



NEWBERRY SPRINGS FIRE DEPT.

MONTHLY REPORT AUGUST – SEPTEMBER 2022

***TRAINING IN HOUSE:**

(6) Hours (with Firefighters & Explorers) Apparatus, Medical bags, & Trauma bags check outs.

***MUTUAL Fire Dept's Training: FTT**

Trauma emergencies by Mercy Airship 66

***CALL VOLUME and RESPONSE:**

(27) calls in the month of AUGUST

All missed calls (in our absents MCLB & Desert Ambulance are the Mutual Aid Agencies Responding)

*E392- 7/10/22 10 hrs, rebuild monitor valve, 2 rear discharge valves.

Unable to pull out old packing due to rust/corrosion. It will take the whole bottom of the pump out, and E392 will be completely out of service. As of this day, we are unsure of how long this will hold/continue working.

7/24/22 E392 annual inspection was performed FAILED documents will be attached to NSFD report.

*WT392- 07/31/22 during rig checkouts: headlights will need to be replaced or look into possible faulty Wiring (last changed out headlights in 2020) work order put in for mechanic

*BP392- 8.5 Hrs. – pulled front tires, right inboard brakes pad was less than 5% (that tire was @36psi. needs to be @110psi. no patch was needed) Left front pads @10% & rotor's were @37.4MM. replaced both front rotor's. Steer tires (front's) & 1 drive tire needs to be replaced & alignment.

***STATION 392: "Bunking Quarters & Station 392"**

NCSO had voted for Buckley Contracting for our electric install @\$35,873.00. But this job will not continue with Buckley Contracting @FD. As GM & Chief had decided to make some more Positive changes for all work to be done through a "general contractor" as we are not construction Workers / Electricians / Mechanics to fulfill the needs of our community buildings.

***EVENTS/ACTIVITIES/GRANTS:**

9/11/22 Newberry Springs Fire Dept. was invited to Newberry's American Legion for their annual Spaghetti dinner for ALL First Responders. (In the High-Desert) All local fire depts, Sheriffs depts, Desert Ambulance, & Mercy-Air 66 were invited by Chief Lanier (SAD!! less than 10 first responders Attended).

Newberry Springs FD

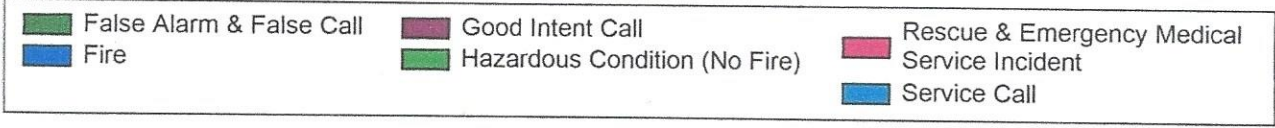
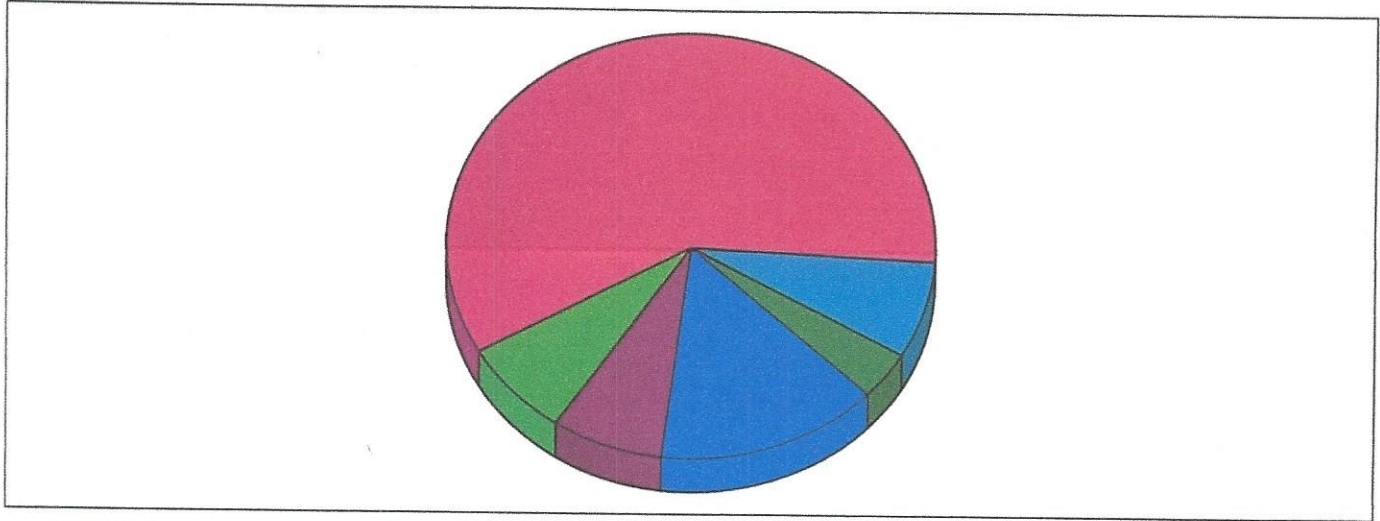
Newberry Springs, CA

This report was generated on 9/21/2022 11:53:20 AM



Major Incident Types by Month for Date Range

Start Date: 08/01/2022 | End Date: 08/31/2022



INCIDENT TYPE	AUG	TOTAL
False Alarm & False Call	1	1
Fire	4	4
Good Intent Call	2	2
Hazardous Condition (No Fire)	2	2
Rescue & Emergency Medical Service Incident	16	16
Service Call	2	2
Total	27	27

Only REVIEWED incidents included

Newberry Community Services District

POLICY HANDBOOK

POLICY CSD Building and Facilities: Rules and Regulations Policy Number 7006

The purpose of this document is to provide for the orderly administration and control of the Newberry Community Services District (NCSD) Community Building and establish rules and regulation to provide a safe and enjoyable environment for those using this facility.

GROUPS AND INDIVIDUALS USING NCSD BUILDING AND FACILITIES:

1. **APPLICATION FORM** –All groups and all individuals (in the case of a single individual applicant) will fill out and submit a Facilities Use Agreement (See Policy 7007) to apply for approval to use the building. Applicants shall not be minors under the age of 18 years of age and will not qualify as the “Responsible Party” in a Building Use Application. Initial approval will be based on a) meeting all of the requirements stated herein as well as b) building availability that does not conflict with other building-use applicants. All building use applicants are responsible for providing appropriate security protection at events and functions that, in the opinion of the Newberry CSD (NCSD), require such protection. **NOTE:** Permission to use the building does not constitute permission to use the ballfield. For NCSD policy regarding the ballfield use or for special event use of the park, please see Policy (xxxx).

2. **REPEATED OR PERIODIC FACILITIES USE** – A group or any individual that desires repeated, periodic use (for example, on a regular weekly or monthly basis) of the building or facilities may do so as long as they continue to comply with all of the requirements herein AND as long as there is no conflict with previously-scheduled building users.
3. **FAILURE TO COMPLY** –Every building-use applicant (individual or group) who fails to comply with all or with any of the building-use requirements specified herein will receive an **initial written warning** from the NCSD General Manager (GM) indicating the area where they are out of compliance. Building users who fail to bring their building use into full compliance with this policy will receive a **second written warning**. Applicants who continue to fail to fully comply will receive a **third written letter** advising them that their permission to use the building and/or facilities is terminated along with a termination date.
4. **APPEALING TERMINATION** - Applicants whose building-use privileges have been terminated or denied may, if they choose, appeal within 30 days from the postmark date on the termination letter by submitting a written appeal request to the NCSD Board of Directors via U.S. certified mail addressed to “Newberry CSD Board of Directors, P.O. Box 206, Newberry Springs, CA. 92365”. Sender is advised to request a certified mail “return receipt” to prove that the written appeal was, in fact, actually delivered to the NCSD. The appeal request will be placed on the NCSD Board Agenda and considered at the next regularly-scheduled, public NCSD Board meeting.
5. **INDIVIDUAL-USE RESPONSIBLE PARTY** – Every individual who applies for and who is granted permission to use the

building or the facilities is deemed the “responsible party”. This individual must assure that all NCS D building-use rules contained herein are followed.

6. **GROUP-USE RESPONSIBLE PARTIES** - Every group that applies for and is granted permission to use the building must specify **one primary** “responsible party” and **one backup** “responsible party” on their building-use application form. At least one of the “responsible parties” must be present at all times when the group is using the building. This individual must assure that all NCS D building-use rules are followed. All interactions (questions, concerns, suggestions, etc.) from the building-user group to the NCS D General Manager are to take place through one of the group’s two “responsible parties”. Individual group members who have questions, concerns, comments or suggestions should direct their comments **only** to one of their two group “responsible parties” who will then communicate directly with the NCS D GM. Conversely, the NCS D GM shall communicate all questions, concerns, comments or suggestions only to a building user group “responsible party” and **not directly** to building user group volunteers, members or guests.
7. **HOURS AND CONDITIONS OF USE** – Hours of use are between 6 AM and 10 PM, unless otherwise stipulated within the building use agreement. Building users must comply with all County, State and Federal laws and regulations. Without NCS D GM consent, no group or individual shall enter the building at any time other than during the date and time as approved in the Building Use agreement. The building may not be used for any unlawful purpose. When minors under the age of 18 are present at

an event, the “responsible party” must provide adequate adult supervision consisting of one adult per 10 minor children. Items left for more than 30 days without prior written agreement become the property of the NCSD.

