The Contractor shall install, configure, start-up, and test all materials and equipment in accordance with the manufacturer. The Contractor shall give NCSD 48-hour notice prior to conducting manufacturer's

testing. NCS D reserves the right to witness the tests and/or to assign the witnessing to a third-party as needed.

UTILITY OUTAGES

The Contractor shall provide a 48-hour notice to the NCS D G.M. and the Fire Chief prior to turning off any utilities. The outage shall be approved by the NCS D G.M. prior to the shutdown. After hours outages will be accommodated.

During an outage, the Contractor shall ensure that alternate power to the critical equipment is provided. The identified critical equipment is as follows:

- Radio rack in the office (110VAC)
- Three electric bay door openers (110VAC)

The contractor shall provide cooling for the office containing the radio rack if interior temperatures exceed 80 deg F.

DISPOSAL, RECYCLING, AND ENVIRONMENTAL

The Contractor shall identify and comply with disposal, recycling, and environmental Federal, State, and local regulations.

DOCUMENTATION

The Contractor shall provide copies of all material/equipment documents provided by the manufacturer to install, start-up, test, operate and maintain the equipment. Documents may be provided in paper or digital format.

INSPECTIONS

The Contractor shall provide 48-hour notice to the NCS D G.M. and the Fire Chief prior to conducting inspections of the work performed with third-parties or AHJs. NCS D reserves the right to witness the inspections and/or to assign the witnessing to a third-party as needed.

WARRANTY

The Contractor shall provide one year warranty on labor and material from the date of NCS D acceptance. A warranty letter shall be provided identifying the materials covered, the point of contact information, and the warranty start and end date.

REPORTING REQUIREMENTS

The Contractor shall send a project status email to the NCS D G.M. and the Fire Chief no less than once a week before 8am on Monday. The email shall contain a summary of the work completed, materials received, safety concerns, quality concerns, within the last 7 days. The email shall state if the project is on schedule or not and identify any schedule risks.

CONTRACTORS' STATE LICENSE BOARD

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, P.O. BOX 26000 SACRAMENTO, CA 95826. At the time the contract is awarded, the contractor shall be properly

licensed in accordance with the laws of this state. The first payment for work or material shall not be made unless and until the Registrar of Contractors verifies to NCSA that the records of the Contractors' State License Board indicate that the contractor was properly licensed at the time the contract was awarded. Any contractor not so licensed shall be subject to all legal penalties imposed by law including, but not limited to, any appropriate disciplinary action by the Contractors' State Board. Failure of the Contractor to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the Contractor. (Public Contract Code § 20103.5)

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS

CONTRACTORS AND SUBCONTRACTORS ARE ALSO REQUIRED TO BE REGISTERED WITH THE CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS (DIR). For projects estimated in excess of \$1,000.00, a contractor or subcontractor shall not be qualified to bid on, be listed on a bid proposal for, or perform any public work contract unless it is currently registered with the DIR as described in Labor Code § 1725.5.

If you work or bid on a public works projects over \$1,000.00, then you are considered a public works contractor. The term "public works contractor" includes subcontractors. All public works contractors must fulfill key responsibilities.

- [Register as a public works contractor](#)
- Pay [prevailing wages](#)
- Follow [apprenticeship requirements](#)
- Maintain and submit [certified payroll records](#)
- Provide proof of public works contractor registration before submitting a proposal or bid.

SUBCONTRACTORS

The Contractor shall list all subcontractors that will perform over one-half of one percent (0.5%) of the contract work, in accordance with California Public Contract Code sections 4100 et seq.

The list shall include the name, address, telephone number, point of contact information along with the labor and/or materials being performed by the Subcontractor.

PROJECT BETTERMENTS AND EXCLUSIONS

Betterments

Within the bid, the Contractor shall include a list of betterments. The betterments shall be priced separately as options and shall not be included in the total bid price.

Exclusions

NCS D is seeking a contractor to provide a turn-key solution. The Contractor shall not exclude requirements specifically outlined in the RFP. Bids received excluding requirements outlined in this RFP are subject to being rejected.

