

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

## REGULAR MEETING MINUTES

September 27, 2022

**Call the meeting to order- 6:10 p.m.**

### **Pledge of Allegiance**

Vice-President Deel asked all present to recite the Pledge of Allegiance.

### **Roll Call.**

#### **Present:**

Vice President Deel  
Director Paulsen  
Director Roberts  
Director Unger

**Absent:** President Springer

**Also Present:** General Manager Jodi Howard, Fire Chief Lanier, Asst. Chief Rogers and members of the public.

#### **1. Approval of Agenda**

Motion Director Paulsen to approve as presented. Seconded Director Roberts.

Vote: **Unanimous**

**Motion Passed**

#### **2. Public Comments:**

**a. General Public-** comments attached supporting doc.

**Community Reports-** Not Present

**Sheriff Report –** Not Present

#### **3. Reports**

##### **a. General Manager-**

Asked the Board to refer community to District Office for complaints

Or any District Business. Email: [Newberrycsd@gmail.com](mailto:Newberrycsd@gmail.com)

760-257-3613 Hours Wed-Thur-Fri Noon-4 p.m.

Working with Fire Department on RFP for electrical bids.

Finished paperwork for grant; now requesting money.

Hired someone to pick trash up on CSD grounds.

District is Hiring District Sec. and Treasurer- No Resumes at this time for either position.

**b. Fire Department-** Fire Dept. Report attached and at [newberrycsd.net](http://newberrycsd.net) website.

- c. **Air Quality Monitoring Report** – you can see monitors purpleair.com, 3 running 100% the others need to be cleaned running 84%.

**Agenda Items- Discussion/possible Action**

- A. Revision Policy #7006 CSD Building and Facilities #20 Building Use Fee & #24 Building Access.**  
Motion Director Paulsen to accept 4.A as presented. Seconded Director Roberts.  
Vote: **Unanimous**  
**Motion Passed**
  
- B. Revision Policy #7007 Facilities Use Agreement**  
Motion Director Unger to approve policy #7007 Less the indemnity page that needs corrections. Seconded Roberts  
Vote: **Unanimous**  
**Motion Passed**
  
- C. Approve the Quote from Best Wood Chips for the Playground of \$5,729.28 (Park Grant Funds Left of \$3,128.00) CSD Will Pay Remaining \$2,601.38**  
Motion Director Unger to approve the quote. Seconded Director Roberts  
Vote: **Unanimous**  
**Motion Passed**
  
- D. Discussion With Casey Jones/Project Manager- How to Proceed with the RFP-Bid Process with the Fire Department Electricity Installation**  
Bring back to next meeting
  
- E. Ask Board to Rescind Estimate #842 Buck Buckley Contracting Bid for Fire Department Due to Compliance Issues.**  
Motion Director Paulsen to rescind estimate #842 Buck Buckley Contracting bid for Fire Department. Seconded Director Roberts.  
Vote: **Unanimous**  
**Motion Passed**
  
- F Update Ballfield/Park- Discussion on Hiring an Engineer for Electrical in Ballfield**  
Motion Director Roberts to solicit for an Electrical Engineer for the Park and Ballfield. Seconded Director Unger.  
Vote: **No: Director Deel**  
**Yes: Director Roberts, Paulsen, and Unger.**  
**Motion Passed**

**G Redistribution of the Three (3) Reserve Accounts.**

Motion Director Paulsen that we distribute funds equally between Park, Fire Dept. and Admin/Building Fund. Seconded Director Unger.

Vote: **No- Director Roberts**

**Yes- Director Deel, Unger, and Paulsen**

**Motion Passed**

**H. Staff to Confirm In Writing from SDRMA Insurance Company for  
1) Beer Garden 2) Bounce House 3) Kickball Tournament 4) Little League.**

Confirmation given with SDRMA that CSD Bounce House, CSD Kickball Tournament and Little League are covered by our insurance, Beer Garden must have Newberry CSD as additionally insured Events- must have Newberry CSD as additionally insured.

Commodities (food give away)- must have additionally insured

Director Unger requested this be tabled to next meeting because he personally wanted to speak with SDRMA about insurance for commodities- *Copy of email from SDRMA regarding commodities attached.*

**I. Approval of Minutes for August 23, 2022.**

Motion Director Paulsen to approve minutes. Seconded Director Unger

Vote: **Unanimous**

**Motion Passed**

**J. Approve Bills Paid and Presented**

Motion Director Unger to approve bills paid and presented. Seconded Director Roberts.

Vote: **Unanimous**

**Motion Passed**

**5. Old and New Business**

**6. Directors Comments**

**Director Unger- No Comment**


**Director Paulsen- No Comment**

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**Director Roberts-** she was not here for the article that was posted in the Family Center newsletter and apologized to Mike Matson for what happened.

**Director Deel-** Men's bathroom is on 2 hinges and won't fall on visitors head; now all that's needed is doorknob.  
Questions and comments from residents is a frequent result of having lunch at Family Center. The latest one was "why are the flashing lights in front of Newberry Elementary flashing at night instead of when students are in school? Since I rarely travel that way I wasn't aware that was happening but one night coming out of our church parking lot I looked and sure enough

**7. Adjournment- 8:45 p.m.**



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Board Secretary

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Board President