8. **DISRUPTIVE BEHAVIOR** - Building users must refrain from disruptive behavior while using NCSD facilities. Individuals or groups who engage in disruptive behavior will be issued written warnings as described above in Item #3, “Failure to Comply”.
9. **RESPECTFUL COMMUNICATION** – Individual and group “responsible parties” as well as NCSD Directors, employees, volunteers and contractors are expected to engage in and to maintain timely, effective and respectful communication **within** their respective groups and **between** building users and NCSD personnel.
10. **RELEASE OF LIABILITY** - Every individual building user and every group building user is required to sign a “Release of Liability” indemnification form. Building users agree to hold the NCSD harmless for any possible death, disability, injury, damage or theft of their property or the property of their guests that occurs or is alleged to have occurred while on NCSD property. Further, the NCSD will not be liable or responsible for the actions of any group or individual using the building nor for the actions of any group or individual guests.
11. **BUILDING, WALKWAY OR FACILITIES DAMAGE** – Building and facilities users 1) are responsible to report and to pay for the repair of any damage that they or their guests cause and 2) are responsible to document, photograph and report any pre-existing damage that they observe to the

NCSG GM. Failure to document, photograph and report pre-existing damage may lead to the conclusion that the observing but non-reporting party is responsible for causing the damage.

12. **BUILDING CLEANUP** – Building users should find the premises clean when they enter the building and should document, photograph and report any instances of finding the premises in an unclean condition. Building users must leave the premises as clean as they found it. The floors and the carpet should be clean and any spills should be cleaned up using building-user provided equipment. Large volumes of trash should be placed in the outside trash bin. “Responsible parties” should report any other cleaning needs, including rest room supply needs, to the NCSG GM. Return all tables and chairs to their proper places. Four tables are to remain up in the hall with chairs in place. When exiting, turn off all heaters, air conditioners, coolers and overhead lights and lock the building.

13. **STORAGE AREA(S)** – Building and on-site storage space is limited. When available, use of storage space is based on demonstrated need. While no building user has an exclusive or an uncontested right to use storage space, the NCSG GM will coordinate the use and sharing of the available storage space between all building users on a first-come, first-served basis. Use of storage space is not guaranteed. Without prior NCSG approval, storage space may be used **only for on-site** activities and may not be used for storing items used for off-site activities. Building and facility usage patterns may change in the future therefore the assignment of available storage space is subject to change. All aiseways and common-access areas must remain clear, unblocked and unimpeded.

14. **USE OF AND ACCESS TO EXTERNAL STORAGE AREAS** –

Heavy or wheeled items such as loaded pallets or hand trucks cannot easily be moved across or through areas of loose, rocky sand. If the NCS D approves the use of external (outside of the NCS D building) storage areas for building user-groups who need to move heavy or wheeled items to and from external storage areas, the NCS D will consider, wherever practical, the installation at NCS D expense, of wooden or concrete walkways to access those external storage areas.

15. **PARKING AREAS** –The handicapped parking area

surrounding the center walkway must remain clear for handicapped access. Visitors, volunteers and their guests should avoid blocking the handicapped parking area and the loading and unloading zone.

16. **LOADING AND UNLOADING ZONE** –The temporary

loading and unloading of trucks and other vehicles should be done at the North end of the NCS D building.

17. **SMOKING AREAS** – Smoking is defined as inhaling into the

mouth or lungs the smoke or vapor from, or the possession of, a lighted pipe, lighted cigar, lighted cigarette, an activated electronic cigarette or other similar electronic device, whether or not such electronic device delivers nicotine. Smoking includes, but is not limited to, smoking tobacco, marijuana, any other plant or plant derivative, or synthetic substance. Smoking is prohibited within the NCS D Community Center building, in the covered seating area in front of the building, within 25 feet of the building doors or in any area where “No Smoking” signs are posted. Smoking is also allowed in the parking

areas and outside of the fence along the public street in front of the NCSD building.

18. **KITCHEN USE** – The kitchen is available for limited use when requested and approved in the Building Use Application Form. Building-use applicants will confirm in advance that the available appliances are appropriate for their use. The stove is currently not in service. Food may be heated using the microwave oven. Building users **must** connect their own appliance or appliances (for example, a coffee pot or a food warmer) **only to** a marked **“Guest”** (15-amp) AC power outlet. Any kitchen areas that are used, including the counter tops and the floor, must be cleaned after use.

19. **REFRIGERATOR AND/OR FREEZER STORAGE SPACE** – Refrigerator and/or freezer space is limited. Additionally, refrigerator/freezer use consumes electricity which the NCSD is billed for monthly. Storage of food in the NCSD-owned refrigerator and freezer is a privilege and not an absolute right. When available, the use of refrigerator/freezer storage space in NCSD-owned units has been and will continue to be granted on a first-come, first-served basis. NCSD-owned units must be kept clean during use and left in a clean condition when use is complete. The placing of building user-owned (non-NCSD owned) refrigerators or freezers may be granted on a first-come, first-served basis when appropriate floor space is available.

20. **BUILDING USE FEES** – ~~At this time, there is no fee to use the NCSD building however electricity, water and propane consumption by regular building users may, at the NCSD’s discretion, be monitored and measured. At the Board’s~~

~~discretion, building users who consume an excessive quantity of utilities may be invoiced for their use.~~

Refer to NCSB Policy No. 7007 for use fee schedule.

21. **ALCOHOL USE** - The serving of alcohol within the building is normally prohibited. Exceptions for special events may be made at the discretion of the NCSB Board review.
22. **ILLEGAL DRUG USE** – **Illegal** drug use on NCSB property is prohibited.
23. **POSSESSION OF FIREARMS** – No renter, guest, or volunteer may carry a firearm on NCSB property unless they are permitted to do so by Federal or State Law.
24. **BUILDING ACCESS** – ~~Building access is via key entry at the southern door. “Responsible parties” will be issued a numbered key and must retain this key and not loan it to any other person or organization. Do not lose or duplicate this key. Users who lose a key will be charged for the cost of re-keying (new lock and new keys) the building. “Responsible parties” will unlock the building door and lock the building door at the beginning and end of each period of use.~~

Building access is via access code entry at the southern meeting room door or kitchen door as required.

“Responsible parties” will be issued a code and must retain this code and not share the code with any other person, group, or organization.

The code will be active during the scheduled usage dates and times.

“Responsible parties” will unlock the building door and lock the building door(s) at the beginning and end of each period of use. The “Responsible Parties” will ensure that all doors are closed and secure prior to leaving the grounds.

25. **CHANGES TO THIS POLICY** – The NCSD Board may, via Board action, at any public Board meeting, rescind, revise, add to or update this policy at any time. Revisions to this policy become effective on the day following Board approval. NCSD staff will notify existing repeated or periodic building users when changes to the policy are made and supply a new building-use form if necessary. Policy changes will apply to both existing and future building use agreements therefore it is advisable that existing building users keep themselves aware of possible future changes. Board meetings, Board meeting Agendas and proposed building-use policy changes are all announced publicly in advance (before approval) on the NCSD website.

Newberry Community Services District

POLICY HANDBOOK

POLICY CSD - Facilities Use Agreement Policy Number 7007

This agreement covers the use of the building, commonly known as the Newberry Community Center, front fenced lawn area, and the adjacent parking only.

Group Name: _____

Primary Responsible:

Name: _____ Title: _____

Address: _____

Phone: _____ Text: Yes/No Email: _____

Backup Responsible:

Name: _____ Title: _____

Address: _____

Phone: _____ Text: Yes/No Email: _____

Dates and Times:

Date(s) requested: _____ Day(s) of the week: _____

Usage Start Time: _____ AM/PM Usage End Time: _____ AM/PM

Title of event/meeting: _____

Estimated attendance: _____ Is the event/meeting open to the public? Yes/No (Circle One)

Description of activity: _____

Will food and/or beverages be served? Yes/No (Circle One) **Note: No Alcoholic Beverages Allowed**

If yes, what kitchen facilities/equipment will be used? _____

Will any equipment or devices be brought onto the premises for use? Yes/No (Circle One)
(i.e.: Sound systems, bounce houses, slides, food vendors, additional cooking equipment or appliances)

If yes, describe: _____

Additional requests: _____

Approved Month Day, Year

Usage Rules:

Building use rules are covered in NCSD Policy No. 7006 which is hereby incorporated into the agreement by reference.

Usage Fee Schedule:

Public Event/Meeting Fees - No charge for groups and individuals conducting non-commercial public events/meetings.