POSTING REQUIREMENTS

The Contractor shall post jobsite notices on public works requirements according to the DIR. The Contractor shall also post Federal and State required safety and labor documents/notices.

PAYMENT BOND

Pursuant to California Civil Code § 9550, a payment bond is required to be submitted for all projects estimated in excess of \$25,000.00.

INSURANCE REQUIREMENTS

There are many different types of insurance policies; however, at minimum a contractor performing work on behalf of NCS D will need to have the following insurance coverages

Commercial General Liability

Liability limits shall be as follows.

Newberry Community Services District shall be named on the policy as additionally insured. The Contractor shall proof of insurance to NCS D prior to contract award.

Workers Compensation

Required for Contractors with one or more employees. The Contractor shall provide proof of insurance to NCS D prior to contract award.

Automobile Liability

Required for Contractor operating company vehicles on NCS D property. The Contractor shall have proof of insurance per the California Vehicle Code.

PREVAILING WAGE

This is a public works project and is subject to the provisions of Labor Code § 1720 thereby requiring the Contractor to pay the prevailing wage rates for all work performed under the Contract. Accordingly, the proposed project is subject to compliance monitoring and enforcement by the DIR. The Contractor is responsible for understanding and complying with DIR requirements.

Projects of \$30,000 or more must meet DIR's apprenticeship requirements. Failure to comply with public works requirements can result in civil penalties, criminal prosecution, or both.

CERTIFIED PAYROLL

Contractor to submit copies of the Certified Payroll to NCSD along with all invoices. The Contactor shall comply with DIR payroll reporting requirements.

PAYMENT MILESTONE SCHEDULE

ITEM NO.	Milestone	Percent
A	Approved Revised Project Schedule	5%
B	Permit issued by AHJ and copies of the permit documents and drawings provided to NCSD	5%
C	Construction phase (Progressive payment labor and materials)	80%
D	Customer project acceptance, final permit, and demobilization	5%
E	Closeout documents (Updated drawings, final permit document, warranty letter)	5%

Milestones to be completed in succession. Milestones are not progressive except for Milestone C.

PAYMENT TERMS

Approved invoices shall be paid to the Contractor within 30 calendar days.

POINTS OF CONTACT

If you have any questions, please contact:

Jodi Howard, General Manager
Email: newberryCSD@gmail.com
Tel: +1-760-257-3613

Casey Jones, Project Manager
Email: project.newberrycsd@gmail.com
Tel: +1-909-821-5551

FIRE DEPARTMENT ELECTRICAL UPGRADES

PROJECT NO. <2022-001>

NEWBERRY SPRINGS, CALIFORNIA

SCHEDULE OF COSTS

Primary Bid (To be completed/modified by Contractor)					
Item	Description	Unit	Est. Qty	Unit Price	Total Price
1	Mobilization/Permits/Bonds/Insurance	Lot	1		
2	Materials	Lot	1		
3	Labor - Trades	Hour			
4	Labor – Management/Overhead	Hour			
5	Equipment Rentals	Lot			
6	Travel	Day			
7	Meals and Lodging	Day			
9					
10					
11					
12					
13					
14					
	Project Total Price				

Project Total Price (Written by Contractor): _____

The Contractor may utilize the above example or provide a schedule of cost as an attachment.

NCSD RIGHTS

NCSD reserves the right to reject any, and all bids.



NEWBERRY SPRINGS FIRE DEPARTMENT
MUTUAL AID AGREEMENT.
For Fire Protection & Emergency Services

This agreement, entered into this day of _____ 2022, between the Newberry Springs Fire Department and Daggett Fire Department is to secure for each the benefits of mutual aid in fire prevention, the protection of life and property from fire, and Firefighting to include emergency services, including basic medical support, basic and advanced life support, hazardous material containment and confinement, and special rescue events involving vehicular and water mishaps, and trench. building, and confined space extractions

It is agreed that:

