

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Minutes of the Regular Meeting of March 26, 2024, AT 6:00 P.M.

After an invocation by the meeting was called to order at 6:05 pm by Board President Deel. Pledge of Allegiance was led by President Deel.

Present were: Directors Deel, Roberts and Unger.

Absent: Director Springer

Director Matson arrived at 7:10 pm

Also Present: General Manager/Treasurer Vanek; District Secretary Hall, Fire Chief Lanier; Assistant Fire Chief Rogers, Engineer Lanier, Captain Markegard, and members of the Public.

1. Approval of Agenda

Motion by Director Deel and 2nd by Director Roberts to Add as Item F: The Issue of Stray Dogs Running Loose in the Park and what we need to do for Discussion /Possible Action to the agenda and we approve agenda as now revised.

PAULA: Director Unger revised the Motion, does this change the original motion to Director Unger and still 2nd by Director Roberts?

Vote: Ayes 3 Directors Deel, Roberts, Unger
Noes _____
Absent 2 Directors Matson and Springer
Unanimous

2. Approval of Minutes

A. Regular Board Meeting Draft Minutes of 2/27/2024

Public Comments: There isn't a proper representation of the public comments, issues that are raised in the minutes from the board meetings. Audio recording of the meetings is suggested.

Motion by Director Unger and 2nd by Director Roberts to approve the Draft Minutes of 2/27/2024.

Vote: Ayes 3 Directors Deel, Roberts, Unger

Noes _____

Absent 2 Directors Matson, Springer

3. **Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by or at meeting time).*

A. General Public:

B. Community Reports-

C. Sheriff - Captain Ron Markegard- (Report in Supporting Documents)

D. CHP (NONE)

4. **Reports (to be included in the Minutes or Supporting Documents written Reports must be submitted to GM or Secretary by or at meeting time)**

A. General Manager – GM Vanek – *See Supporting Documents*

B. Fire Department - Chief Lanier and Rogers – *See Supporting Documents*

C. Financial Reports – GM/Treasurer Vanek - *Balance Sheet, Budget vs Actuals - See Supporting Documents*

D. Air Quality Monitors - Director Unger – *Verbal Report Given*

E. Directors Comments (1 min.) *Verbal Reports Given*

5. **Agenda Items- Discussion/Possible Action**

A. Senate Bill 553 (Cortese): Employers must adopt a workplace violence prevention plan and maintain a violent incident log. Submitted by Director Springer, Discussion Possible Action

Motion by Director Roberts and 2nd by Director Unger to Table until April 2024 Meeting.

Vote: Ayes 3 Directors Deel, Roberts, Unger
Noes
Absent 2 Directors Matson, Springer
Unanimous

B. Newberry CSD and Chamber of Commerce Collaboration for July 3rd, 2024; Discussion/ Submitted by General Manager Vanek

- General Manager Vanek states the details of the collaboration are still being worked on. Rose Beardshear will be reaching out to vendors.
- Public Comments: Food vendors and Entertainment for the kids are only suggested for the event. CSD is advised by the public and will decide how to implement.

C. Pyro Fireworks Approval of the purchase of Fireworks for July 3rd, 2024 Event; Discussion/ Possible Action, Submitted by General Manager Vanek

Motion by Director Roberts and 2nd by Director Unger to approve the deposit and the final payment based on the terms they are requesting and to do it immediately.

Vote: Ayes 3 Directors Deel, Roberts, Unger
Noes
Absent 2 Directors Matson, Springer
Unanimous

D. Internal Financial Controls, Discussion/ Possible Action, Submitted by Director Deel

Motion by Director Roberts and 2nd by Director Unger to approve Policy 2160 as presented.

Vote: Ayes 4 Directors Deel, Roberts, Unger, Matson
Noes _____
Absent 1 Director Springer
Unanimous

E. Board Use of Legal Counsel; Discussion/Possible Action, Submitted by Director Unger

- Revision to Policy Number 4000.5 to state: The telephone log will be maintained confidentially by the NCSD and by NCSD General Manager.

TABLED to get Attorney's legal consulting

F. The Issue of Stray Dogs running loose in the Park, Discussion/Possible Action; Submitted by Director Deel

Motion by Director Deel and 2nd by Director Matson that we ask the General Manager to contact Animal Control and ask what help they can give us.

Vote: Ayes 4 Directors Deel, Matson, Roberts, Unger
Noes _____
Absent 1 Director Springer
Unanimous

6. Approve Bills Paid and Presented; Discussion/Possible Action; GM/Treasurer Vanek

Motion by Director Roberts and 2nd by Director Unger to approve bills paid and

presented as corrected by the General Manager.

Vote: Ayes 4 Directors Deel, Matson, Roberts, Unger
Noes _____
Absent 1 _____ Director Springer
Unanimous

7. Old and New Business

- New Business: Rivers, Trails and Conservation Assistance Grant Program by Rose Beardshear

8. Adjournment

Motion by Director Unger and 2nd by Director Roberts to adjourn the meeting.

Vote: Ayes 4 Directors Deel, Matson, Roberts, Unger
Noes _____
Absent 1 _____ Director Springer
Unanimous

Meeting adjourned at: 8:06 pm

The next Regular Meeting is scheduled for April 23, 2024.

Paula Deel 4-25-24 MARCHELLE HALL 4/25/24
Paula Deel, President Date Marchelle Hall, District Secretary Date