Private Event/Meeting - Use Fee Schedule/Receipt of Funds			
Description	Quantity	Rate (Per 8 Hour Period)	Extended Costs
Building Use Fee:		\$100.00	\$
Use Deposit:		\$80.00	\$
Special Equipment Utility Surcharge:		\$30.00	\$
Cash or Check (Circle One)			Total \$
Check No. _____			Total Fee Collected \$
Please make checks to: Newberry CSD. This schedule shall act as a receipt of funds.			
NOTICE: IF PAYING BY CHECK, REFUND OF DEPOSIT WILL BE DELAYED UNTIL FUNDS HAVE CLEARED AND COLLECTED BY THE NCSD BANK. COSTS FOR RETURNED CHECKS WILL BE RECOVERED FROM THE USE DEPOSIT.			

The Applicant(s) certifies that the information presented herein is true and accurate to the best of their knowledge and they are authorized to enter agreements on behalf of themselves or the group they are representing. The applicant acknowledges receipt of NCSD Policy No. 7006, attests to understanding the policy, and agrees to comply with the policy as a condition of building usage.

Primary Responsible: _____
(Printed) (Signature) (Date)

Backup Responsible: _____
(Groups Only) (Printed) (Signature) (Date)

NCSD Representative: _____
(Required) (Printed) ()

INDEMNITY AND RELEASE OF LIABILITY HOLD HARMLESS AGREEMENT

The Primary Responsible and Backup Responsible desire to use the Newberry Community Services District facility located at 30884 Newberry Road, Newberry Spring, CA 92365 for the date and times as specified within the "Facility Rental/Use Application" dated ___/___/____. In consideration of being permitted to use the facility, the Undersigned Applicant waives, releases and discharges the Newberry Community Services District, its officers, directors, agents, servants and employees (collectively "NCSD") from all liability for any loss or damage whatsoever, including personal injury, death, property damage, medical expense and any other type of expense (collectively "Damages") whether caused by the active or passive negligence of the NCSD, while undersigned Applicant is in, upon or about the facility premises

Applicant also acknowledges, agrees and represents that he/she has or immediately upon entering will, inspect the premises and facility. It is further agreed that entry and/or use of the facility constitutes an acknowledgement that the facility and all equipment as being safe and reasonably suited for use. Applicant accepts the facility in its present condition and is without representation or warranty by NCSD as to the condition of the facility, or as to the use occupancy which may be made of it. Applicant also waives releases and discharges NCSD from all liability for any loss or damage, including personal injury, death, property damage, medical expense and any other type of expense caused by the condition and/or maintenance of the facility or any equipment.

Applicant also agrees to release, hold harmless, defend and indemnify NCSD from any and all liability for any loss, injury and or damages to any third party arising out of the use of the facility and equipment by third party pursuant to this application.

The undersigned Applicant further expressly agrees that this waiver, release and indemnity agreement is intended to be as broad and inclusive as is permitted by the laws of the State of California and that if any portion of the Application and Agreement is held invalid, it is agreed that the balance shall continue in full legal force and effect.

Applicant certifies that he/she is an adult person fully capable of executing this release and fully intends to be and is bound hereby. This release shall also be fully binding upon Applicants heirs and dependents and other legal representatives or successors of whatsoever rank or standing.

Applicant certifies that he/she has read and voluntarily signs this release and waiver liability and indemnity agreement, and further agrees that no oral representations, statements or inducement apart from the foregoing written agreement have been made.

I HAVE READ AND FULLY UNDERSTAND THE NATURE AND INTENT OF THIS DOCUMENT.

Primary Responsible:

Date: _____ Signature: _____
(Print) (Sign)

Backup Responsible: (Groups Only)

Date: _____ Signature: _____
(Print) (Sign)

As witnessed by: _____ (NCSD Employee or Agent) Date: _____



Best Wood Chips

PO BOX 2241

Colton, CA 92324

(909) 257-6622

www.bestwoodchips.com

Estimate

Bill To:
Newberry Community Service 30884 Newbery Rd. Newberry Springs, CA 9236 (951) 733-7250

Ship To
Newberry Community Service 30884 Newbery Rd. Newberry Springs, CA 9236 (951) 733-7250

Date	Estimate No.	Expiration	Requisitioner	Terms
09/16/22	83862463	10/16/2022	Martha	Due on receipt

Description	Total
85 cubic yards of IPEMA Certified Playground Wood Chips	4,250.00T
Delivery	300.00
Installation	850.00
Sales Tax	329.38
Total	\$5,729.38

Approved: _____ Date: _____

Make Checks Payable to: Best Wood Chips

Thank You For Your Business!

NEWBERRY COMMUNITY SERVICES DISTRICT

Request for Pricing - Construction

<Project Name>

Project #: <20XX-XXX>

Bid Date: <Month DD, YYYY>

Contents

PUBLIC NOTICE	2
JOB WALK	3
APPLICABLE STANDARDS AND COMPLIANCE REQUIREMENTS	3
PLANS, SPECIFICATIONS, AND LICENSING	3
STATEMENT OF WORK	3
INTRODUCTION/BACKGROUND	3
SCOPE OF WORK	3
LOCATION/PROJECT HOURS	3
PROJECT SCHEDULE	3
SAFETY	4
PROJECT QUALITY	4
Transportation and Storage	4
Installation, Start-up, and Testing	4
UTILITY OUTAGES	4
DISPOSAL, RECYCLING, AND ENVIRONMENTAL	4
Documentation	4
INSPECTIONS	4
WARRANTY	4

REPORTING REQUIREMENTS	4
CONTRACTORS' STATE LICENSE BOARD	5
CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS	5
SUBCONTRACTORS	5
PROJECT BETTERMENTS AND EXCLUSIONS	5
Betterments	5
Exclusions	5
POSTING REQUIREMENTS	6
PAYMENT BOND	6
INSURANCE REQUIREMENTS	6
Commercial General Liability	6
Workers Compensation	6
Automobile Liability	6
PREVAILING WAGE	6
CERTIFIED PAYROLL	6
PAYMENT MILESTONE SCHEDULE	6
PAYMENT TERMS	7
POINT OF CONTACT	7
SCHEDULE OF COSTS	8
NCSD RIGHTS	8

<PROJECT NAME>

PROJECT NO. <20XX-XXX>

NEWBERRY SPRINGS, CALIFORNIA

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that the Newberry Community Services District (NCSD), invites bids for the above stated public works project and will receive such bids in the office of the General Manager, **30884 Newberry Road, Newberry Springs, California 92365** up to the hour of 2:00 p.m., on the **<XX>** day of **<Month>** 20**<XX>**.

The bid shall be firm fixed price in US dollars. All required design, engineering, drawings, management, equipment, labor, material, travel, shipping, quality, safety, taxes, compliance and permitting shall be included in the bid in order to deliver a turn-key project.

JOB WALK

<Modify as needed> A Mandatory Job Walk will be held on <Day>, <Month X, 20XX> at <Time> at <Location>.

APPLICABLE STANDARDS AND COMPLIANCE REQUIREMENTS

Work to be conducted per local, state, and national codes and requirements. The contractor shall obtain and final all required permits.

PLANS, SPECIFICATIONS, AND LICENSING

<Modify as needed> Copies of the plans, specifications, and contract documents are available from the NCSO, **30884 Newberry Road, Newberry Springs, California 92365**. In accordance with the provisions of California Public Contract Code § 3300, and Business and Professions Code § 7028.15(e), Contractor shall possess all required licenses at the time that the contract is awarded. Failure to possess the required licenses shall render the bid as non-responsive and shall act as a bar to award of the contract to any contractor not possessing the required licenses at the time of the award.

STATEMENT OF WORK

INTRODUCTION/BACKGROUND

<Describe the project>

SCOPE OF WORK

<Write out the scope>

LOCATION/PROJECT HOURS

<Provide Location>

Monday through Friday 8am to 6pm <Modify as appropriate>

PROJECT SCHEDULE

The project schedule maybe a written or a graphical representation. The schedule shall contain enough detail to demonstrate how the project is to be completed or constructed. The schedule will be used to determine the period of performance dates.

At the time of bid, the Contractor shall submit a project schedule with activities and duration. The schedule shall include but not be limited to the following: Design, procurement, mobilization, installation, start-up, testing, inspections, acceptance, demobilization, document preparation, and completion.

SAFETY

The Contractor shall comply with Federal, State, and local safety requirements included but not limited to OSHA and CAL/OSHA.

PROJECT QUALITY

The Contractor shall ensure that a quality project is delivered. Materials shall not be damaged nor scratched.

Transportation and Storage

Materials shall be transported and stored as to meet or exceed the manufacturer's recommendations. NCSD will provide for the Contractor a location to storage material. The Contractor is responsible for securing the location and providing proper protection of the elements. The Contractor is responsible for being present to receive and inspect the materials to ensure they are in compliance with the contract requirements.

Materials must be onsite and verified by the NCSD GM or designee prior to the Contractor submitting a material invoice for payment.

Installation, Start-up, and Testing

The Contractor shall install, configure, start-up, and test all materials and equipment in accordance with the manufacturer. The Contractor shall give NCSD 48 hour notice prior to conducting manufacturer's testing. NCSD reserves the right to witness the tests and/or to assign the witnessing to a third-party as needed.

UTILITY OUTAGES

The Contractor shall provide 48 hours notice prior to turning off any utilities. After hours outages will be accommodated if possible. Outages shall be approved by the NCSD General Manager.