- a. On request to a representative of the Newberry Springs Fire Department by a representative of the Daggett Fire Department, firefighting equipment and personnel of the Newberry Springs Fire Department will be dispatched when available to any point within the area for which the Daggett Fire Department normally provides fire protection as designated by the representative of the Daggett Fire Department.
- b. On request to a representative of the Daggett Fire Department by a representative of the Newberry Springs Fire Department, firefighting equipment and personnel of the Daggett Fire Department will be dispatched when available to any point the firefighting jurisdiction of the Newberry Springs Fire Department.
- c. The rendering of assistance under the terms of this agreement shall not be mandatory, but the party receiving the request for assistance should immediately inform the requesting department if, for any reason assistance cannot be rendered.
- d. Any dispatch of equipment and personnel pursuant to this agreement is subject to the following conditions:
 - (1) Any request for aid under this agreement will specify the location to which the equipment and personnel are to be dispatched; however, the amount and type of equipment and number of personnel to be furnished will be determined by a representative of the responding organization.

(2) The responding organization will report to the officer in charge of the requesting organization at the location to which the equipment is dispatched, and will be subject to the orders of the official.

(3) A responding organization will be released by the requesting organization when the services of the responding organization are no longer required, or when the responding organization is needed within the area for which it normally provides fire protection.

e. Each party hereby waives all claims against every other party for compensation for any loss, damage, injury or death occurring as a consequence of the performance of this agreement except those claims authorized under 15 U.S.C. 2210.

f. The chief fire officers and personnel of the fire departments of both parties to this agreement are invited and encouraged, on a reciprocal basis, to frequently visit each other's activities for guided familiarization tours consistent with local security requirements and, as feasible, to jointly conduct pre-fire planning inspections and drills.

g. The technical heads of the fire departments of the parties to this agreement are authorized and directed to meet and draft any detailed plans and procedures of operation necessary to effectively implement this agreement. Such plans and procedures of operations shall become effective upon ratification by the signatory parties.

h. All equipment used by the Daggett Fire Department in carrying out this agreement will be owned by the Daggett Fire Department; and all personnel acting for Daggett Fire Department under this agreement will be an employee or volunteer member of the Daggett Fire Department.

i. A conflict resolution procedure shall be enforced between the Newberry Springs Fire Department and the Daggett Fire Department. This procedure will be implemented by either agency by the agency Chief or representative as needed to ensure a positive working relationship.

(1) The agency Chief or their representative shall make contact with the other agency Chief or representative to initiate a meeting between both agencies to discuss the conflict.

(2) If the agencies are not satisfied with the decision of the conflict resolution meeting; either agency may exercise the termination procedure of this agreement.

This agreement shall become effective upon the date hereof and remain in full force and effect until cancelled by mutual agreement of the parties hereto or by written notice by one party to the other party, giving thirty (30) day's notice of said cancellation.

For the Newberry Springs Fire
Department

For the Daggett Fire Department

Newberry Community Services District
Representative

Daggett Community Services District
Representative

DATE

DATE

FIRE CHIEF
Newberry Springs Fire Department

FIRE CHIEF
Daggett Fire Department

DATE

DATE



NEWBERRY SPRINGS FIRE DEPARTMENT
MUTUAL AID AGREEMENT
For Fire Protection & Emergency Services

This agreement, entered into this day of _____ 2022, between the Newberry Springs Fire Department and Yermo/Calico Fire Department is to secure for each the benefits of mutual aid in fire prevention. the protection of life and property from fire, and Firefighting to include emergency services, including basic medical support, basic and advanced life support, hazardous material containment and confinement, and special rescue events involving vehicular and water mishaps, and trench, building, and confined space extractions

It is agreed that:

- a. On request to a representative of the Newberry Springs Fire Department by a representative of the Yermo/Calico Fire Department, firefighting equipment and personnel of the Newberry Springs Fire Department will be dispatched when available to any point within the area for which the Yermo/Calico Fire Department normally provides fire protection as designated by the representative of the Yermo/Calico Fire Department.
- b. On request to a representative of the Yermo/Calico Fire Department by a representative of the Newberry Springs Fire Department, firefighting equipment and personnel of the Yermo/Calico Fire Department will be dispatched when available to any point within the firefighting jurisdiction of the Newberry Springs Fire Department.
- c. The rendering of assistance under the terms of this agreement shall not be mandatory, but the party receiving the request for assistance should immediately inform the requesting department if, for any reason assistance cannot be rendered.
- d. Any dispatch of equipment and personnel pursuant to this agreement is subject to the following conditions:
 - (1) Any request for aid under this agreement will specify the location to which the equipment and personnel are to be dispatched; however, the amount and type of equipment and number of personnel to be furnished be determined by a representative of the responding organization.

- (2) The responding organization will report to the officer in charge of the requesting organization at the location to which the equipment is dispatched, and will be subject to the orders of the official.
- (3) A responding organization will be released by the requesting organization when the services of the responding organization are no longer required, or when the responding organization is needed within the area for which it normally provides fire protection,
 - e. Each party hereby waives all claims against every other party for compensation for any loss, damage, injury or death occurring as a consequence of the performance of this agreement except those claims authorized under 15 U.S.C. 2210.
 - f. The chief fire officers and personnel of the fire departments of both parties to this agreement are invited and encouraged, on a reciprocal basis, to frequently visit each other's activities for guided familiarization tours consistent with local security requirements and, as feasible, to jointly conduct pre-fire planning inspections and drills.
 - g. The technical heads of the fire departments of the parties to this agreement are authorized and directed to meet and draft any detailed plans and procedures of operation necessary to effectively implement this agreement. Such plans and procedures of operations shall become effective upon ratification by the signatory parties.
 - h. All equipment used by the Yermo/Calico Fire Department in carrying out this agreement will be owned by the Yermo/Calico Fire Department; and all personnel acting for Yermo/Calico Fire Department under this agreement will be an employee or volunteer member of the Yermo/Calico Fire Department.
 - i. A conflict resolution procedure shall be enforced between the Newberry Springs Fire Department and the Yermo/Calico Fire Department. This procedure will be implemented by either agency by the agency Chief or representative as needed to ensure a positive working relationship.
 - (1) The agency Chief or their representative shall make contact with the other agency Chief or representative to initiate a meeting between both agencies to discuss the conflict.

(2) If the agencies are not satisfied with the decision of the conflict resolution meeting; either agency may exercise the termination procedure of this agreement.

This agreement shall become effective upon the date hereof and remain in full force and effect until cancelled by mutual agreement of the parties hereto or by written notice by one party to the other party, giving thirty (30) days notice of said cancellation.

For the Newberry Springs Fire
Department

For the Yermo/Calico Fire Department

Newberry Community Services
District Representative

Yermo Community Services District
Representative

DATE

DATE

FIRE CHIEF
Newberry Springs Fire Department

FIRE CHIEF
Yermo/Calico Fire Department

DATE

DATE

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

REGULAR DRAFT MEETING MINUTES

September 27, 2022

Call the meeting to order- 6:10 p.m.

Pledge of Allegiance

Vice-President Deel asked all present to recite the Pledge of Allegiance.

Roll Call.

Present:

Vice President Deel
Director Paulsen
Director Roberts
Director Unger

Absent: President Springer

Also Present: General Manager Jodi Howard, Fire Chief Lanier, Asst. Chief Rogers and members of the public.

1. Approval of Agenda

Motion Director Paulsen to approve as presented. Seconded Director Roberts.

Vote: **Unanimous**

Motion Passed

2. Public Comments:

a. General Public- comments attached supporting doc.

Community Reports- Not Present

Sheriff Report – Not Present

3. Reports

a. General Manager-

Asked the Board to refer community to District Office for complaints

Or any District Business. Email: Newberrycsd@gmail.com

760-257-3613 Hours Wed-Thur-Fri Noon-4 p.m.

Working with Fire Department on RFP for electrical bids.

Finished paperwork for grant now requesting money.

Hired someone to pick trash up on CSD grounds.

District is Hiring District Sec. and Treasurer- No Resumes at this time for either position.

b. Fire Department- Fire Dept. Report attached newberrycsd.net website.

- c. **Air Quality Monitoring Report** – you can see monitors purpleair.com, 3 running 100% the others need to be cleaned running 84%.