DISPOSAL, RECYCLING, AND ENVIRONMENTAL

The Contractor shall identify and comply with disposal, recycling, and environmental Federal, State, and local regulations.

Documentation

The Contractor shall provide all material/equipment documents provided by the manufacturer to install, start-up, test, operate and maintain the equipment. Documents may be provided in paper or digital format.

INSPECTIONS

The Contractor shall provide 48 hour notice to the NCSD General Manager prior to conducting inspections of the work performed. NCSD reserves the right to witness the inspections and/or to assign the witnessing to a third-party as needed.

WARRANTY

The Contractor shall provide one year warranty on labor and material from the date of NCSD acceptance. A warranty letter shall be provided identifying the materials covered, the point of contact information, and the warranty start and end date.

REPORTING REQUIREMENTS

The Contractor shall send a project status email to the NCS D General Manager no less than once a week before 8am on Monday. The email shall contain a summary of the work completed, materials received, safety concerns, quality concerns, within the last 7 days. The email shall state if the project is on schedule or not and identify any schedule risks.

CONTRACTORS' STATE LICENSE BOARD

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, P.O. BOX 26000 SACRAMENTO, CA 95826. At the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. The first payment for work or material shall not be made unless and until the Registrar of Contractors verifies to NCS D that the records of the Contractors' State License Board indicate that the contractor was properly licensed at the time the contract was awarded. Any contractor not so licensed shall be subject to all legal penalties imposed by law including, but not limited to, any appropriate disciplinary action by the Contractors' State Board. Failure of the Contractor to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the Contractor. (Public Contract Code § 20103.5)

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS

CONTRACTORS AND SUBCONTRACTORS ARE ALSO REQUIRED TO BE REGISTERED WITH THE CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS (DIR). For projects estimated in excess of \$25,000.00, a contractor or subcontractor shall not be qualified to bid on, be listed on a bid proposal for, or perform any public work contract unless it is currently registered with the DIR as described in Labor Code § 1725.5.

SUBCONTRACTORS

The Contractor shall list all subcontractors that will perform over one-half of one percent (0.5%) of the contract work, in accordance with California Public Contract Code sections 4100 et seq.

The list shall include the name, address, telephone number, point of contact information along with the labor and/or materials being performed by the Subcontractor.

PROJECT BETTERMENTS AND EXCLUSIONS

Betterments

Within the bid, the Contractor shall include a list of betterments. The betterments shall be priced separately as options and shall not be included in the total bid price.

Exclusions

NCS D is seeking a contractor to provide a turn-key solution. The Contractor shall not exclude requirements specifically outlined in the RFP. Bids received excluding requirements outlined in this RFP will be rejected.

Contractor questions shall be directed to the NCS D General Manager in writing prior to bid submission.

POSTING REQUIREMENTS

The Contractor shall post jobsite notices on public works requirements according to the DIR. The Contractor shall also post Federal and State required safety and labor documents/notices.

PAYMENT BOND

Pursuant to California Civil Code § 9550, a payment bond is required to be submitted for all projects estimated in excess of \$25,000.00.

INSURANCE REQUIREMENTS

There are many different types of insurance policies; however, at minimum a contractor performing work on behalf of NCS D will need to have the following insurance coverages

Commercial General Liability

Liability limits shall be as follows.

NCS D shall be named on the policy as additionally insured. The Contractor shall proof of insurance to NCS D prior to contract award.

Workers Compensation

Required for Contractors with one or more employees. The Contractor shall provide proof of insurance to NCS D prior to contract award.

Automobile Liability

Required for Contractor operating company vehicles on NCS D property. The Contractor shall have proof of insurance per the California Vehicle Code.

PREVAILING WAGE

This is a public works project. Projects estimated in excess of \$1,000.00 is subject to the provisions of Labor Code § 1720 thereby requiring the Contractor to pay the prevailing wage rates for all work performed under the Contract. Accordingly, the proposed project is subject to compliance monitoring and enforcement by the DIR. The Contractor is responsible for understanding and complying with DIR requirements.

Projects of \$30,000 or more must meet DIR's apprenticeship requirements. Failure to comply with public works requirements can result in civil penalties, criminal prosecution, or both.

CERTIFIED PAYROLL

Contractor to submit copies of the Certified Payroll to NCS D along with all invoices.

PAYMENT MILESTONE SCHEDULE

ITEM NO.	Milestone	Percent
----------	-----------	---------

A	Approved Revised Project Schedule	5%
B	Permit issued by AHJ and copies of the permit documents and drawings provide to NCSD	5%
C	Construction phase (Progressive payment labor and materials)	80%
D	Customer project acceptance, final permit, and demobilization	5%
E	Closeout documents (Updated drawings, final permit document, warranty letter)	5%

Milestones to be completed in succession. Milestones are not progressive except for Milestone C.

PAYMENT TERMS

Approved invoices shall be paid to the Contractor within 30 calendar days.

POINT OF CONTACT

If you have any questions, please contact:

Jodi Howard, General Manager
 Email: newberryCSD@gmail.com
 Tel: +1-760-257-3613

<PROJECT NAME>

PROJECT NO. <20XX-XXX>

NEWBERRY SPRINGS, CALIFORNIA

SCHEDULE OF COSTS

Primary Bid (To be completed/modified by Contractor)					
Item	Description	Unit	Est. Qty	Unit Price	Total Price
1	Mobilization/Permits/Bonds/Insurance	Lot	1		
2	Materials	Lot	1		
3	Labor - Trades	Hour			
4	Labor – Management/Overhead	Hour			
5	Equipment Rentals	Lot			
6	Travel	Day			
7	Meals and Lodging	Day			
9					
10					
11					
12					
13					
14					
	Project Total Price				

Project Total Price (Written by Contractor)

NCSD RIGHTS

NCSD reserves the right to reject any, and all bids.

Facility Use Agreement

Newberry Community Services District (NCSD)

This agreement covers use the building, commonly known as the Newberry Community Center, front fenced lawn area, and the adjacent parking.

Group Name: _____

Primary Responsible:

Name: _____ Title: _____

Address: _____

Phone: _____ Text: Yes/No Email: _____

Backup Responsible:

Name: _____ Title: _____

Address: _____

Phone: _____ Text: Yes/No Email: _____

Dates and Times:

Date(s) requested: _____ Day(s) of the week: _____

Usage Start Time: _____ AM/PM Usage End Time: _____ AM/PM

Title of event/meeting: _____

Estimated attendance: _____ Is the event/meeting open to the public? Yes/No (Circle One)

Description of activity: _____

Will food and/or beverages be served? Yes/No (Circle One) **Note: No Alcoholic Beverages Allowed**

If yes, what kitchen facilities/equipment will be used? _____

Will any equipment or devices be brought onto the premises for use? Yes/No (Circle One)
(i.e.: Sound systems, bounce houses, slides, food vendors, additional cooking equipment or appliances)

If yes, describe: _____

Additional requests: _____

Usage Rules:

Building use rules are covered in NCS D Policy No. 7006 which is hereby incorporated into the agreement by reference.

Fee Schedule:

Public Event/Meeting Fees - No charge for groups and individuals conducting non-commercial public events/meetings.

Private Event/Meeting - Fee Schedule/Receipt of Funds			
Description	Quantity	Rate (Per 8 Hour Period)	Extended Costs
Building Rental:		\$100.00	\$
Rental Deposit:		\$80.00	\$
Special Equipment Utility Surcharge:		\$30.00	\$
Total			\$
Cash or Check (Circle One)			
Total Fee Collected			\$
Check No. _____			
Please make checks to: Newberry CSD. This schedule shall act as a receipt of funds.			
NOTICE: IF PAYING BY CHECK, REFUND OF DEPOSIT WILL BE DELAYED UNTIL FUNDS HAVE CLEARED AND COLLECTED BY THE NCS D BANK. COSTS FOR RETURNED CHECKS WILL BE RECOVERED FROM THE RENTAL DEPOSIT.			

The Applicant(s) certifies that the information presented herein is true and accurate to the best of their knowledge and they are authorized to enter agreements on behalf of themselves or the group they are representing. The applicant acknowledges receipt of NCS D Policy No. 7006, attests to understanding the policy, and agrees to comply with the policy as a condition of building usage.

Primary Responsible: _____
(Printed) (Signature) (Date)

Backup Responsible: _____
(Groups Only) (Printed) (Signature) (Date)

NCS D Representative: _____
(Required) (Printed) (Signature) (Date)

Buck Buckley Contracting

62323 Belmont

Joshua Tree, CA 92252

License # 629552

ESTIMATE 842

June 12, 2022

Newberry Community Services District-Fire Chief Daphine Lanier

P.O. Box 206

Newberry Springs, CA 92365

MPL32225 Square D Metering Main Panel 2-225A ZP-QDP

350 AMP-A stand up meter section with distribution. Manufactured brand will be based on availability at time of contract acceptance. Attached spec is for estimating purpose only. Actual panel will have to be approved by SCE planner prior to ordering.

Will be limiting crew units On Demand water heaters to 1 only tital for showering.