Agenda Items- Discussion/possible Action

- A. Revision Policy #7006 CSD Building and Facilities #20 Building Use Fee & #24 Building Access.**
Motion Director Paulsen to accept 4.A as presented. Seconded Director Roberts.
Vote: **Unanimous**
Motion Passed
- B. Revision Policy #7007 Facilities Use Agreement**
Motion Director Unger to approve policy #7007 Less the indemnity page that needs corrections. Seconded Roberts
Vote: **Unanimous**
Motion Passed
- C. Approve the Quote from Best Wood Chips for the Playground of \$5,729.28 (Park Grant Funds Left of \$3,128.00) CSD Will Pay Remaining \$2,601.38**
Motion Director Unger to approve the quote. Seconded Director Roberts
Vote: **Unanimous**
Motion Passed
- D. Discussion With Casey Jones/Project Manager- How to Proceed with the RFP-Bid Process with the Fire Department Electricity Installation**
Bring back to next meeting
- E. Ask Board to Rescind Estimate #842 Buck Buckley Contracting Bid for Fire Department Due to Compliance Issues.**
Motion Director Paulsen to rescind estimate #842 Buck Buckley Contracting bid for Fire Department. Seconded Director Roberts.
Vote: **Unanimous**
Motion Passed
- F Update Ballfield/Park- Discussion on Hiring an Engineer for Electrical in Ballfield**
Motion Director Roberts to solicit for an Electrical Engineer for the Park and Ballfield. Seconded Director Unger.
Vote: **No: Director Deal**
Yes: Director Roberts, Paulsen, and Unger.
Motion Passed

G Redistribution of the Three (3) Reserve Account.

Motion Director Paulsen that we distribute funds equally between Park, Fire Dept. and Community Center. Seconded Director Unger.

Vote: **No- Director Roberts**

Yes- Director Deel, Unger, and Paulsen

Motion Passed

**H. Staff to Confirm In Writing from SDRMA Insurance Company for
1) Beer Garden 2) Bounce House 3) Kickball Tournament 4) Little League.**

Confirmation given with SDRMA that Bounce House, Kickball Tournament and Little League is covered by our insurance,

Beer Garden must have Newberry CSD additionally insured on their insurance.

Events- must have Newberry CSD as additionally insured.

Commodities (food give away)- must have additionally insured

Director Unger requested this be tabled to next meeting he personally wanted to speak with SDRMA about insurance for commodities- *Copy of email from SDRMA regarding commodities attached.*

I. Approval of Minutes for August 23, 2022.

Motion Director Paulsen to approve minutes. Seconded Director Unger

Vote: **Unanimous**

Motion Passed

J. Approve Bills Paid and Presented

Motion Director Unger to approve bills paid and presented. Seconded Director Roberts.

Vote: **Unanimous**

Motion Passed

5. Old and New Business

6. Directors Comments

Board Agenda
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Director Paulsen- No Comment

Director Unger- No Comment

Director Roberts- she was not here when the article was posted in favor of Juan Figueroa running as Board Member in Family Center Newsletter. She apologized to Mike Matson for this happening.

Director Deel-

7. Adjournment- 8:45 p.m.

Board Secretary

Board President

Newberry Community Services District

Bills Paid and Presented

September 23 - October 20, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Ordinary Income/Expenses					
Income					
5000.0 Income					
5001.0 Income-Interest					
5001.3 Income-Interest, Savings Acct					
09/26/2022	Deposit			interest	0.07
09/30/2022	Deposit			interest	303.59
09/30/2022	Deposit			interest	214.21
Total for 5001.3 Income-Interest, Savings Acct					\$517.87
Total for 5001.0 Income-Interest					\$517.87
Total for 5000.0 Income					\$517.87
Total for Income					\$517.87
Expenses					
1000.0 Administrative-Subtotal					
1005.0 Directors Stipend					
10/20/2022	Check	18973	Jack Unger	Oct Stipend	50.00
10/20/2022	Check		Robert Springer	Oct Stipend	50.00
10/20/2022	Check	18975	Margie Roberts	Oct Stipend	50.00
10/20/2022	Check	18972	Paula Deel	Oct Stipend	50.00
10/20/2022	Check	18974	Vickie Paulsen	Oct stipend	50.00
Total for 1005.0 Directors Stipend					\$250.00
1010.0 Office Expenses					
1010.1 Office Supplies					
10/06/2022	Check	18958	Amazon	office supplies	188.65
10/06/2022	Check	18959	Amazon	office supplies	51.30
Total for 1010.1 Office Supplies					\$239.95
1010.5 Annex Telephone/Fax					
10/06/2022	Check	18950	Verizon Wireless	Aug 14 - Sept 13	23.66
Total for 1010.5 Annex Telephone/Fax					\$23.66
1010.6 Subscriptions/Memberships, Adm					
10/06/2022	Check	18960	Streamline	Web services oct	50.00
10/14/2022	Check	18964	Domain Listings	Annual Website Domain Listing	288.00
Total for 1010.6 Subscriptions/Memberships, Adm					\$338.00
1010.7 Annex Internet					
10/06/2022	Check	18956	Frontier Communications	CSD internet	123.18
10/06/2022	Check	18950	Verizon Wireless	Aug 14 - Sept 13	38.01
Total for 1010.7 Annex Internet					\$161.19
Total for 1010.0 Office Expenses					\$762.80
1012.0 Admin Personnel Expenses					
1012.8 Workers Comp Insurance					
10/14/2022	Check	18967	Fire Agencies Self Insurance System	Workers Comp 4/1/22 - 6/30/22	2,193.00
Total for 1012.8 Workers Comp Insurance					\$2,193.00
Total for 1012.0 Admin Personnel Expenses					\$2,193.00
Total for 1000.0 Administrative-Subtotal					\$3,205.80
2000.0 Parks and Recreation - Subtotal					
2002.0 Community Center Expenses					
2002.1 CC-Consumable Supplies					
10/09/2022	Expense	2002.1	Amazon	Toilet bowl cleaner	24.71
				Outside bathroom cleaner	
10/09/2022	Expense	2002.1	Amazon	Industrial Mop head x2 with pole, carpet cleaning, chlorine bleach toilet cleaner	72.65
10/09/2022	Expense	2002.1	Amazon	White sponge cleaner	11.64
Total for 2002.1 CC-Consumable Supplies					\$109.00
2002.2 CC-Electricity					
10/06/2022	Check	18952	SCE	CC electric	891.57
10/06/2022	Check	18953	SCE	cc electric	5.18