Labor, hand digging & backfill #2

Conduit run to bunkhouse #2 2" PVC 40

Conduit fittings, sweeps & tape

1/0 THHN wire-short run to firehouse main panel

#4 THHN wire

Conduit run to existing fire bldg. 1 1/2" PVC 40

Conduit fittings, sweeps, tape LB & nipples

Conduit run to existing storage bldg. 1" PVC 40

Fittings & tape

#4 THHN wire

#8 THHN wire

Labor, trench & backfill #1 by hand

8 Room lights & 2 piece large inverted fans 1500 LED upgrades

Labor for repairs & corrections to existing bldg.

Scaffold & 10' & 12' ladders

2 new 30 gallon water heaters, breadbox solar driven or #1 or #2 interior or 3rd electric in rear breadbox if allowed

Commercial grade receptacle outlets, switches, 2 wire mold outlet strips.

Materials cost & submission fees \$18,460.00

Permits 1,600.00


Labor 15,813.00

\$35,873.00

Option #2 400 AMP Upgrade to keep

On Demand electric water heaters 6,340.00

\$42,213.00

Dylas 
7-15-2022

2000⁰⁰ credit if others

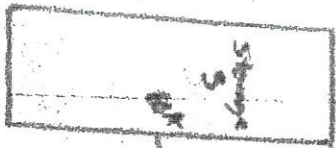
dig trenches & Backfill Level

Materials 18,460.00 Paid when accepted

50% Due after Rough in & Conduit installed

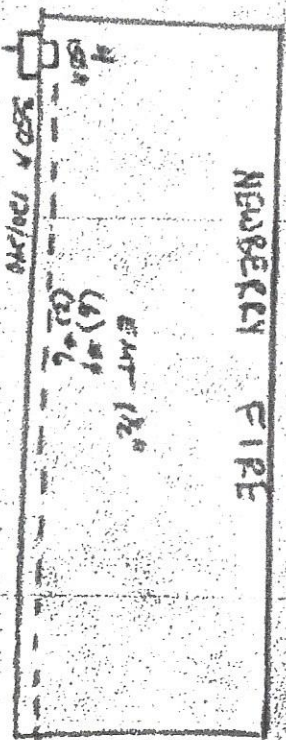
50% Due on completion of pulls & finished fixtures.

Note: Panel lead time are 3-8 weeks.



1st A/C
46 (3)

100' x 100' x 100'
300' x 120' x 200'
500' x 110' x 110'
OCC POLE



1st A/C
46 (3)

125



Main	
Product	Meter Center
Socket Rating	225 A
Main Type	Main Lugs
Number of Jaws	5
Number of Meter Sockets	2
Socket Type	Ringless

Complementary	
Main Rating	250 A
Bus Rating	250 A
Certifications	UL Listed
Type	Meter-Pak
Busbar Material	Aluminum busbar
Bypass Type	Lever bypass
Enclosure Material	Steel
Enclosure Rating	NEMA 3R
Maximum Voltage Rating	240 V AC
Mounting	Surface
Phase	1 phase
Service Feed Location	OH UG
Wire Size	AWG 1/0 - 600 kcmil 1 aluminum AWG 1/0 - 600 kcmil 1 copper
Wire Configuration	3-wire
Height	60.25 in (1530.35 mm)
Width	19.43 in (493.52 mm)
Depth	9.62 in (244.35 mm)

Ordering and shipping details	
Category	00021 - METER-PAK
Discount Schedule	DE4
GTIN	00785901299622
Nbr. of units in pkg	1
Package weight(Lbs)	110 lb(LBS) (49.90 kg)
Returnability	Yes
Country of origin	MX

Packing Units	
Package 1 Height	0.93 ft (0.284 m)
Package 1 width	1.67 ft (0.509 m)
Package 1 Length	5.10 ft (1.554 m)

The information provided in this document is for informational purposes only. It is not intended to be used for advertising or promotional purposes. It is not intended to be used for advertising or promotional purposes. It is not intended to be used for advertising or promotional purposes.

OUTSIDE
Distribution
Panel

OUTDOOR
Same Location as
existing meter

Pending Edison
Review

Offer Sustainability	
California proposition 65	
WARNING: This product can expose you to chemicals including Lead and lead compounds, which is known to the State of California to cause cancer and birth defects or other reproductive harm. For more information go to www.P65Warnings.ca.gov .	
REACH Regulation	REACH Declaration
REACH Use of SVHC	Yes
EU RoHS Directive	Compliant EU RoHS Declaration
Toxic heavy metal free	Yes
Mercury free	Yes
RoHS exemption information	EU RoHS
China RoHS Regulation	China RoHS Declaration
Contractual warranty	
Warranty	12 months

Agenda Item – Redistribution of the three (3) Reserve Accounts

Discussion/Possible Action

Decide how to distribute Reserve and Solar Settlement Funds between the three (3) Reserve Accounts.

Attached worksheet presents two options of dividing our reserve funds between the 3 areas we administer.

- 1) Divide funds equally 33% going to each Reserve Account leaving \$61.75 in General Fund Checking.
- 2) Use % of 2022/2023 Budget with 20% to Park and Rec; 36% to Admin/Building Fund; 45% to Fire Department Reserves.

Newberry Community Services District Redistribution of Reserve Accounts Worksheet

Table 1		Balance Sheet \$ as of 6/30/2022		Reserve Cash Accounts		Equal Distribution		% of 2022/2023 Budget Distribution		116=20%,117=36%,118=45%	
		6/30/2022		116 Reserve - Park & Rec	117 Reserve - Admin./Building Fund	118 Reserve - Fire Department	33%	116 Reserve - Park & Rec	117 Reserve - Admin./Building Fund	118 Reserve - Fire Department	
116 CD Account (Reserves)		\$ 139,539.86		\$ 206,910.65				\$ 206,910.65			\$ 121,300.72
117 Reserve Account (Savings)		\$ 197,849.82		\$ 206,910.65				\$ 206,910.65			\$ 222,829.57
118 Fire Department Reserve Account		\$ 34,004.35									
Solar Settlement		\$ 249,400.00									
Reserves Total		\$ 620,794.03									\$ 276,663.74
Table 1 is the balances of Reserve Accounts and their total.											
Table 2 -- Column 1		Column 2	Column 3	Column 4	Column 5						
Areas of NCSD		Budget	Less Grants etc.*	Balance of Budget \$	% of Budget						
Park & Recreation		\$ 226,093.82	\$ (179,641.00)	\$ 46,452.82	20%						
Street Lights-- No Capital Expenditures		\$ 7,000.00	\$ (7,000.00)	\$ -	0%						
Fire Department (Engine)		\$ 140,950.00	\$ (35,000.00)	\$ 105,950.00	45%						
Administrative (Building Fund)		\$ 85,333.89	\$ -	\$ 85,333.89	36%						
Areas of NCSD Total		\$ 459,377.71	\$ (221,641.00)	\$ 237,736.71	100%						
Total Budget		\$ 459,377.71									
Table 2 Column 1: Lists the Areas of NCSD.		Table 2 Column 2: The total of the 2022/2023 budget by Area is listed.	Column 3 is the Grants, Transfers, and Street Lights to be subtracted from Budget Amounts.	Column 4 is the Budget Amount less Column 3's Grants etc.	Column 5 is the % of Total of Column 4. This gives us the % of the Budget for each Area.						

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

REGULAR DRAFT MEETING MINUTES

August 23, 2022

Call the meeting to order- 6:05 p.m.

Pledge of Allegiance

President Springer asked all present to recite the Pledge of Allegiance.

Roll Call.

Present:

President Springer
Vice President Deel
Director Paulsen
Director Roberts
Director Unger

Absent:

Also Present: General Manager Jodi Howard, Fire Chief Lanier, Asst. Chief Rogers and members of the public.

1. Approval of Agenda

Motion Director Unger to approve as presented. Seconded Director Paulsen.

Vote: **Unanimous**

Motion Passed

2. Public Comments:

a. **General Public-** comments attached supporting doc.

Community Reports- Kimberly Mesen

Sheriff Report –

3. Reports

a. General Manager-

Fencing installed around well

No Resumes received for Treasurer Position

Made Deposits

b. **Fire Department-** Fire Dept. Report attached newberrycsd.net website.

c. **Air Quality Monitoring Report –** you can see monitors purpleair.com, monitors running 100%.

4. Agenda Items- Discussion/Possible Action

A. Revision Policy #7006 CSD Building and Facilities: Rules and Regulations.

Motion Director Unger to approve Policy 7006 with revisions #4 APPEALING TERMINATION- added "or denied" (on 2nd line after terminated); #12 BUILDING CLEANUP- (line5) remove "or cleaner"; #21 ALCOHOL USE- 1st sentence remove "or use" change premises to "building"; and edit last sentence to include "Board Review"; #22 changed premises to "property"; #23 POSSESSION OF FIREARMS- change "building" to "property". Seconded Director Roberts.

Vote: **Unanimous**

Motion Passed

B. Approve Proposed FY 22/23 Budget

Motion Director Deel to Approve FY Budget 22/23. Seconded Director Paulsen.

Vote: **Yes-** Director Deel, Paulsen, Unger and Springer.