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 2002.2 CC-Electricity					\$896.75
2002.4 CC-Contract Labor/Cleaning					
10/14/2022	Check	18962	Daphne Lanier	CC cleaning	300.00
Total for 2002.4 CC-Contract Labor/Cleaning					\$300.00
2002.6 CC-Maint/Repairs					
10/06/2022	Check	18959	Amazon	batteries, & materials for locks	60.23
10/06/2022	Check	18959	Amazon	locks for CSD office & building	814.78
10/14/2022	Check	18966	Casey Jones	parts for restrooms	26.98
Total for 2002.6 CC-Maint/Repairs					\$901.99
Total for 2002.0 Community Center Expenses					\$2,207.74
2003.0 Ground Expenses					
2003.4 Grounds Maint/Repair					
09/29/2022	Check	18949	Allen Marcroft	trash removal	100.00
10/06/2022	Check	18958	Amazon	grounds maint	344.64
10/14/2022	Check	18961	Allen Marcroft	empty trash Oct	100.00
Total for 2003.4 Grounds Maint/Repair					\$544.64
2003.8 Grounds-Electric					
10/06/2022	Check	18954	SCE	park lights	228.15
Total for 2003.8 Grounds-Electric					\$228.15
Total for 2003.0 Ground Expenses					\$772.79
Total for 2000.0 Parks and Recreation - Subtotal					\$2,980.53
3000.0 Municipal Services-Subtotal					
3001.0 Electric - Street Lights					
10/06/2022	Check	18955	SCE	street lights	631.34
Total for 3001.0 Electric - Street Lights					\$631.34
Total for 3000.0 Municipal Services-Subtotal					\$631.34
4000.0 Fire Department - Subtotal					
4003.0 FD-Equipment Expense					
4003.1 FD-Equip Exp, Fuel					
10/14/2022	Check	18963	Silver Valley Unified School District	FD fuel charge Sept	72.40
Total for 4003.1 FD-Equip Exp, Fuel					\$72.40
Total for 4003.0 FD-Equipment Expense					\$72.40
4004.0 FD-Equip Exp, Non-Vehicle					
4004.1 FD-Equip Exp, NV, Purchase					
09/26/2022	Expense	4004.1	Fire Smart Promotions	Stickers, helmets	274.76
09/28/2022	Expense	4004.1	Amazon	Navy hoody's	145.35
10/09/2022	Expense	4004.1	Amazon	Small trash bags	91.63
10/11/2022	Expense	4004.1	Amazon	Electric polishing mop (need to return)	
				Water cooler dispenser	149.77
Total for 4004.1 FD-Equip Exp, NV, Purchase					\$661.51
4004.3 FD-Equip Exp, NV, First Aid Sup					
09/28/2022	Expense	4004.3	Amazon	Neck Gator for mask	13.30
10/09/2022	Expense	4004.3	Amazon	Alcohol preps / gauze	15.19
10/11/2022	Expense	4004.3	Amazon	Gauze, alcohol wipes, med tape	68.51
10/11/2022	Expense	4004.3	Amazon	Flush syringes (no needle)	12.92
10/12/2022	Expense	4004.3	Amazon	Medical gloves Medium x2	45.24
10/12/2022	Expense	4004.3	Amazon	Medical gloves-Large x4	98.00
				Medical gloves-Medium x3	
Total for 4004.3 FD-Equip Exp, NV, First Aid Sup					\$253.16
Total for 4004.0 FD-Equip Exp, Non-Vehicle					\$914.67
4006.0 FD-Station Expenses					
4006.1 FD-Station Exp, Internet					
10/06/2022	Check	18950	Verizon Wireless	Aug 14 - Sept 13	194.05
10/14/2022	Check	18965	Frontier Communications	FD internet	58.10
Total for 4006.1 FD-Station Exp, Internet					\$252.15
4006.2 FD-Station Exp, Maint/Repair					
09/28/2022	Expense	4006.2	Amazon	Floor guard / polish for station	42.02
10/09/2022	Expense	4006.2	Amazon	Small trash bags	7.53
10/09/2022	Expense	4006.2		Trash cans x4	34.45
				(NCSD bathrooms x2)	
				Office & bathroom @station	

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 4006.2 FD-Station Exp, Maint/Repair					\$84.00
4006.6 FD-Station Exp, Electric					
10/06/2022	Check	18954	SCE	FD electric	537.85
Total for 4006.6 FD-Station Exp, Electric					\$537.85
4006.8 FD-Station Exp, Trash Service					
10/06/2022	Check	18951	Desert Disposal	FD trash	46.38
Total for 4006.8 FD-Station Exp, Trash Service					\$46.38
Total for 4006.0 FD-Station Expenses					\$920.38
4007.0 FD-Firefighter Personnel Exp					
4007.10 FD-Personnel Exp, Uniform Exp					
10/05/2022	Expense	4007.10	Print N Play	Embroidery & screening	176.00
Total for 4007.10 FD-Personnel Exp, Uniform Exp					\$176.00
4007.4 FD-Personnel Exp, FF Apprec					
10/09/2022	Expense	4007.4	Amazon	Water resistant jacket & polo	88.44
Total for 4007.4 FD-Personnel Exp, FF Apprec					\$88.44
4007.5 FD-Personnel Exp, Call-out Stip					
10/20/2022	Check	18968	Jay Potter	Sept stipend	40.00
10/20/2022	Check	18970	CORY ROGERS	Sept stipend	10.00
10/20/2022	Check	18969	Nathan Powell	Sept stipend	10.00
10/20/2022	Check	18971	Brian Vintus	Sept stipend	10.00
Total for 4007.5 FD-Personnel Exp, Call-out Stip					\$70.00
Total for 4007.0 FD-Firefighter Personnel Exp					\$334.44
Total for 4000.0 Fire Department - Subtotal					\$2,241.89
Total for Expenses					\$9,059.56
Net Income					\$ -8,541.69