No: Roberts

Motion Passed

C. The Budget Committee, following Reserve 3030, Recommends that no Reserve Transfers be made for Fiscal Years ending June 30, 2019, 2021 and 2022

No Action Needed

D Establish a Savings Account to Build a Civic Hub or Rebuild the The Community Center at the Current Location.

Motion Director Deel to rename Account 116 CD Account (Reserves) To 116 Park and Rec. Reserves; rename 117 Admin/Building Fund Reserve with sub-account Building Fund Reserve and adjust funds at next Meeting.

Vote: **Unanimous**

Motion Passed

E. Update Ballfield/Park- Discussion on Hiring an Engineer for Electrical In Ballfield.

GM and Mike Matson not present

Tabled until next meeting or special meeting. Motion Director Roberts

Seconded Director Unger.
Vote: **Unanimous**
Motion Passed

F Approval of Minutes for July 26, 2022.

Motion Director Deel to approve July minutes. Seconded Director Roberts
Vote: **Unanimous**
Motion Passed

G. Approve Bills Paid and Presented.

Motion Director Roberts to approve bills paid and presented. Seconded Director Unger,
Vote: **Unanimous**
Motion Passed

5. Old and New Business-

Roberts- Wants to figure out kitchen repair
Deel- Requests Staff list all projects needed for completion of the Park And Grounds with estimates for each so all areas and facilities will be ready For use. A suggested format from Helendale will be forwarded to Staff.
Add item Agenda: 3d. Financial Reports- Actual vs. Budget 2022/23
Balance Sheet

6. Directors Comments (1 min)

Unger- animal rescue going ahead
Paulsen- attended Yermo CSD. Good group
Roberts- Kitchen
Deel- waiting for a Treasurer has stalled us and I am glad we have come Together to move forward. Now that we are getting financial reporting needed We can make the decisions based on facts and resources not just dreams and Desires. Food Distribution babysitting continues to go well. Director Unger Getting more involved and the group appreciates his participation. Flyers For Yermo Days- Sept. 10th, copies of Helendale CSD Newsletter, Treasurers Job Description- we are looking for a qualified person to fill this job.

7. Adjournment 8:40 p.m.

Board Secretary

Board President

Newberry Community Services District

Balance Sheet
As of June 30, 2023

ASSETS	TOTAL
Current Assets	
Bank Accounts	
100 Change Fund	0.00
103 Petty Cash	100.00
104 Petty Cash-Custodian	100.00
116 CD Account (Reserves)	139,539.86
117 Reseve Account (Savings)	198,994.08
118 Fire Department Reserve Account	43.48
120 Checking Account	366,358.12
123 LAIF	0.00
Total Bank Accounts	\$705,135.54
Accounts Receivable	
11000 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
11010 Uncollected Current Year Taxes	2,393.10
11020 Prepaid Insurance	9,336.10
11030 Prepaid Emergency Reporting	0.00
Uncategorized Asset	0.00
Total Other Current Assets	\$11,729.20
Total Current Assets	\$716,864.74
Fixed Assets	
150 Land	6,204.00
154 New Startion Augmentation	25,392.03
157 Fire Department Equipment	673,931.39
160 Office Equipment and Furniture	46,962.64
163 Park and Rec Equipment	90,791.79
166 Building Improvements	180,923.52
169 CSD Office (Care Taker Mobile)	0.00
170 Accumulated Depreciation	-990,442.27
Total Fixed Assets	\$33,763.10
TOTAL ASSETS	\$750,627.84

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	447.36
Total Accounts Payable	\$447.36
Credit Cards	
Home Depot	-892.06
US Bank	-4,409.89
Total Credit Cards	\$ -5,301.95
Other Current Liabilities	
20010 State Disability Payable	0.00
20020 FICA Tax Payable	0.00
20030 Federal Withholding Tax Payable	0.00
21000 Deferred Revenue	0.00
24000 Payroll Liabilities	-1,827.26
Total Other Current Liabilities	\$ -1,827.26
Total Current Liabilities	\$ -6,681.85
Long-Term Liabilities	
20005 Note Payable	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$ -6,681.85
Equity	
30000 Opening Balance Equity	0.00
30200 Investment in Fixed Assets	33,763.10
32000 Unrestricted Net Assets	772,613.89
Net Income	-49,067.30
Total Equity	\$757,309.69
TOTAL LIABILITIES AND EQUITY	\$750,627.84

Newberry Community Services District

Budget vs. Actuals: Approved FY_2022_2023 - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
5000.0 Income				
5001.0 Income-Interest				
5001.2 Income-Interest, CD Interest		500.00	-500.00	
5001.3 Income-Interest, Savings Acct		800.00	-800.00	
Total 5001.0 Income-Interest		1,300.00	-1,300.00	
5002.0 Income-Rental Income				
5002.1 Income-Rent Income, Space Rent		500.00	-500.00	
5002.2 Income-Rent Inc, Equip Rent		130.00	-130.00	
Total 5002.0 Income-Rental Income		630.00	-630.00	
5003.0 Income-Fire Department				
5003.1 Income-FD, Burn Permits	394.00	2,000.00	-1,606.00	19.70 %
5003.2 Income-FD, Response Charges	400.00	50.00	350.00	800.00 %
5003.3 Income-FD, Grant Income	11,500.00		11,500.00	
5003.5 FD, Reserve Transfer		5,000.00	-5,000.00	
5003.6 General Fund Reserve Transfer to FD/Bunkhouse		30,000.00	-30,000.00	
Total 5003.0 Income-Fire Department	12,294.00	37,050.00	-24,756.00	33.18 %
5004.0 Income-Other Income				
5004.2 Income-Other Inc, Pur Card Reb	147.30	500.00	-352.70	29.46 %
5004.3 Income-Other Inc, Copies		20.00	-20.00	
5004.4 Income-Other Inc, Fireworks Don	3,120.00	6,000.00	-2,880.00	52.00 %
5004.5 Income-Other Inc, Misc Income	1,000.00		1,000.00	
5004.8 Other Income-Fitness Park Grant		179,641.00	-179,641.00	
Total 5004.0 Income-Other Income	4,267.30	186,161.00	-181,893.70	2.29 %
5005.0 Income, SB County Tax Share	4,213.37	234,236.71	-230,023.34	1.80 %
Total 5000.0 Income	20,774.67	459,377.71	-438,603.04	4.52 %
Total Income	\$20,774.67	\$459,377.71	\$ -438,603.04	4.52 %
GROSS PROFIT	\$20,774.67	\$459,377.71	\$ -438,603.04	4.52 %
Expenses				
1000.0 Administrative-Subtotal				
1001.0 Advertising		300.00	-300.00	
1003.0 Auditor Expense		11,000.00	-11,000.00	
1004.0 Bank Fees		100.00	-100.00	
1005.0 Directors Stipend	750.00	3,500.00	-2,750.00	21.43 %
1006.0 Education Exp-Staff & Directors				
1006.1 Education-Tuition		750.00	-750.00	
1006.2 Education-Books		200.00	-200.00	
1006.3 Education-Lodging		250.00	-250.00	
1006.4 Education-Mileage Reimbursement		200.00	-200.00	
Total 1006.0 Education Exp-Staff & Directors		1,400.00	-1,400.00	
1007.0 Election Expenses		700.00	-700.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
1008.0 LAFCO Expense	3.56	200.00	-196.44	1.78 %
1009.0 Legal Expenses	1,395.00	3,500.00	-2,105.00	39.86 %
1010.0 Office Expenses				
1010.1 Office Supplies	92.65	1,500.00	-1,407.35	6.18 %
1010.2 Office Equipment-Maint/Repair	325.93	1,200.00	-874.07	27.16 %
1010.3 Office Equipment-Purchase		500.00	-500.00	
1010.4 Postage (US Mail, UPS, FedEx)	140.00	400.00	-260.00	35.00 %
1010.5 Annex Telephone/Fax	47.48	350.00	-302.52	13.57 %
1010.6 Subscriptions/Memberships, Adm	150.00	1,500.00	-1,350.00	10.00 %
1010.7 Annex Internet	294.24	1,700.00	-1,405.76	17.31 %
1010.8 Bookkeeping Services	605.00	2,200.00	-1,595.00	27.50 %
Total 1010.0 Office Expenses	1,655.30	9,350.00	-7,694.70	17.70 %
1012.0 Admin Personnel Expenses				
1012.1 Board Secretary-Salary	128.23	1,700.00	-1,571.77	7.54 %
1012.2 General Manager-Salary	1,400.00	16,800.00	-15,400.00	8.33 %
1012.3 Office Assistant-Salary	700.24	8,800.00	-8,099.76	7.96 %
1012.4 Treasurer - Salary	307.80	5,000.00	-4,692.20	6.16 %
1012.5 Fedl/State/Local Empl Tay Prmts	-592.25	2,000.00	-2,592.25	-29.61 %
1012.7 Department of Justice-Live Scan		100.00	-100.00	
1012.8 Workers Comp Insurance	2,285.00	9,000.00	-6,715.00	25.39 %
1012.9 Staff Mileage		300.00	-300.00	
Total 1012.0 Admin Personnel Expenses	4,229.02	43,700.00	-39,470.98	9.68 %
1013.0 SDRMA Insurance-Liab/Bonding	9,934.16	11,583.89	-1,649.73	85.76 %
Total 1000.0 Administrative-Subtotal	17,967.04	85,333.89	-67,366.85	21.05 %
2000.0 Parks and Recreation - Subtotal				
2001.0 Community Events				
2001.1 Community Event-Advertising		300.00	-300.00	
2001.2 Community Event-Expenses		13,000.00	-13,000.00	
Total 2001.0 Community Events		13,300.00	-13,300.00	
2002.0 Community Center Expenses				
2002.1 CC-Consumable Supplies	153.09	400.00	-246.91	38.27 %
2002.2 CC-Electricity	1,384.56	4,000.00	-2,615.44	34.61 %
2002.3 CC-Propane	213.92	2,000.00	-1,786.08	10.70 %
2002.4 CC-Contract Labor/Cleaning	900.00	3,600.00	-2,700.00	25.00 %
2002.5 CC-Health Permits	1,204.50	1,000.00	204.50	120.45 %
2002.6 CC-Maint/Repairs		3,000.00	-3,000.00	
2002.7 Pest Control	165.00	700.00	-535.00	23.57 %
Total 2002.0 Community Center Expenses	4,021.07	14,700.00	-10,678.93	27.35 %
2003.0 Ground Expenses				
2003.1 Grounds-Landscaping	700.00	6,000.00	-5,300.00	11.67 %
2003.2 Grounds-Disposal Services	665.44	2,000.00	-1,334.56	33.27 %
2003.3 Grounds-Tractor Expense		750.00	-750.00	
2003.4 Grounds Maint/Repair		5,502.82	-5,502.82	
2003.5 Gounds-Well Maint/Repair		1,000.00	-1,000.00	
2003.6 Grounds-MWA Fees		200.00	-200.00	
2003.7 Grounds-Capital Improvement	5,218.10	179,641.00	-174,422.90	2.90 %
2003.8 Grounds-Electric	474.59	2,500.00	-2,025.41	18.98 %
2003.9 Gounds-Water Testing	35.00	500.00	-465.00	7.00 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 2003.0 Ground Expenses	7,093.13	198,093.82	-191,000.69	3.58 %
Total 2000.0 Parks and Recreation - Subtotal	11,114.20	226,093.82	-214,979.62	4.92 %
3000.0 Municipal Services-Subtotal				
3001.0 Electric - Street Lights	1,905.46	7,000.00	-5,094.54	27.22 %
Total 3000.0 Municipal Services-Subtotal	1,905.46	7,000.00	-5,094.54	27.22 %
4000.0 Fire Department - Subtotal				
4002.0 FD-Capital Improvements				
4002.1 FD-Cap Improvements, Station		5,000.00	-5,000.00	
4002.3 FD Bunkhouse		30,000.00	-30,000.00	
Total 4002.0 FD-Capital Improvements		35,000.00	-35,000.00	
4003.0 FD-Equipment Expense				
4003.1 FD-Equip Exp, Fuel	1,036.31	7,500.00	-6,463.69	13.82 %
4003.2 FD-Vehicle Maint/Repair	7,962.70	15,000.00	-7,037.30	53.08 %
4003.3 FD-Equip Exp, Veh, SDRMA Ins	6,152.13	7,000.00	-847.87	87.89 %
Total 4003.0 FD-Equipment Expense	15,151.14	29,500.00	-14,348.86	51.36 %
4004.0 FD-Equip Exp, Non-Vehicle				
4004.1 FD-Equip Exp, NV, Purchase	41.81	15,000.00	-14,958.19	0.28 %
4004.2 FD-Equip Exp, NV, Maint/Repair	84.02	2,000.00	-1,915.98	4.20 %
4004.3 FD-Equip Exp, NV, First Aid Sup	459.10	2,000.00	-1,540.90	22.96 %
4004.4 FD-Equip Exp, NV, Equip Fuel		200.00	-200.00	
Total 4004.0 FD-Equip Exp, Non-Vehicle	584.93	19,200.00	-18,615.07	3.05 %
4004.5 Grant Expenses	11,493.03	500.00	10,993.03	2,298.61 %
4005.0 FD-Dispatching Expense				
4005.1 FD-Disp Exp, Equip Purchase		4,000.00	-4,000.00	
4005.2 FD-Disp Exp, Equip Maint/Repair	3,100.00	500.00	2,600.00	620.00 %
4005.3 FD-Disp Exp, Cal Fire Dispatch		8,500.00	-8,500.00	
Total 4005.0 FD-Dispatching Expense	3,100.00	13,000.00	-9,900.00	23.85 %
4006.0 FD-Station Expenses				
4006.1 FD-Station Exp, Internet	590.87	3,000.00	-2,409.13	19.70 %
4006.2 FD-Station Exp, Maint/Repair	479.18	2,000.00	-1,520.82	23.96 %
4006.3 FD-Station Exp, Office Supplies	565.71	3,000.00	-2,434.29	18.86 %
4006.4 FD-Station Exp, Pest Control	222.00	600.00	-378.00	37.00 %
4006.5 FD-Station Exp, Membership/Subs	3,038.07	3,050.00	-11.93	99.61 %
4006.6 FD-Station Exp, Electric	1,024.01	6,000.00	-4,975.99	17.07 %
4006.7 FD-Station Exp, Drinking Water	28.08	500.00	-471.92	5.62 %
4006.8 FD-Station Exp, Trash Service	185.52	600.00	-414.48	30.92 %
Total 4006.0 FD-Station Expenses	6,133.44	18,750.00	-12,616.56	32.71 %
4007.0 FD-Firefighter Personnel Exp				
4007.1 Office Admin-Fire Dept-Salary	669.00	9,000.00	-8,331.00	7.43 %
4007.10 FD-Personnel Exp, Uniform Exp	103.31	500.00	-396.69	20.66 %
4007.4 FD-Personnel Exp, FF Apprec	243.80	2,000.00	-1,756.20	12.19 %
4007.5 FD-Personnel Exp, Call-out Stip	1,110.00	8,000.00	-6,890.00	13.88 %
4007.6 FD-Perssonel Exp, Training Exp	266.62	4,000.00	-3,733.38	6.67 %
4007.8 FD-Personnel Exp, DOJ Live Scan		300.00	-300.00	
Total 4007.0 FD-Firefighter Personnel Exp	2,392.73	23,800.00	-21,407.27	10.05 %
4008.0 FD-Public Relations				
4008.1 FD-PR, Fire Prevention		200.00	-200.00	

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 4008.0 FD-Public Relations		200.00	-200.00	
4010.0 Fire Dept Explorers Expenses				
4010.1 Fire Dept Explorer's Admin		1,000.00	-1,000.00	
Total 4010.0 Fire Dept Explorers Expenses		1,000.00	-1,000.00	
Total 4000.0 Fire Department - Subtotal	38,855.27	140,950.00	-102,094.73	27.57 %
Total Expenses	\$69,841.97	\$459,377.71	\$ -389,535.74	15.20 %
NET OPERATING INCOME	\$ -49,067.30	\$0.00	\$ -49,067.30	0.00%
NET INCOME	\$ -49,067.30	\$0.00	\$ -49,067.30	0.00%

Newberry Community Services District

Bills Paid and Presented

August 20 - September 22, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	
Ordinary Income/Expenses						
Expenses						
1000.0 Administrative-Subtotal						
1005.0 Directors Stipend						
09/22/2022	Check	18942	Paula Deel	Sept Stipend	50.00	
09/22/2022	Check	18944	Vickie Paulsen	Sept stipend	50.00	
09/22/2022	Check	18943	Margie Roberts	Sept stipend	50.00	
09/22/2022	Check	18945	Robert Springer	Sept stipend	50.00	
09/22/2022	Check	18946	Jack Unger	Sept stipend	50.00	
Total for 1005.0 Directors Stipend					\$250.00	
1009.0 Legal Expenses						
08/25/2022	Check	18908	Devaney Pate Morris and Cameron LLP	attorney consult	1,395.00	
Total for 1009.0 Legal Expenses					\$1,395.00	
1010.0 Office Expenses						
1010.2 Office Equipment-Maint/Repair						
09/22/2022	Check	18933	De Lage Landen Financial Services	Sept Maint contract copier	58.06	
09/22/2022	Check	18947	Advance Copy Systems	service contract June-Sept	147.76	
Total for 1010.2 Office Equipment-Maint/Repair					\$205.82	
1010.4 Postage (US Mail, UPS, FedEX)						
09/01/2022	Check	18912	US Postal Service	PO Box yearly fee	140.00	
Total for 1010.4 Postage (US Mail, UPS, FedEX)					\$140.00	
1010.5 Annex Telephone/Fax						
09/01/2022	Check	18918	Verizon Wireless	Aug 14 to Sept 13	23.74	
Total for 1010.5 Annex Telephone/Fax					\$23.74	
1010.6 Subscriptions/Memberships, Adm						
09/22/2022	Check	18948	Streamline	Web service Aug	50.00	
09/22/2022	Check	18935	Streamline	web membership, Sept	50.00	
Total for 1010.6 Subscriptions/Memberships, Adm					\$100.00	
1010.7 Annex Internet						
09/01/2022	Check	18918	Verizon Wireless	Aug 14 to Sept 13	38.01	
09/01/2022	Check	18917	Frontier Communications	CSD internet	109.11	
Total for 1010.7 Annex Internet					\$147.12	
1010.8 Bookkeeping Services						
09/08/2022	Check	18925	Stewarts Business and Tax Service	Payroll	160.00	
09/08/2022	Check	18925	Stewarts Business and Tax Service	QB Online Sub	30.00	
Total for 1010.8 Bookkeeping Services					\$190.00	
Total for 1010.0 Office Expenses						\$806.68
1013.0 SDRMA Insurance-Liab/Bonding						
09/08/2022	Check	18923	SDRMA	Member Plus online RQ Bonus	-75.00	
09/08/2022	Check	18923	SDRMA	Property year 22/23	10,009.16	
Total for 1013.0 SDRMA Insurance-Liab/Bonding					\$9,934.16	
Total for 1000.0 Administrative-Subtotal					\$12,385.84	
2000.0 Parks and Recreation - Subtotal						
2002.0 Community Center Expenses						
2002.1 CC-Consumable Supplies						
09/09/2022	Expense	2002.1		Hand soap Dial	21.21	
Total for 2002.1 CC-Consumable Supplies					\$21.21	
2002.2 CC-Electricity						
09/01/2022	Check	18915	SCE	acct #8002019569	693.68	
Total for 2002.2 CC-Electricity					\$693.68	
2002.3 CC-Propane						
09/22/2022	Check	18934	Silver Valley Propane	propane	62.67	

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 2002.3 CC-Propane					
2002.4 CC-Contract Labor/Cleaning					\$62.67
09/08/2022	Check	18927	Daphne Lanier	CC cleaning	300.00
Total for 2002.4 CC-Contract Labor/Cleaning					\$300.00
Total for 2002.0 Community Center Expenses					\$1,077.56
2003.0 Ground Expenses					
2003.1 Grounds-Landscaping					
09/08/2022	Check	18922	Klean Kut Kare	Landscaping July/Aug	700.00
Total for 2003.1 Grounds-Landscaping					\$700.00
2003.2 Grounds-Disposal Services					
09/01/2022	Check	18921	Desert Disposal	CC trash service	166.36
Total for 2003.2 Grounds-Disposal Services					\$166.36
2003.7 Grounds-Capital Improvement					
09/01/2022	Check	18919	C&M Fence Co.	Ball Field, Batting Cage Frame	4,600.00
09/08/2022	Check	18928	Fire Technology Innovations	Fire Extinguishers	618.10
Total for 2003.7 Grounds-Capital Improvement					\$5,218.10
2003.8 Grounds-Electric					
09/01/2022	Check	18916	SCE	park lights	119.54
Total for 2003.8 Grounds-Electric					\$119.54
2003.9 Grounds-Water Testing					
09/01/2022	Check	18913	GEO Monitoring	water testing	35.00
Total for 2003.9 Grounds-Water Testing					\$35.00
Total for 2003.0 Ground Expenses					\$6,239.00
Total for 2000.0 Parks and Recreation - Subtotal					\$7,316.56
3000.0 Municipal Services-Subtotal					
3001.0 Electric - Street Lights					
09/08/2022	Check	18926	SCE	streetlights	635.17
Total for 3001.0 Electric - Street Lights					\$635.17
Total for 3000.0 Municipal Services-Subtotal					\$635.17
4000.0 Fire Department - Subtotal					
4003.0 FD-Equipment Expense					
4003.1 FD-Equip Exp, Fuel					
09/22/2022	Check	18932	Silver Valley Unified School District	Aug fuel charge, Inv #2324	163.58
Total for 4003.1 FD-Equip Exp, Fuel					\$163.58
4003.2 FD-Vehicle Maint/Repair					
09/22/2022	Check	18931	H&S Mobile Fire Equipment Repair	E392 Annual Inspection, Inv #9457	1,006.00
09/22/2022	Check	18929	H&S Mobile Fire Equipment Repair	E392 Valve rebuild, Inv #9456	1,000.00
09/22/2022	Check	18930	H&S Mobile Fire Equipment Repair	E392 Plumbin repairs cont., Inv #9452	1,019.75
Total for 4003.2 FD-Vehicle Maint/Repair					\$3,025.75
4003.3 FD-Equip Exp, Veh, SDRMA Ins					
09/08/2022	Check	18923	SDRMA	FD Trucks year 22/23	6,152.13
Total for 4003.3 FD-Equip Exp, Veh, SDRMA Ins					\$6,152.13
Total for 4003.0 FD-Equipment Expense					\$9,341.46
4004.0 FD-Equip Exp, Non-Vehicle					
4004.1 FD-Equip Exp, NV, Purchase					
09/11/2022	Expense	4004.1		One way valves	41.81
Total for 4004.1 FD-Equip Exp, NV, Purchase					\$41.81
4004.3 FD-Equip Exp, NV, First Aid Sup					
09/09/2022	Expense	4004.3	Amazon	Medical N95 mask	18.31
09/09/2022	Expense	4004.3	Amazon	Band-aids	17.76
09/09/2022	Expense	4004.2	Amazon	Cleaners for rigs, interior, micro cloths, glass cleaners	68.41
Total for 4004.3 FD-Equip Exp, NV, First Aid Sup					\$104.48
Total for 4004.0 FD-Equip Exp, Non-Vehicle					\$146.29
4005.0 FD-Dispatching Expense					
4005.2 FD-Disp Exp, Equip Maint/Repair					
08/25/2022	Check	18909	H&S Mobile Fire Equipment Repair	WT392 radiator cont. & AC repairs / Invoice#9455	1,000.00
08/25/2022	Check	18911	H&S Mobile Fire Equipment Repair	WT392 radiator repair / invoice#9453	1,200.00
08/25/2022	Check	18910	H&S Mobile Fire Equipment Repair	Water tender radiator repair continued / invoice#9454	900.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Total for 4005.2 FD-Disp Exp, Equip Maint/Repair					\$3,100.00
Total for 4005.0 FD-Dispatching Expense					\$3,100.00
4006.0 FD-Station Expenses					
4006.1 FD-Station Exp, Internet					
09/01/2022	Check	18918	Verizon Wireless	Aug 14 to Sept 13	194.52
09/08/2022	Check	18924	Frontier Communications	FD Internet	71.54
Total for 4006.1 FD-Station Exp, Internet					\$266.06
4006.3 FD-Station Exp, Office Supplies					
08/24/2022	Expense	4006.3	Wal-Mart	Ink, printer, DVD player (FD DVD player was with the monitor @csd)	421.80
09/09/2022	Expense	4006.3	Amazon	Printer cable usb	6.45
09/19/2022	Expense		Wal-Mart	Double sided tape	8.53
Total for 4006.3 FD-Station Exp, Office Supplies					\$436.78
4006.4 FD-Station Exp, Pest Control					
09/01/2022	Check	18914	Clark Pest Control	FD pest control	60.00
Total for 4006.4 FD-Station Exp, Pest Control					\$60.00
4006.6 FD-Station Exp, Electric					
09/01/2022	Check	18916	SCE	FD electric	469.04
Total for 4006.6 FD-Station Exp, Electric					\$469.04
4006.8 FD-Station Exp, Trash Service					
09/01/2022	Check	18920	Desert Disposal	FD trash service	46.38
Total for 4006.8 FD-Station Exp, Trash Service					\$46.38
Total for 4006.0 FD-Station Expenses					\$1,278.26
4007.0 FD-Firefighter Personnel Exp					
4007.10 FD-Personnel Exp, Uniform Exp					
09/14/2022	Expense		Print N Play	Hats & embroidery	103.31
Total for 4007.10 FD-Personnel Exp, Uniform Exp					\$103.31
4007.5 FD-Personnel Exp, Call-out Stip					
09/22/2022	Check	18939	Roberto A Rodriguez	Aug stipend	10.00
09/22/2022	Check	18940	Brian Vintus	Aug stipend	10.00
09/22/2022	Check	18936	DAPHNE LANIER (FD)	Aug stipend	170.00
09/22/2022	Check	18941	Braulio A Zapata	Aug stipend	10.00
09/22/2022	Check	18937	Rylan Lanier	Aug Stipend	180.00
09/22/2022	Check	18938	Jay Potter	Aug stipend	40.00
Total for 4007.5 FD-Personnel Exp, Call-out Stip					\$420.00
4007.6 FD-Perssonel Exp, Training Exp					
09/11/2022	Expense	4007.6	Amazon	Plastic mask manikin lungs for community CPR class	64.60
09/11/2022	Expense	4007.6	Amazon	Mask manikin lungs for community CPR Class	44.66
Total for 4007.6 FD-Perssonel Exp, Training Exp					\$109.26
Total for 4007.0 FD-Firefighter Personnel Exp					\$632.57
Total for 4000.0 Fire Department - Subtotal					\$14,498.58
Total for Expenses					\$34,836.15
Net Income					\$ -34,836.15